

**AGENDA
CITY COUNCIL**

Monday, February 27, 2017 – 6:30 p.m.

Council Chambers, 2nd Floor, City Hall

1. **CALL TO ORDER**
2. **PUBLIC ACKNOWLEDGEMENTS**
3. **ADOPTION OF MINUTES**
4. **MOTION TO GO INTO THE COMMITTEE OF THE WHOLE**

#20 – Report dated February 23, 2017 from the City Manager, re: **City Department Quarterly Reports. (Report to Follow)**
#21 – Letter dated February 16, 2017 from Ms. Joan Maier, Administrative Director, Moose Jaw Art Museum, re: **Moose Jaw Art Museum Annual General Meeting – March 30, 2017.**
5. **ADOPTION OF THE REPORT OF THE COMMITTEE OF THE WHOLE**
6. **REPORTS OF THE STANDING COMMITTEES OF CITY COUNCIL**
 - a) Budget Committee – February 10, 2017 (Meeting #1)
 - b) Executive Committee – February 21, 2017
7. **MATTERS ARISING FROM REPORTS OF STANDING COMMITTEES**
8. **REPORTS OF ADVISORY AND OTHER COMMITTEES**
 - a) Youth Advisory Committee – February 8, 2017
9. **GIVING NOTICE**
10. **MOTIONS**
 - a) Councillor Swanson – Operating Budget – History of Property Tax Increases
 - b) Appointment of Deputy Mayor
 - c) Appointment of Chairperson – Executive Committee
 - d) Appointment of Chairperson – Personnel Committee
11. **BYLAWS** – Nil.
12. **ENQUIRIES**
13. **RESPONSE TO WRITTEN “ANSWERS TO ENQUIRIES”** – Nil.
14. **PUBLIC FORUM**

*The Next Regular Meeting of City Council is
Scheduled for **MONDAY, March 13, 2017***

Regular Meeting of City Council held on Monday, February 13, 2017 in Council Chambers, City Hall.

PRESENT: Mayor Tolmie
Coun. Froese
Coun. McMann
Coun. Mitchell
Coun. Swanson
Coun. Warren
Coun. Luhning

CALL TO ORDER

Mayor Tolmie called the meeting to order at 6:30 p.m.

PUBLIC ACKNOWLEDGEMENTS

Councillor Swanson rose to acknowledge the celebratory event held on Saturday, February 11, 2017 at the Moose Jaw Ford Curling Centre that acknowledged the achievements of local curlers: Marie Wright, citizen of Moose Jaw is a member of the Canadian National Wheelchair Curling Team was recognized and is off to South Korea for the Curling Championships. A local rink won the Provincial Playdowns and will participate in the Scotties Championships in St. Catherines, Ontario. Skip Penny Barker, team members Deanna Doig, Lorraine Schneider, Danielle Sicinski, with alternate Amber Holland and Coach Merv Fonger. Ms. Sicinski is also the Manager of the Moose Jaw Ford Curling Centre. He wished them all the best at the Scotties.

Councillor McMann rose to acknowledge the annual meeting of Moose Jaw Crime Stoppers and recognized their contributions and good work they do.

ADOPTION OF MINUTES OF THE LAST REGULAR MEETING

Re: Adoption of Regular City Council Meeting Minutes – January 23, 2017

Moved by Coun. Froese, seconded by Coun. Warren

65 THAT the minutes of the regular meeting of City Council held on Monday, January 23, 2017 be approved and adopted.

Carried.

MOTION TO GO INTO COMMITTEE OF THE WHOLE

Moved by Coun. Warren, seconded by Coun. Mitchell

66 THAT we now go into the Committee of the Whole under the Chairmanship of Deputy Mayor Councillor McMann to deal with original communications, delegations and petitions.

Carried.

Deputy Mayor Councillor McMann reported that Committee of the Whole considered the following communications, delegations and petitions:

Communication #12 – Decisions of the Development Appeals Board

Considered was a report (Communication #12) dated January 26, 2017 from the Secretary, Development Appeals Board, to submit to members of City Council, for their information, the Decisions of the Development Appeals Board respecting applications for variance under the City of Moose Jaw's Zoning Bylaw, being Bylaw No. 5346, that were discussed and decided upon at the meeting of the Development Appeals Board held on January 17, 2017.

