

Regular Meeting of City Council held on Monday, June 24, 2013 in Council Chambers, City Hall.

PRESENT: Mayor Higgins  
Coun. Luhning  
Coun. Swanson  
Coun. Mitchell  
Coun. Boyle  
Coun. Kirkpatrick  
Coun. Eby

**CALL TO ORDER**

Mayor Higgins called the meeting to order at 6:30 p.m.

**PUBLIC ACKNOWLEDGEMENTS**

Councillor Swanson rose to acknowledge Levi Steinhauer, a Moose Jaw area resident who was drafted in the 5<sup>th</sup> round (40<sup>th</sup> overall) by the Saskatchewan Roughriders. Best wishes to Mr. Steinhauer for a healthy rookie season and an acknowledgement to the coaching staff at Peacock Collegiate and the University of Saskatchewan.

Councillor Boyle rose to acknowledge WOW Factor Media for winning the Business Development Bank of Canada's Young Entrepreneur competition which included a \$100,000 prize.

**ADOPTION OF MINUTES OF THE LAST REGULAR MEETING**

**Re: Adoption of Minutes of June 10, 2013  
Regular Meeting of City Council**

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415 Moved by Coun. Boyle, seconded by Coun. Mitchell  
THAT the minutes of the regular meeting of City Council held on Monday, June 10, 2013, be approved and adopted.

Carried.

**MOTION TO GO INTO COMMITTEE OF THE WHOLE**

416 Moved by Coun. Luhning, seconded by Coun. Eby  
THAT we now go into the Committee of the Whole to deal with original communications, delegations and petitions.

Carried.

Deputy Mayor Swanson reported that Committee of the Whole considered the following communications, delegations and petitions:

**Communication #59 – Saskatchewan City Mayors’ Caucus Meeting  
May 8 – 10, 2013 in Swift Current, SK**

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Considered was a report (Communication #59) dated June 14, 2013 from Mayor Deb Higgins to provide City Council with a report on the outcome of the Saskatchewan City Mayors’ Caucus meeting held in Swift Current, SK on May 8 – 10, 2013.

417 Moved by Mayor Higgins  
THAT report (Communication #59) dated June 14, 2013 from Mayor Higgins respecting the Saskatchewan City Mayors’ Caucus meeting, be received and filed.  
Carried.

**Communication #60 – Request for Free Parking for Sidewalk Days – July 4 & 5,  
2013**

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Considered was a letter (Communication #60) dated June 14, 2013 from Theresa Gillis, Chair of Moose Jaw Sidewalk Days requesting permission to address members of City Council for free meter parking for Thursday, July 4<sup>th</sup> and Friday, July 5<sup>th</sup>, 2013 to accommodate visitors, vendors and entertainers at the Sidewalk Days event.

418 Moved by Coun. Luhning  
THAT representatives of the Moose Jaw Sidewalk Days Committee be allowed to address members of City Council regarding their request for free meter parking.  
Carried.

Ms. Theresa Gillis addressed members of City Council.

Moved by Coun. Mitchell  
THAT City Council approve the request of the Moose Jaw Sidewalk Days Committee for free two-hour parking on July 4<sup>th</sup> and 5<sup>th</sup>, 2013; and

THAT City Council authorize a waiver of article 7.2(1)(c) of the City of Moose Jaw’s Traffic Bylaw on July 4<sup>th</sup> and 5<sup>th</sup>, 2013.  
Defeated.

Moved by Mayor Higgins  
THAT City Council approve the request of the Moose Jaw Sidewalk Days Committee for free two-hour parking on July 4<sup>th</sup> and 5<sup>th</sup>, 2013; and

THAT City Council authorize a waiver of article 7.2(1)(c) of the City of Moose Jaw’s Traffic Bylaw on July 4<sup>th</sup> and 5<sup>th</sup>, 2013; and further

THAT all other provisions of the Traffic Bylaw, including the 2 hour maximum time for parking, continue to be enforced.  
Defeated.

**Communication #61 – Mosaic Place and Yara Centre – Monthly Update**

Considered was a report (Communication #61) dated June 18, 2013 from the Director of Parks and Recreation to submit to City Council the monthly update on Mosaic Place and Yara Centre.

Moved by Coun. Boyle

419 THAT report (Communication #61) dated June 18, 2013 from the Director of Parks and Recreation be received and filed.

Carried.

