

Regular Meeting of City Council held on Monday, December 19, 2016 in Council Chambers, City Hall.

PRESENT: Mayor Tolmie
Coun. Froese
Coun. McMann
Coun. Mitchell
Coun. Swanson
Coun. Warren
Coun. Luhning

CALL TO ORDER

Mayor Tolmie called the meeting to order at 6:30 p.m.

PUBLIC ACKNOWLEDGEMENTS

Nil.

ADOPTION OF MINUTES OF THE LAST REGULAR MEETING

Re: Adoption of Regular City Council Meeting Minutes – December 12, 2016

747 Moved by Coun. Warren, seconded by Coun. Froese
THAT the minutes of the regular meeting of City Council held on Monday,
December 12, 2016, be approved and adopted. Carried.

MOTION TO GO INTO COMMITTEE OF THE WHOLE

748 Moved by Coun. Luhning, seconded by Coun. Mitchell
THAT we now go into the Committee of the Whole under the Chairmanship of
Deputy Mayor Councillor Froese to deal with original communications, delegations
and petitions. Carried.

Deputy Mayor Councillor Froese reported that Committee of the Whole considered
the following communications, delegations and petitions:

**Communication #140 – White Powder Racers Inc.
Request for Temporary Use of Wakamow Valley
February 4 and 5, 2017**

Considered was a letter (Communication #140) dated September 27, 2016 from Mr. Greg Nichol, White Powder Racers Inc. to request permission to use a portion of land located in Wakamow Valley from February 4 to 5, 2017 to host a vintage snowmobile function in conjunction with the Sask. Vintage Snowmobile Association.

Moved by Coun. McMann

749 THAT representatives from White Powder Racers Inc. be allowed to address members of City Council.

Carried.

Mr. Greg Nichol, representative of White Powder Racers Inc. addressed members of City Council.

Moved by Coun. Luhning

750 THAT permission be granted to the White Powder Racers Inc. to use the land located in Wakamow Valley as indicated on the map attached to Communication #140, on February 4th and 5th, 2017 to host a vintage snowmobile function in conjunction with Sask. Vintage Snowmobile Association, subject to the following conditions:

1. The White Powder Racers Inc. are required to obtain liability and indemnification insurance in the amount of \$5,000,000 in a form and with a deductible acceptable to the City of Moose Jaw, with the City of Moose Jaw listed as an additional insured and notice to the City of Moose Jaw 30 days prior to cancellation or change of the policy. Proof of same must be provided to the Parks and Recreation Department within one week of the City of Moose Jaw's approval date; and
2. The White Powder Racers Inc. are required to provide the necessary amenities, such as washrooms, security, appropriate crowd control to ensure public safety and parking and roadway clearing at their cost; and
3. The White Powder Racers Inc. are responsible to advise participants that snowmobiles are not allowed to be operated on City streets or other areas outside the area approved as indicated on the map attached to Communication #140; and
4. The White Powder Racers Inc. are responsible for all costs incurred.

Carried.

Communication #141 – 2017 Operating Budget Estimates for the Public Library

Considered was a letter (Communication #141) dated October 26, 2016 from Gwen Fisher, Head Librarian of the Moose Jaw Public Library, requesting permission to address members of City Council to present the 2017 Moose Jaw Public Library Operating Budget estimates.

- 751 Moved by Mayor Tolmie
THAT the Board Chairperson of the Moose Jaw Public Library be allowed to address and make a presentation to members of City Council with respect to the 2017 Operating Budget estimates pursuant to *The Public Library Regulations, 1996*.
Carried.

Ms. Janice Lamb, Board Chairperson and Ms. Gwen Fisher, Head Librarian of the Moose Jaw Public Library, addressed members of City Council.

- 752 Moved by Coun. McMann
THAT Communication #141 being a letter dated October 26, 2016 from Gwen Fisher, Head Librarian, presenting the estimates for the 2017 Public Library Operating Budget be referred to City Council’s Budget Committee for consideration during Operating Budget deliberations.
Carried.

Communication #142 – Department Quarterly Report – Engineering

Considered was a report (Communication #142) dated December 19, 2016 from the Engineering Services Department to provide City Council with information respecting activities of the Department for the period July 1, 2016 to September 30, 2016.

- 753 Moved by Mayor Tolmie
THAT the Engineering Service’s Department Quarterly Report for the period July 1, 2016 to September 30, 2016 be received and filed.
Carried.