Moved by Coun. Luhning

67 THAT the following Decisions of the Development Appeals Board be received and filed:

{1 – 2017} Detteson Management Inc.
550 North Service Road

{2 – 2017} Milltek Surveys Ltd. (Corban Christie)
867, 877 & 881 6th Ave. N.W.

Carried.

Communication #13 – Buffalo Pound Water Treatment Corporation (Buffalo Pound) – Election of Directors

Considered was a report (Communication #13) dated February 7, 2017 from the City Manager to put forward the names of two appointments to the Board of Directors of the Buffalo Pound Water Treatment Corporation.

Moved by Coun. Warren

68 THAT the City Manager, as the City's proxy, be authorized to exercise the City's voting rights in Buffalo Pound at the upcoming membership meeting to elect the following individuals to the Board of Directors:

Ben Boots – 3 year term
Daryl Posehn – 3 year term

Carried.

Communication #14 – Appointment of Tourism Moose Jaw Inc. Representative to the Economic Development Corporation

Considered was a report (Communication #14) dated February 1, 2017 from the City Clerk/Solicitor's Department to present City Council with the name of a representative for appointment as the Tourism Moose Jaw Inc. representative to the Economic Development Commission (EDC).

Moved by Coun. Froese

69 THAT Jacki L'Heureux-Mason be appointed as the representative of Tourism Moose Jaw to the Economic Development Commission for a term of office to commence immediately and to conclude August 31, 2017.

Carried.

Communication #15 – Request to Address City Council – Water and Sewer Main Replacement

Considered was an email (Communication #15) dated February 6, 2017 from Mr. Terry Gabel, on behalf of Citizens Advocating Sensible Taxation (CAST), requesting permission to address members of City Council regarding water and sewer main replacement.

Moved by Coun. Mitchell

70 THAT Mr. Terry Gabel, on behalf of Citizens Advocating Sensible Taxation (CAST), be allowed to address members of City council with respect to water and sewer main replacement.

Carried.

Mr. Terry Gabel, on behalf of Citizens Advocating Sensible Taxation (CAST), addressed members of City Council.

Moved by Mayor Tolmie

70a THAT Communication #15, being an email dated February 6, 2017 from Mr. Terry Gabel, on behalf of Citizens Advocating Sensible Taxation (CAST), be received and filed.

Carried.

Communication #16 – Background Information – Notice of Motion – Public Access to City Council through Communications

Considered was a report (Communication #16) dated February 7, 2017 from the City Clerk/Solicitor to provide City Council with additional information with respect to the Notice of Motion being introduced regarding amending Bylaw No. 5176, The Procedure Bylaw.

Moved by Coun. Mitchell

71 THAT the report dated February 7, 2017 from the City Clerk/Solicitor be received and filed; and

THAT the matter of amendments to Bylaw No. 5176, The Procedure Bylaw be referred to Administration for a report to Executive Committee.

Carried.

**Communication #17 – WW-17 Water Main Replacement Phase-II
Extension of Engineering Services Agreement**

Considered was a report (Communication #17) dated February 7, 2017 from the Engineering Department to request Council's concurrence to the extension of Engineering Services from Associated Engineering Ltd. (AE) for Water Main Replacement Phase II with an estimated cost of \$472,980 plus taxes.

Councillor Luhnning left the meeting at 7:18 p.m.
Councillor Luhnning returned to the meeting at 7:19 p.m.

Moved by Coun. Froese

72

THAT City Council approve the extension of the contract to Associated Engineering Ltd. (AE) for Engineering Services for Phase II of the Water Main Replacement Program for an estimated cost of \$472,980.

Carried.

Communication #18 – Signage Request – November 28, 2016 Council Resolution

Considered was a report (Communication #18) dated February 7, 2017 from the Engineering Department to respond to a Council resolution requesting further information on feasibility and costs associated with a signage request.

Mayor Tolmie left the meeting at 7:37 p.m.
Mayor Tolmie returned to the meeting at 7:39 p.m.

Moved by Coun. Mitchell

THAT "Blind Person" signs be installed in the Palliser Heights area; and

THAT the cost for the signage be borne by the applicant/resident requesting the signs.

Vote Delayed by Referral Motion.

Moved by Coun. Swanson

73

THAT the matter be referred back to the Special Needs Advisory Committee.

The Referral Motion was Carried.