**Communication #62 – Decisions of the Development Appeals Board**

Considered was a report (Communication #62) dated June 19, 2013 from the Secretary, Development Appeals Board to submit to members of City Council, for their information, the Decisions of the Development Appeals Board respecting applications for variances under the City of Moose Jaw's Zoning Bylaw, being Bylaw No. 5346, that were discussed and decided upon at the meeting of the Development Appeals Board held on June 18, 2013.

Moved by Coun. Eby

420 THAT the following Decisions of the Development Appeals Board be received and filed:

{9 – 2013} Robinson Contracting Ltd.  
132 Everton Crescent

{10 – 2013} Robinson Contracting Ltd.  
149 Everton Crescent

Carried.

**Communication #63 – Councillor Appointments to Advisory and Statutory Boards, Commissions and Committees**

Considered was a report (Communication #63) dated June 19, 2013 from the City Clerk/Solicitor's Department to nominate and/or appoint elected officials to the City's various advisory, statutory & third party boards, commissions and committees for the years 2013, 2014 and 2015.

Moved by Coun. Eby

421 1. THAT appointments to Advisory Boards, Commissions and Committees be made as follows:

- (a) Mayor Higgins, Councillor Eby, Councillor Luhnig, Councillor Kirkpatrick, Councillor Mitchell and Councillor Swanson be appointed to the Economic Development Commission for a term of office to expire August 31, 2015;
- (b) Councillor Mitchell be appointed to the Cultural Diversity Advisory Committee for a term of office to expire August 31, 2015;
- (c) Councillor Mitchell be appointed to the Environment Advisory Committee for a term of office to expire August 31, 2015;
- (d) Councillor Swanson be appointed to the Heritage Advisory Committee for a term

of office to expire August 31, 2015;

- (e) Councillor Eby be appointed to the Murals Project Management Committee for a term of office to expire August 31, 2015;
- (f) Councillor Eby be appointed to the Parks and Recreation Advisory Committee for a term of office to expire August 31, 2015;
- (g) Councillor Swanson be appointed to the Special Needs Advisory Committee for a term of office to expire August 31, 2015; and
- (h) Councillor Kirkpatrick be appointed to the Transportation Services Advisory Committee for a term of office to expire August 31, 2015.

Carried.

Moved by Coun. Eby

422

2. THAT appointments to Statutory and Third Party Boards and Committees be made as follows:

- (a) Councillor Boyle be appointed to Tourism Moose Jaw for a term of office to expire August 31, 2015.
- (b) Mayor Higgins be appointed to the Moose Jaw Museum and Art Gallery for a term of office to expire August 31, 2015;
- (c) Councillor Swanson be appointed to the Moose Jaw Exhibition Board for a term of office to expire August 31, 2015;
- (d) Councillor Mitchell be appointed to the South Central Transportation Planning Committee for a term of office to expire August 31, 2015; and
- (e) Councillor Eby be appointed to the Moose Jaw Regional Intersectoral Committee (RIC) for a term of office to expire August 31, 2015.

Carried.

Moved by Coun. Eby

423

THAT ballot votes be taken with respect to the following boards and committees where the number of nominees exceed the number of vacancies:

- Moose Jaw Cultural Centre
- Saskatchewan Urban Municipality Association
- Wakamow Valley Authority

Carried.

Moved by Coun. Eby

424

THAT the Director of Financial Services and the Director of Parks and Recreation be appointed ballot scrutineers and the used ballots be destroyed.

Carried.

Councillor Eby nominated Councillor Luhning and Councillor Kirkpatrick to the Moose Jaw Cultural Centre Inc. for a term of office to expire August 31, 2014.

Moved by Coun. Luhning

425

THAT nominations cease.

Carried.

A ballot vote was taken and the scrutineers advised that Luhning was appointed to the Moose Jaw Cultural Centre Inc. for a term of office to expire August 31, 2014.

Councillor Eby nominated Councillor Boyle and Councillor Luhning to the Saskatchewan Urban Municipalities Association for a term to expire August 31, 2014.

426 Moved by Mayor Higgins  
THAT nominations cease.

Carried.

A ballot vote was taken and the scrutineers advised that Councillor Luhning was appointed to the Saskatchewan Urban Municipalities Association for a term to expire August 31, 2014.

Councillor Eby nominated Councillor Kirkpatrick and Councillor Swanson to the Wakamow Valley Authority for a term of office to expire August 31, 2014.