Communication #143 – 2017 Council Appointments to the Moose Jaw Board of Police Commissioners

Considered was a report (Communication #143) dated December 14, 2016 from the City Clerk/Solicitor’s Department to appoint elected officials to the City of Moose Jaw’s Board of Police Commissioners to commence January 1, 2017 and to conclude December 31, 2017.

- 754 Moved by Coun. Luhning
THAT Mayor Fraser Tolmie, Councillor Crystal Froese and Councillor Brian Swanson be appointed to the Moose Jaw Board of Police Commissioners for the year 2017.
Carried.

ADOPTION OF THE REPORT OF THE COMMITTEE OF THE WHOLE

755 Moved by Coun. Mitchell, seconded by Coun. McMann
THAT the report of the Committee of the Whole be taken as read, received and
adopted. Carried.

REPORTS OF STANDING COMMITTEES OF CITY COUNCIL

Nil.

MATTERS ARISING FROM REPORTS OF STANDING COMMITTEES

Nil.

REPORTS OF ADVISORY AND OTHER COMMITTEES

Youth Advisory Committee

Mayor Tolmie reported on the minutes of the Youth Advisory Committee meeting held on December 7, 2016.

756 Moved by Mayor Tolmie, seconded by Coun. Swanson
THAT Ms. Bailee Johnson, Chairperson of the Youth Advisory Committee, be
allowed to address members of City Council. Carried.

Ms. Bailee Johnson, Chairperson of the Youth Advisory Committee addressed members of City Council.

Disposition of Report

757 Moved by Mayor Tolmie, seconded by Coun. Swanson
THAT the report of the Youth Advisory Committee meeting held on December 7,
2016 be received as presented. Carried.

Special Needs Advisory Committee

Coun. McMann reported on the minutes of the Special Needs Advisory Committee meeting held on December 8, 2016.

758 Moved by Coun. McMann, seconded by Coun. Warren
THAT the report of the Special Needs Advisory Committee meeting held on
December 8, 2016 be received as presented. Carried.

GIVING NOTICE

Councillor Luhnig rose to give notice that at the next regular meeting of City Council to be held on Monday, January 9, 2016, she intends to introduce the following motion:

Re: Amendment to City’s Procedure Bylaw

“THAT City Council direct Administration to respond to all new written enquiries by City Council by the next Council meeting (usually 14 days) and that the current outstanding list of enquiries be completed by Administration to Council by March 15, 2017.”

MOTIONS

Re: City of Moose Jaw Purchasing Policy

Moved by Coun. Swanson, seconded by Coun. Warren

759 THAT with respect to the City of Moose Jaw Purchasing Policy, that the relevant bylaws and policies be amended as follows:

1. So that wherever possible, for the purchase of goods and/or services, competitive bids on tendered specifications with a public opening of bids be the City of Moose Jaw policy.
2. That if an RFP is to be used for the purchase of goods and /or services, approval for the issuance of an RFP and the criteria to be used for selection of the successful bidder be approved by Executive Committee.
3. That the successful bid for an RFP be made public.
4. That administration spending limits, without use of tender or RFP, be:
 \$25,000 for Dept. Heads
 \$50,000 for City Manager

Vote Delayed by Tabling Motion.

Moved by Coun. Swanson, seconded by Coun. Warren

THAT the City of Moose Jaw give Public Notice of its intention to review its Purchasing Policy at a regular meeting of City Council to be held January 9, 2017 as follows:

“THAT with respect to the City of Moose Jaw Purchasing Policy, that the relevant bylaws and policies be amended as follows:

1. *So that wherever possible, for the purchase of goods and /or services, competitive bids on tendered specifications with a public opening of bids be the City of Moose Jaw policy.*

2. *That if an RFP is to be used for the purchase of goods and /or services, approval for the issuance of an RFP and the criteria to be used for selection of the successful bidder be approved by Executive Committee.*
3. *That the successful bid for an RFP be made public.*
4. *That administration spending limits, without use of tender or RFP, be:
\$25,000 for Dept. Heads
\$50,000 for City Manager”*

The Tabling Motion was Carried.

Appointment of Deputy Mayor

760 Moved by Coun. Swanson, seconded by Coun. Luhning
THAT Councillor McMann be appointed Deputy Mayor for the ensuing two (2) months effective January 1, 2017 to February 28, 2017 and/or until a successor is appointed.

Carried.