Communication #19 – Notice of Development Appeals Board Meeting

Considered was a report (Communication #19) dated February 7, 2017 from the Secretary of the Development Appeals Board presenting the Notice of Development Appeals Board meeting to be held on February 21, 2017.

Councillor Warren left the meeting at 7:46 p.m.

- 74 Moved by Coun. Luhning
THAT Communication #19 dated February 7, 2017 from the Secretary, Development Appeals Board, being a Notice of Development Appeals Board meeting, be received and filed.

Carried.

Councillor Warren returned to the meeting at 7:48 p.m.

ADOPTION OF THE REPORT OF THE COMMITTEE OF THE WHOLE

- 75 Moved by Coun. Mitchell, seconded by Coun. Luhning
THAT the report of the Committee of the Whole be taken as read, received and adopted.

Carried.

REPORTS OF STANDING COMMITTEES OF CITY COUNCIL

Personnel Committee – January 23, 2017

- 76 Moved by Coun. Froese, seconded by Coun. McMann
THAT the report of the Personnel Committee meeting dated January 23, 2017 be taken as read.

Carried.

Budget Committee – January 30, 2017

- 77 Moved by Coun. Luhning, seconded by Coun. Froese
THAT the report of the Budget Committee meeting dated January 30, 2017 be taken as read.

Carried.

Executive Committee – January 30, 2017

- 78 Moved by Coun. Luhning, seconded by Coun. Warren
THAT the report of the Executive Committee meeting dated January 30, 2017 be taken as read.

Carried.

The reports of the Personnel Committee dated January 23, 2017 and the Budget Committee and Executive Committee meetings dated January 30, 2017 follow:

MATTERS ARISING FROM REPORTS OF STANDING COMMITTEES

Report of the Personnel Committee – January 23, 2017

95 Moved by Coun. Luhning, seconded by Coun. Froese
THAT the report of the Personnel Committee meeting dated January 23, 2017 be received and adopted.
Carried.

Report of the Budget Committee – January 30, 2017

96 Moved by Coun. Warren, seconded by Coun. Luhning
THAT the report of the Budget Committee meeting dated January 30, 2017 be received and adopted.
Carried.

Report of the Executive Committee – January 30, 2017

97 Moved by Coun. McMann, seconded by Coun. Warren
THAT the report of the Executive Committee meeting dated January 30, 2017 be received and adopted.
Carried.

REPORTS OF ADVISORY AND OTHER COMMITTEES

Cultural Diversity Advisory Committee

Coun. Mitchell reported on the minutes of the Cultural Diversity Advisory Committee meeting held on January 18, 2017.

98 Moved by Coun. Mitchell, seconded by Coun. Warren
THAT the report of the Cultural Diversity Advisory Committee meeting held on January 18, 2017 be received as presented.
Carried.

Economic Development Commission

Mayor Tolmie reported on the minutes of the Economic Development Commission meeting held on January 19, 2017.

99 Moved by Mayor Tolmie, seconded by Coun. Froese
THAT the report of the Economic Development Commission meeting held on January 19, 2017 be received as presented.
Carried.

Transportation Services Advisory Committee

Coun. Warren reported on the minutes of the Transportation Services Advisory Committee meeting held on January 25, 2017.

100

Moved by Coun. Warren, seconded by Coun. McMann
THAT the report of the Transportation Services Advisory Committee meeting held on January 25, 2017 be received as presented.

Carried.

GIVING NOTICE

Councillor Swanson rose to give notice that at the next regular meeting of City Council to be held on Monday, February 27, 2017, he intends to introduce the following motion:

Re: Operating Budget – History of Property Tax Increases

“THAT Council be provided a report with an amended version of the chart provided as information accompanying the recent Operating Budget presentation showing a multi-year history of property tax increases related to increase in CPI, such amendment to include the annual percentage increase in total operating expenditures as a separate line.”

MOTIONS

Re: City of Moose Jaw Purchasing Policy

101

Moved by Coun. Swanson, seconded by Coun. Warren
THAT the following motion:

“THAT with respect to the City of Moose Jaw Purchasing Policy, that the relevant bylaws and policies be amended as follows:

- 1. So that wherever possible, for the purchase of goods and/or services, competitive bids on tendered specifications with a public opening of bids be the City of Moose Jaw policy.*
- 2. That if an RFP is to be used for the purchase of goods and /or services, approval for the issuance of an RFP and the criteria to be used for selection of the successful bidder be approved by Executive Committee.*
- 3. That the successful bid for an RFP be made public.*
- 4. That administration spending limits, without use of tender or RFP, be:
\$25,000 for Dept. Heads
\$50,000 for City Manager”*

be lifted from the table.