427 Moved by Mayor Higgins  
THAT nominations cease.

Carried.

A ballot vote was taken and the scrutineers advised that Councillor Kirkpatrick was appointed to the Wakamow Valley Authority for a term of office to expire August 31, 2014.

Councillor Mitchell nominated Councillor Boyle to the Youth Advisory Committee for a term of office to expire June 30, 2014.

Councillor Eby nominated Mayor Higgins to the Youth Advisory Committee for a term of office to expire June 30, 2014.

428 Moved by Coun. Boyle  
THAT nominations cease.

Carried.

A ballot vote was taken and the scrutineers advised that Mayor Higgins was appointed to the Youth Advisory Committee for a term of office to expire June 30, 2014.

**Communication #64 – Nominations and Appointments to City of Moose Jaw’s  
Committees and Commissions for the Years 2013/2014/2015**

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Considered was a report (Communication #64) dated June 17, 2013 from the City Clerk/Solicitor’s Department to present to City Council, the names of individuals who have expressed an interest in being appointed to the City’s various Committees and Commissions for the years 2013/2014/2015.

Moved by Coun. Boyle

429

THAT the following appointments be made to Committees and Commissions:

**Cultural Diversity Advisory Committee**

Patricia Davies, as representative of the Moose Jaw Multicultural Council, and Edie Douglas, as representative of the Holy Trinity Roman Catholic Separate School Division No. 22, be appointed to the Cultural Diversity Advisory Committee for a term of office to expire August 31, 2015.

**Economic Development Commission**

Bill Coulthard, Acting Campus Director, as representative of SIAST, Palliser Campus, Chris Aparicio, as representative of the Moose Jaw and District Chamber of Commerce and Doug Campbell, as representative of Tourism Moose Jaw, be appointed to the Economic Development Commission for a term of office to expire August 31, 2015.

**Environment Advisory Committee**

Darren Baiton, as representative of the Prairie South School Division, Tyler Wiens, as representative of the Holy Trinity Roman Catholic Separate School Division No. 22, Rod Stutt, as representative of SIAST, Palliser Campus, Lyudmila Tomas, as representative of the Moose Jaw and District Chamber of Commerce, Margaret Moran, as representative of Wakamow Valley Authority, Don McKenzie and Gary LeCourtois, as citizens-at-large, be appointed to the Environment Advisory Committee for a term of office to expire August 31, 2015.

**Heritage Advisory Committee**

Darrell Denet, as representative of the Moose Jaw and District Chamber of Commerce, and Brian Bell and Ira Dales, as citizens-at-large, be appointed to the Heritage Advisory Committee, for a term of office to expire August 31, 2015.

**Housing Advisory Committee**

Peter Hleck, as representative of the banking industry, be appointed to the Housing Advisory Committee for a term of office to expire December 31, 2014.

**Murals Project Management Committee**

Norma Westgard, Elizabeth DuSomme and Cheryl Chase, as citizens-at-large, be appointed to the Murals Project Management Committee for a term of office to expire August 31, 2015.

**Parks and Recreation Advisory Committee**

John Parsons, Russ McKnight, Jocelyn Froehlich and Sherri Lepitzki, as citizens-at-large, be appointed to the Parks & Recreation Advisory Committee for a term of office to expire August 31, 2015.

**Special Needs Advisory Committee**

Kelly Koehler, as citizen-at-large, be appointed to the Special Needs Advisory Committee for a term of office to expire August 31, 2015.

**Transportation Services Advisory Committee**

Clarke Baker, as representative of Prairie South School, Tyler Wiens, as representative of the Holy Trinity Roman Catholic Separate School Division No. 22, Kelly Johnstone, as the representative of the trucking industry, and John Parsons, as citizen-at-large, be appointed to the Transportation Services Advisory Committee for a term of office to expire August 31, 2015.

**Wakamow Valley Authority**

Jody Hauta, or designate, as representative of City Administration as a non-voting member; be appointed to the Wakamow Valley Authority for a term of office to expire August 31, 2015.

**Youth Advisory Committee**

Mawadela Tarhuni and Alanda Shillington, as student representatives of Central Collegiate, Jessica Froehlich and Mackenzie Murdock, as student representatives of Vanier Collegiate, Tanner Schier and Riley Farago, as student representatives of A.E. Peacock Collegiate, Lyndsay St.-Jacques and Cambina Brisbin, as student representatives of Ecole Ducharme and Kendra Vanstone and Jasmine Dalgarno, as student representatives of Cornerstone Christian School, be appointed to the Youth Advisory Committee for a term of office to expire June 30, 2014.