**Appointment of Chairperson
Executive Committee**

761 Moved by Coun. Swanson, seconded by Coun. Froese
THAT Councillor Mitchell be appointed Chairperson of the Executive Committee for the ensuing two (2) months effective January 1, 2017 to February 28, 2017 and/or until a successor is appointed.

Carried.

**Appointment of Chairperson
Personnel Committee**

762 Moved by Coun. Swanson, seconded by Coun. Luhning
THAT Councillor Swanson be appointed Chairperson of the Personnel Committee for the ensuing two (2) months effective January 1, 2017 to February 28, 2017 and/or until a successor is appointed.

Carried.

BYLAWS

Introduction of Bylaw:

#5520 – 2016 Sewer and Water Utility Bylaw Amendment

763 Moved by Coun. McMann, seconded by Coun. Warren
THAT Deputy Mayor, Councillor Froese, be allowed to introduce **Bylaw No. 5520, 2016 SEWER AND WATER UTILITY BYLAW AMENDMENT.**

Carried.

763a Moved by Coun. Warren, seconded by Coun. McMann
THAT Bylaw No. 5520 be now read a first time.

Carried.

763b Moved by Coun. McMann, seconded by Coun. Warren
THAT Bylaw No. 5520 be now read a second time.

Carried.

763c Moved by Coun. Warren, seconded by Coun. McMann
THAT we now go into Committee of the Whole under the Chairmanship of Deputy Mayor, Coun. Froese to consider Bylaw No. 5520.

Carried.

763d Moved by Coun. Luhnig
THAT clause by clause consideration of the Bylaw be and is hereby dispensed with and that the said Bylaw be approved in its entirety.

Carried.

Your Committee of the Whole to consider **Bylaw No. 5520, 2016 Sewer and Water Utility Bylaw Amendment** begs to report that the Bylaw passed this Committee without amendment.

(Sgd). Coun. Froese
Chairperson

763e Moved by Coun. McMann, seconded by Coun. Warren
THAT the report of the Committee of the Whole be received and adopted.

Carried.

763f Moved by Coun. Warren, seconded by Coun. McMann
THAT Bylaw No. 5520 be submitted for Third reading forthwith.

Carried But Not Unanimously.

Introduction of Bylaw:

#5526 – Special Needs Advisory Committee Amending Bylaw

764 Moved by Coun. Warren, seconded by Coun. Mitchell
THAT Deputy Mayor, Councillor Froese, be allowed to introduce **Bylaw No. 5526, SPECIAL NEEDS ADVISORY COMMITTEE AMENDING BYLAW.**

Carried.

764a Moved by Coun. Mitchell, seconded by Coun. Warren
THAT Bylaw No. 5526 be now read a first time.

Carried.

764b Moved by Coun. Warren, seconded by Coun. Mitchell
THAT Bylaw No. 5526 be now read a second time.

Carried.

764c Moved by Coun. Mitchell, seconded by Coun. Warren
THAT we now go into Committee of the Whole under the Chairmanship of Deputy Mayor, Coun. Froese to consider Bylaw No. 5526.

Carried.

764d Moved by Coun. Swanson
THAT clause by clause consideration of the Bylaw be and is hereby dispensed with and that the said Bylaw be approved in its entirety.

Carried.

Your Committee of the Whole to consider **Bylaw No. 5526, Special Needs Advisory Committee Amending Bylaw** begs to report that the Bylaw passed this Committee without amendment.

(Sgd). Coun. Froese
Chairperson

764e Moved by Coun. Warren, seconded by Coun. Mitchell
THAT the report of the Committee of the Whole be received and adopted.

Carried.

764f Moved by Coun. Mitchell, seconded by Coun. Warren
THAT Bylaw No. 5526 be submitted for Third reading forthwith.

Carried Unanimously.

764g Moved by Coun. Warren, seconded by Coun. Mitchell
THAT Bylaw No. 5526 be now read a third time, adopted, signed by the Mayor and City Clerk, dated and sealed.

Carried.

ENQUIRIES

Councillor Mitchell asked a verbal enquiry regarding Federal Infrastructure Funding, which was answered by City Administration.

RESPONSES TO WRITTEN “ANSWERS TO ENQUIRIES”

Councillor Swanson acknowledged amendment to Answer to Enquiry #17 of 2015: Collective Agreement Summaries.

PUBLIC FORUM

Nil.

The meeting adjourned at 7:22 p.m.

MAYOR

CITY CLERK