Carried.

Councillor Mitchell left the meeting at 8:21 p.m.
Councillor Mitchell returned to the meeting at 8:23 p.m.

Moved by Coun. Swanson, seconded by Coun. Luhning
THAT with respect to the City of Moose Jaw Purchasing Policy, that the relevant bylaws and policies be amended as follows:

1. So that wherever possible, for the purchase of goods and/or services, competitive bids on tendered specifications with a public opening of bids be the City of Moose Jaw policy.
2. That if an RFP is to be used for the purchase of goods and/or services, approval for the issuance of an RFP and the criteria to be used for selection of the successful bidder be approved by Executive Committee.
3. That the successful bid for an RFP be made public.
4. That administration spending limits, without use of tender or RFP, be:
\$25,000 for Dept. Heads
\$50,000 for City Manager

Vote Delayed by Referral Motion.

Moved by Coun. Warren, seconded by Coun. Froese
101a THAT the following motion:

“THAT with respect to the City of Moose Jaw Purchasing Policy, that the relevant bylaws and policies be amended as follows:

- 1. So that wherever possible, for the purchase of goods and/or services, competitive bids on tendered specifications with a public opening of bids be the City of Moose Jaw policy.*
- 2. That if an RFP is to be used for the purchase of goods and/or services, approval for the issuance of an RFP and the criteria to be used for selection of the successful bidder be approved by Executive Committee.*
- 3. That the successful bid for an RFP be made public.*
- 4. That administration spending limits, without use of tender or RFP, be:
\$25,000 for Dept. Heads
\$50,000 for City Manager”*

be referred to City Administration to provide background information regarding amendments to the Purchasing Policy in 2016 and to include answers to the email dated February 12, 2017 to the City Manager from Councillor Warren.

The Referral Motion was Carried.

Re: Website Contact Email for Councillors

102

Moved by Coun. Swanson, seconded by Coun. Mitchell

THAT the contact email for each individual City Councillor on the City of Moose Jaw website be at the discretion of the individual Councillor.

Carried.

Re: Public Access to City Council through Communications

Moved by Coun. Mitchell, seconded by Coun.

WHEREAS existing procedure establishes a Monday noon deadline for communications to City Council at meeting scheduled one week hence.

AND WHEREAS Executive Committee meetings make policy recommendations to be considered by City Council which should allow for consideration of public input and response.

BE IT RESOLVED THAT procedural policy be changed to establish a deadline of Tuesday noon of the week before scheduled City Council meetings for public communications to be submitted to the Clerk's Office and circulation as communications to the Mayor and City Council.

Councillor Mitchell Withdrew the Motion.

Re: Water and Sewer Service Connections

Moved by Coun. Mitchell, seconded by Coun. Warren

THAT the following motion:

103

1. THAT the City of Moose Jaw adopt policy to encourage replacement of lead pipe water service connections which represent a demonstrated risk to the health and safety of water users.
2. THAT the City assumes responsibility for sewer and water service connection replacement costs in the public portion from the water main to the property line and cock valve.
3. THAT lead service connection replacement shall be mandatory for private property owners when considered in conjunction with the replacement of the water main.
4. THAT the City declares a policy that water service will not be reconnected to existing lead service lines on private property where the City has replaced lead service line with non-lead lines in the public portion from the water main to the property line and the City shall provide 30 days notice in writing about discontinuance of service to affected property owners through this policy.
5. THAT private property owners' cost share for water service connections be set at a fixed rate of \$2,500 with an additional fixed rate of \$500 for optional sewer line replacement completed at the same time as water service connection replacement.
6. THAT the existing cost shared formula for funding no-corrode sewer service connections be discontinued in favor of a more general policy for failing sewer connections.

7. THAT where water mains are identified for replacement, subject to permission of the owners, the city conduct advanced inspection and assessment of abutting properties to determine the status, condition and potential replacement for existing water and sewer service connections.
8. THAT these rates and policies be applied retroactively to the affected abutting properties in Phase 1 of the Cast Iron Water Main replacement project.

be referred to Budget Committee for further consideration with the Engineering Department budget report.