Carried.

Moved by Coun. Boyle

430 THAT ballot votes be taken with respect to the following Commission and Committees where the number of nominees exceed the number of citizen-at-large vacancies:

Economic Development Commission (4 nominees for 1 vacancy)  
Wakamow Valley Authority (5 nominees for 2 vacancies)

Moved by Coun. Eby

THAT the Director of Financial Services and the Director of Parks and Recreation be appointed ballot scrutineers and the used ballots be destroyed.

Carried.

**Economic Development Commission**

Moved by Coun. Boyle

431 THAT Dave Richards, Jocelyn Froehlich, W. Shea Jameson and Joyce Tamko be nominated to the Economic Development Commission for a term of office to expire August 31, 2015 (further nominations from the floor, if any).

Carried.

Moved by Coun. Eby

432 THAT nominations cease.

Carried.

A ballot vote was taken and the scrutineers advised that Dave Richards was appointed as a citizen-at-large to the Economic Development Commission for a term of office to expire August 31, 2015.

**Wakamow Valley Authority**

433 Moved by Coun. Boyle  
THAT Dave Richards, Jocelyn Froehlich, Lauren Mitchell, Joyce Tamko and Jordan Hogeweide be nominated to the Wakamow Valley Authority for a term of office to expire August 31, 2015 (further nominations from the floor, if any).

Carried.

434 Moved by Mayor Higgins  
THAT nominations cease.

Carried.

A ballot vote was taken and the scrutineers advised that Dave Richards had been appointed as a citizen-at-large to the Wakamow Valley Authority for a term of office to expire August 31, 2015.

The ballot scrutineers advised that a tie vote occurred between Jocelyn Froehlich and Lauren Mitchell. A second ballot vote was cast.

A second ballot vote was taken and the scrutineers advised that Lauren Mitchell had been appointed as a citizen-at-large to the Wakamow Valley Authority for a term of office to expire August 31, 2015.

**ADOPTION OF THE REPORT OF THE COMMITTEE OF THE WHOLE**

435 Moved by Coun. Mitchell, seconded by Coun. Eby  
THAT the report of the Committee of the Whole be taken as read, received and adopted.

Carried.

**REPORTS OF STANDING COMMITTEES OF CITY COUNCIL**

**Personnel Committee – June 12, 2013**

436 Moved by Coun. Eby, seconded by Coun. Boyle  
THAT the report of the Personnel Committee dated June 12, 2013 be taken as read.

Carried.

**Personnel Committee – June 13, 2013**

437 Moved by Coun. Kirkpatrick, seconded by Coun. Boyle  
THAT the report of the Personnel Committee dated June 13, 2013 be taken as read.

Carried.



**Budget Committee – June 17, 2013**

438 Moved by Coun. Boyle, seconded by Coun. Mitchell  
THAT the report of the Budget Committee dated June 17, 2013 be taken as read.

Carried.

**Executive Committee – June 17, 2013**

439 Moved by Coun. Eby, seconded by Coun. Kirkpatrick  
THAT the report of the Executive Committee dated June 17, 2013 be taken as read.

Carried.

**Personnel Committee – June 18, 2013**

440 Moved by Coun. Kirkpatrick, seconded by Coun. Boyle  
THAT the report of the Personnel Committee dated June 18, 2013 be taken as read.

Carried.

The reports of the Personnel Committee dated June 12<sup>th</sup>, 13<sup>th</sup> and 18<sup>th</sup>, 2013; Budget Committee dated June 17, 2013 and Executive Committee dated June 17, 2013 follows:

**MATTERS ARISING FROM REPORTS OF STANDING COMMITTEES**

**Report of the Personnel Committee**

452 Moved by Coun. Eby, seconded by Coun. Luhning  
THAT the report of the Personnel Committee dated June 12, 2013 be received and adopted.  
Carried.

**Report of the Personnel Committee**

453 Moved by Coun. Boyle, seconded by Coun. Mitchell  
THAT the report of the Personnel Committee dated June 13, 2013 be received and adopted.  
Carried.

**Report of the Budget Committee**

454 Moved by Coun. Kirkpatrick, seconded by Coun. Eby  
THAT the report of the Budget Committee dated June 17, 2013 be received and adopted.  
Vote Delayed by Procedure.