The Referral Motion was Carried.

BYLAWS

Introduction of Bylaw:

#5529 – The Records Retention and Disposal Bylaw

104 Moved by Coun. Luhning, seconded by Coun. Froese
THAT Deputy Mayor, Councillor McMann, be allowed to introduce **Bylaw No. 5529, THE RECORDS RETENTION AND DISPOSAL BYLAW.**

Carried.

104a Moved by Coun. Froese, seconded by Coun. Luhning
THAT Bylaw No. 5529 be now read a first time.

Carried.

104b Moved by Coun. Luhning, seconded by Coun. Froese
THAT Bylaw No. 5529 be now read a second time.

Carried.

104c Moved by Coun. Froese, seconded by Coun. Luhning
THAT we now go into Committee of the Whole under the Chairmanship of Deputy Mayor, Coun. McMann to consider Bylaw No. 5529.

Carried.

104d Moved by Coun. Mitchell
THAT clause by clause consideration of the Bylaw be and is hereby dispensed with and that the said Bylaw be approved in its entirety.

Carried.

Your Committee of the Whole to consider **Bylaw No. 5529, The Records Retention and Disposal Bylaw**, begs to report that the Bylaw passed this Committee without amendment.

(Sgd). Coun. McMann
Chairperson

104e Moved by Coun. Luhning, seconded by Coun. Froese
THAT the report of the Committee of the Whole be received and adopted.

Carried.

104f Moved by Coun. Froese, seconded by Coun. Luhning
THAT Bylaw No. 5529 be submitted for Third reading forthwith.

Carried Unanimously.

104g Moved by Coun. Luhning, seconded by Coun. Froese
THAT Bylaw No. 5529 be now read a third time, adopted, signed by the Mayor and
City Clerk, dated and sealed.

Carried.

Introduction of Bylaw:

#5530 – The Elected Members Code of Ethics Bylaw

105 Moved by Coun. Mitchell, seconded by Coun. Warren
THAT Deputy Mayor, Councillor McMann, be allowed to introduce **Bylaw No. 5530, THE ELECTED MEMBERS CODE OF ETHICS BYLAW.**

Carried.

105a Moved by Coun. Warren, seconded by Coun. Mitchell
THAT Bylaw No. 5530 be now read a first time.

Carried.

105b Moved by Coun. Mitchell, seconded by Coun. Warren
THAT Bylaw No. 5530 be now read a second time.

Carried.

105c Moved by Coun. Warren, seconded by Coun. Mitchell
THAT we now go into Committee of the Whole under the Chairmanship of Deputy
Mayor, Coun. McMann to consider Bylaw No. 5530.

Carried.

105d Moved by Coun. Luhning
THAT clause by clause consideration of the Bylaw be and is hereby dispensed with
and that the said Bylaw be approved in its entirety.

Carried.

Your Committee of the Whole to consider **Bylaw No. 5530, The Elected Members Code of Ethics Bylaw**, begs to report that the Bylaw passed this Committee without amendment.

(Sgd). Coun. McMann
Chairperson

105e Moved by Coun. Mitchell, seconded by Coun. Warren
THAT the report of the Committee of the Whole be received and adopted.

Carried.

105f Moved by Coun. Warren, seconded by Coun. Mitchell
THAT Bylaw No. 5530 be submitted for Third reading forthwith.

Carried Unanimously.

105g Moved by Coun. Mitchell, seconded by Coun. Warren
THAT Bylaw No. 5530 be now read a third time, adopted, signed by the Mayor and
City Clerk, dated and sealed.

Carried.

ENQUIRIES

Councillor Swanson submitted the following written enquiry:

#2 – 2017: Contracted Legal Fees

“What expenses have been incurred for all external legal services for the years 2014, 2015, 2016? Please provide the names of firms and total amount of expenditures for each.”

RESPONSES TO WRITTEN “ANSWERS TO ENQUIRIES”

Councillor Swanson acknowledged receipt of Answer to Enquiry #9 of 2015: RFP

Councillor Froese left the meeting at 9:05 p.m.

Councillor Froese returned to the meeting at 9:07 p.m.

Councillor Mitchell acknowledged receipt of Answer to Enquiry #23 of 2016: Lead-Pipe Service Connection Replacement.

Councillor Mitchell acknowledged receipt of Answer to Enquiry #24 of 2016: Sewer Clearance Related to City Trees on Boulevards.

Mayor Tolmie acknowledged receipt of Answer to Enquiry #26 of 2016: Scheduling

PUBLIC FORUM – Nil.

The meeting adjourned at 9:08 p.m.

MAYOR

CITY CLERK

CITY OF MOOSE JAW
LETTER OF TRANSMITTAL

TO: Members of City Council **DATE OF MEETING:**
February 27, 2017

FROM: City Clerk/Solicitor's Department **FILE: 2200-2**

**SUBJECT: Letter dated February 16, 2017 from Joan Maier, Administrative Director,
Moose Jaw Art Museum**

**Re: Communication #21 – Moose Jaw Art Museum Annual General Meeting –
March 30, 2017**

BACKGROUND/COMMENTS:

Municipalities have the authority to incorporate companies for a number of purposes, including the operation of cultural facilities, such as art galleries and museums. In 1995, pursuant to this authority, City Council established the Moose Jaw Art Museum Incorporated. City Council did so through passage of Bylaw No. 4879, which bylaw provided for both the establishment and funding of the Art Museum. Once established, the City entered into an agreement with the Art Museum, dated March 28, 1995, defining the roles, responsibilities and relationship of the parties. Pursuant to this Agreement Section 19(c) provides that one (1) member of City Council may be appointed to sit on the Board of Directors.

The City's interest was set forth in two (2) aspects of the City's agreement with the Art Museum. Firstly, the City has the right to terminate the Agreement and, upon termination, the assets of the Corporation revert to the City of Moose Jaw. Secondly, in accordance to section 19(a) of the Agreement the City has the discretionary authority to appoint a majority of the Board of Directors of the Corporation. Past practice of the City has been to not exercise its authority to appoint a majority of the Board of Directors. Rather, with the exception of City Council's representative on the Board, the members of the Corporation have been allowed to select their own Board of Directors at their Annual General Meeting in March of each year.

Finally, the City's Agreement with the Art Museum as outlined in Section 19(d), provides that, if the City wishes to have a voting representative at the annual general meeting (i.e. to cast votes for candidates for the Board of Directors); this representative cannot be the Council representative on the Board.

The annual general meeting of the Art Museum has been scheduled for Thursday, March 30, 2017. Councillor Scott McMann was appointed as City Council's representative on the Board at the November 14, 2016 regular meeting of City Council.

RECOMMENDATION:

1. THAT the City of Moose Jaw decline to exercise its membership interest to appoint a majority of the Board of Directors at the upcoming annual general meeting of the Art Museum on March 30, 2017.

Respectfully submitted,



Tracy Wittke
Assistant City Clerk
/hs

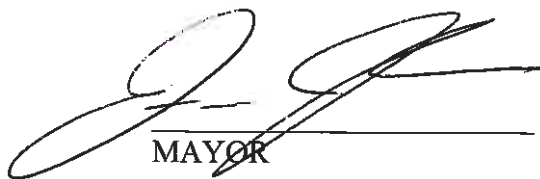
Attach.

CITY MANAGER'S COMMENTS:



CITY MANAGER

MAYOR'S COMMENTS:

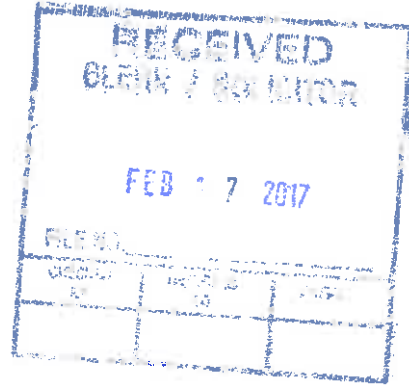


MAYOR

February 16, 2017

Ted Schaeffer, Director
Parks and Recreation
CITY OF MOOSE JAW

Dear Ted:



Re: Annual General Meeting - March 30, 2017

The Annual General Meeting of Moose Jaw Art Museum Incorporated has been set for Thursday, March 30, 2017, at 7:00 p.m., in the south meeting room of the Moose Jaw Public Library.