Councillor Swanson requested that a second vote be taken on the following motion from the June 17, 2013 Budget Committee meeting:

*“THAT the 2013 – 2017 Equipment Reserve Budget be approved; and*

*THAT City Administration be authorized to proceed with the acquisition and purchase of equipment as set forth in the year 2013 of the 2013 – 2017 Equipment Reserve Budget; and*

*THAT the Fire Department be authorized to tender and award the purchase of a pumper truck from the year 2014 of the Five Year Equipment Reserve Budget; and further*

*THAT authorization be granted subject to the limitations set forth in:*

- a) The City’s Purchasing Policy*
- b) The City’s Administration Bylaw.”*

The balance of the minutes were received and adopted.  
Carried.

**Report of the Executive Committee**

455 Moved by Coun. Boyle, seconded by Coun. Kirkpatrick  
THAT the report of the Executive Committee dated June 17, 2013 be received and adopted.

Vote Delayed by Procedure.

Councillor Swanson requested that a second vote be taken on the following motion from the June 17, 2013 Executive Committee meeting:

*“THAT report dated June 10, 2013 regarding the Disposition of Property – 267 Winston Street, be tabled for four weeks pending potential interest by third party groups such as Wakamow and non-profit agencies.”*

Defeated.

Councillor Swanson requested that a second vote be taken on the following motion from the June 17, 2013 Executive Committee meeting:

456 *“THAT report dated June 13, 2013 from the Acting Director of Engineering Services regarding the CPR Dam Replacement, be received and filed.”*

Carried.

The balance of the minutes were received and adopted.

**Report of the Personnel Committee**

457 Moved by Coun. Eby, seconded by Coun. Kirkpatrick  
THAT the report of the Personnel Committee dated June 18, 2013 be received and adopted.

Carried.

**REPORTS OF ADVISORY AND OTHER COMMITTEES**

**Economic Development Commission**

Mayor Higgins reported on the minutes of the Economic Development Commission meeting held on June 6, 2013.

458 Moved by Mayor Higgins, seconded by Coun. Swanson  
THAT the report of the Economic Development Commission meeting held on June 6, 2013 be received as presented.

Carried.

**Youth Advisory Committee**

Coun. Luhning reported on the minutes of the Youth Advisory Committee meeting held on June 11, 2013.

459 Moved by Coun. Luhning, seconded by Coun. Eby  
THAT the report of the Youth Advisory Committee meeting held on June 11, 2013 be received as presented.

Carried.

**Environment Advisory Committee**

Coun. Mitchell reported on the minutes of the Environment Advisory Committee meeting held on June 11, 2013.

460 Moved by Coun. Mitchell, seconded by Coun. Luhning  
THAT the report of the Environment Advisory Committee meeting held on June 11, 2013 be received as presented. Carried.

**Housing Advisory Committee**

Coun. Mitchell reported on the minutes of the Housing Advisory Committee meeting held on June 12, 2013.

461 Moved by Coun. Mitchell, seconded by Coun. Boyle  
THAT the report of the Housing Advisory Committee meeting held on June 12, 2013 be received as presented. Carried.

**Transportation Services Advisory Committee**

Coun. Kirkpatrick reported on the minutes of the Transportation Services Advisory Committee meeting held on June 12, 2013.

**Re: Part 5 – Request for Loading Zone at Esquire Housing Cooperative Apartments – 971 Coteau Street West**

462 Moved by Coun. Kirkpatrick, seconded by Coun. Mitchell  
THAT approval be granted to a “15 Minutes Loading Zone”, 7.6 meters on the south side of Coteau Street West in front of 971 Coteau Street West commencing 84 meters from the southeast corner of 10<sup>th</sup> Avenue S.W.; and

THAT the costs for the signage be borne by the PW-29 Capital Budget; and further

THAT the City Clerk/Solicitor be authorized to prepare the necessary amendments to Bylaw No. 4230, the Traffic Bylaw.

Carried.

**Disposition of Report**

463 Moved by Coun. Kirkpatrick, seconded by Coun. Luhning  
THAT the report of the Transportation Services Advisory Committee meeting held on June 12, 2013 be received as presented. Carried.

**Parks and Recreation Advisory Committee**

Coun. Eby reported on the minutes of the Parks and Recreation Advisory Committee meeting held on June 12, 2013.

**Re: Part 4 – Parks and Recreation Pool Programs and Services Review – Report dated June 6, 2013**

464 Moved by Coun. Eby, seconded by Coun. Boyle  
THAT City Council approve the process outlined in report dated June 6, 2013 as attached to the June 12, 2013 minutes of the Parks and Recreation Advisory Committee for reviewing pool programs, community programs and services maintained by the Parks and Recreation Department.

Carried.

**Re: Part 5 – Other Business (CPR Dam)**

465 Moved by Coun. Eby, seconded by Coun. Kirkpatrick  
WHEREAS the Parks & Recreation Advisory Committee recognizes the recreational value of maintaining the water levels in Plaxton Lake;

THEREFORE, BE IT RESOLVED

THAT the replacement of the CPR Dam proceed as previously approved in the 5 year capital plan.

Carried.

**Disposition of Report**

466 Moved by Coun. Eby, seconded by Coun. Boyle  
THAT the report of the Parks and Recreation Advisory Committee meeting held on June 12, 2013 be received as presented.

Carried.

**GIVING NOTICE**

Nil.

**MOTIONS**

**Appointment of Deputy Mayor**

467 Moved by Coun. Eby, seconded by Coun. Luhnig  
THAT Councillor Boyle be appointed Deputy Mayor for the ensuing two (2) months effective July 1, 2013 to August 31, 2013 and/or until a successor is appointed.

Carried.

**Appointment of Chairperson  
Executive Committee**

- 468 Moved by Coun. Mitchell, seconded by Coun. Boyle  
THAT Councillor Kirkpatrick be appointed Chairperson of the Executive Committee for the ensuing two (2) months effective July 1, 2013 to August 31, 2013 and/or until a successor is appointed.
- Carried.

**Appointment of Chairperson  
Personnel Committee**

- 469 Moved by Coun. Kirkpatrick, seconded by Coun. Boyle  
THAT Councillor Eby be appointed Chairperson of the Personnel Committee for the ensuing two (2) months effective July 1, 2013 to August 31, 2013 and/or until a successor is appointed.
- Carried.

**BYLAWS**

**Tabled Matter:**

- 470 Moved by Coun. Boyle, seconded by Coun. Eby  
THAT proposed Bylaw No. 5441 – Sanitary Sewer Right of Way Expropriation Bylaw be lifted from the table.
- Carried.

**Consideration/3<sup>rd</sup> Reading of Bylaw:**

**#5441 – Sanitary Sewer Right of Way Expropriation Bylaw**

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- Moved by Coun. Eby, seconded by Coun. Boyle  
THAT Bylaw No. 5441 be now read a third time, adopted, signed by the Mayor and City Clerk, dated and sealed.
- Defeated.

**Consideration/3<sup>rd</sup> Reading of Bylaw:**

**#5449 – The Noise Amendment Bylaw, 2013**

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- 471 Moved by Coun. Luhning, seconded by Coun. Mitchell  
THAT Bylaw No. 5449 be now read a third time, adopted, signed by the Mayor and City Clerk, dated and sealed.
- Carried.

**ENQUIRIES**

Councillor Luhning submitted the following two (2) written enquiries:

**18 – 2013: River Street Development**

Please provide a status update on this development. I have had a number of people ask about this as nothing appears to be happening. Thank you.

**19 – 2013: Cleanup of Building Sites**

As an example: the condos that have gone up at Fairford St. E. and 2<sup>nd</sup> Ave. E. had 2<sup>nd</sup> Ave. E. closed for a number of months. Now that the street is back open, do those builders have a responsibility to bring the street back to its state before building or better? There appears to be a lot of dirt and gravel from construction laying around making the road rough and uneven.

This seems to happen at many locations – I just use this as one example. Please advise.

Councillor Mitchell asked a verbal enquiry regarding the Silver Star Salvage tender issue, which was answered by City Administration.

Councillor Kirkpatrick asked a verbal enquiry regarding an update on the pothole repair on 4<sup>th</sup> Avenue N.W. between MacDonald Street to north of the Lynbrook Golf Course, which was answered by City Administration.

Mayor Higgins asked a verbal enquiry regarding manhole covers in the City, which was answered by City Administration.

**RESPONSES TO WRITTEN “ANSWERS TO ENQUIRIES”**

Councillor Boyle acknowledged receipt of Enquiry #16 of 2013: Snow Removal

The meeting adjourned at 8:15 p.m.

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MAYOR

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CITY CLERK