According to the incorporation agreement with the City of Moose Jaw, the City may exercise its membership interest and elect a majority of the Directors of the Corporation. As well, the City's representative to cast votes should not be the Council member who is currently a Director or candidate for Director.

The agreement also states that a member of City Council may be appointed as a Director of the Corporation. Councillor McMann has been appointed to our Board of Directors.

Please advise if the City will be exercising its right to elect a majority of the Directors, and who will be attending the AGM to cast votes on behalf of the City.

Sincerely,


Joan Maier
Administrative Director

cc: Myron Gulka-Tiechko
City Clerk/Solicitor

Moose Jaw, February 27, 2017

A meeting of the Budget Committee was held on Friday, February 10, 2017 (Meeting #1) at 8:35 a.m. in Council Chambers, 2nd Floor, City Hall.

PRESENT: Fraser Tolmie, Chair
Coun. Froese
Coun. McMann
Coun. Mitchell
Coun. Swanson
Coun. Warren
Coun. Luhning

ADMIN: Matt Noble, City Manager
Ted Schaeffer, Director of Parks and Recreation
Brian Acker, Director of Financial Services
Josh Mickleborough, Director of Engineering Services
Michelle Sanson, Director of Planning and Development Services
Myron Gulka-Tiechko, City Clerk/Solicitor
Tracy Wittke, Assistant City Clerk
Sandy Campbell, City Comptroller
Brenda Hendrickson, City Treasurer/Acting City Assessor
Barb Fysh, Recreation Services Manager
Al Bromley, Director of Human Resource Services
Mark Sture, Transit Manager
Darrin Stephanson, Municipal Operations Manager
Rich Miller, Public Works Supervisory – Street and Roads
Pam Sargent, Executive Assistant to the City Manager
Wade McKay, Manager of Information Technology
Ryan Nelson, Assistant Manager of IT and CI
Rod Montgomery, Fire Chief
Todd Muir, Operations Manager
Staci Dobrescu, Public Works Supervisor - Water
Heather St. Dennis, City Council Support

MEDIA: Moose Jaw Times Herald
CHAB

The meeting of the Budget Committee was called to deal with the following:

1. Procedural Matter.

Call to Order

Mayor Tolmie, Chairperson, called the meeting to order at 8:35 a.m.

Re: Procedural Matter

Moved by Coun. McMann

WHEREAS Section 12 (6) of The Procedure Bylaw No. 5176 requires that minutes of standing committees be directed to the next regular meeting of City Council for review; and

WHEREAS City Council is desirous of dealing with all budget related motions at a single meeting; and

WHEREAS Section 53 of The Procedure Bylaw No. 5176 enables the suspension of any rule of procedure on passage by a two-thirds majority of members present.

THEREFORE BE IT RESOLVED that City Council direct the City Clerk to hold the minutes of all Budget Committee meetings and place them on a Regular City Council agenda after Council has completed its detailed review of the 2017 Operating Budget and the 2017 - 2021 Capital Budget.

Carried.

Moved by Coun. McMann

THAT the meeting now adjourn.

Carried.

The meeting adjourned at 8:38 a.m.

Respectfully submitted,
(Sgd.) Mayor Tolmie
Chairperson

A meeting of the Executive Committee was held on Tuesday, February 21, 2017 at 6:30 p.m. in Scoop Lewry Room, 2nd Floor, City Hall.

PRESENT: Councillor Mitchell, Chairperson
Mayor Tolmie
Councillor Froese
Councillor Swanson
Councillor Warren
Councillor Luhning
Councillor McMann

ADMIN: Matt Noble, City Manager
Brian Acker, Director of Financial Services
Josh Mickleborough, Director of Engineering Services
Tracy Wittke, Assistant City Clerk
Marnie Loney, Land Administrator
Deb Thorn, Economic Development Officer

MEDIA: Times Herald

The meeting of the Executive Committee was called to order to deal with the following:

1. Email dated February 7, 2017 from Ms. Myrna Broadfoot, SaskPower Stakeholder Engagement, **re: Request to Address Executive Committee – SaskPower’s Potential Future Natural Gas Generation Project.**
2. Report dated February 15, 2017 from the Engineering Department, **re: Diefenbaker Drive Extension Carryover.**
3. Report dated February 15, 2017 from the Planning and Development Services Department, **re: Confidential Third Party Contractual Matter.**
4. Confidential Procedural Matter.

Call to Order

Councillor Mitchell, Chairperson, called the meeting to order at 6:30 p.m.

Re: Request to Address Executive Committee – SaskPower’s Potential Future Natural Gas Generation Project

Considered was an email dated February 7, 2017 from Ms. Myrna Broadfoot, SaskPower Stakeholder Engagement, requesting permission to address members of the Executive Committee regarding information on SaskPower’s potential future Natural Gas Generation Project.

Moved by Councillor Swanson

THAT representatives of SaskPower be allowed to address members of the Executive Committee regarding SaskPower’s potential future Natural Gas Generation Project.

Carried.

Ms. Myrna Broadfoot, SaskPower Stakeholder Engagement, addressed members of the Executive Committee.

Moved by Mayor Tolmie

THAT the email dated February 7, 2017 from Ms. Myrna Broadfoot, SaskPower Stakeholder Engagement, respecting the potential future Natural Gas generation Project, be received and filed.

Carried.

Re: Diefenbaker Drive Extension Carryover

Considered was a report dated February 15, 2017 from the Engineering Department to notify City Council of additional expenditures in 2016 on the Diefenbaker Drive Extension Project.

Moved by Councillor McMann

THAT City Council approve funding of \$225,522 for the Diefenbaker Drive Extension Project.

Carried.

Moved by Mayor Tolmie

THAT the Executive Committee close the meeting to the public and proceed in-camera pursuant to section 16(1) and 18(1) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss a confidential third party contractual matter a confidential procedural matter.

Carried.

The Executive Committee closed the meeting at 6:55 p.m. to the public with the following persons in attendance: Mayor Tolmie, Councillor Luhning, Councillor Mitchell, Councillor Froese; Councillor McMann; Councillor Warren; Councillor Swanson; Matt Noble, City Manager; Brian Acker, Director of Financial Services; Josh Mickleborough, Director of Engineering Services; Marnie Loney, Land Administrator; Tracy Wittke, Assistant City Clerk.

Moved by Councillor Luhning

THAT the Executive Committee reconvene in open session, the time being 7:23 p.m.

Carried

Moved by Councillor Luhning

THAT City Council approve the Animal Services Agreement substantially in the form attached to report dated February 15, 2017 from the Planning and Development Services Department and that the agreement be executed by the Mayor and City Clerk.

Carried.

Moved by Councillor Froese

THAT the meeting be adjourned, the time being 7:24 p.m.

Carried.

(Sgd.) Councillor Mitchell
Chairperson

/tw

February 27, 2017

Minutes of the Youth Advisory Committee meeting held on Wednesday, February 8, 2017 at 9:19 a.m. in the Mayor's Conference Room, 2nd Floor, City Hall.

PRESENT:

Adam Hendrickson, Peacock Collegiate
Bailee Johnson, Ecole Ducharme
Rachel Butt, Cornerstone Christian School
Shasta Ventzek, Riverview Collegiate

Ashley Seiferling, Peacock Collegiate
Zachary Owens, Vanier Collegiate
Katie Rolfe, Riverview Collegiate

ABSENT:

Hunter Nixon, Central Collegiate
Mayor Fraser Tolmie, Council Representative

Jaidyn Gieni, Central Collegiate
Allie Cameron, Vanier Collegiate

ALSO:

Lyle Johnson, Facilitator

PART 1 – NO APPROVAL OF COUNCIL REQUIRED

Re: Call to Order

The meeting was called to order at 9:19 a.m. by Zack Owens, Chair of YAC.

PART 2 – NO APPROVAL OF COUNCIL REQUIRED

Re: Trivia

What weird talent do you possess?

PART 3 – NO APPROVAL OF COUNCIL REQUIRED

Re: Adoption of the Agenda

Moved by Bailee Johnson
THAT the agenda be adopted as presented.

Carried.

PART 4 – NO APPROVAL OF COUNCIL REQUIRED

Re: Minutes of January 11, 2017

Moved by Katie Rolfe
THAT the minutes of the regular meeting of the Youth Advisory Committee dated January 11, 2017 be adopted as presented.

Carried.

PART 5 – NO APPROVAL OF COUNCIL REQUIRED

Re: Business Arising from the Minutes

5.1 – Axis meeting 24 January 2017

- Zach reported on the meeting and initiatives the AXIS group are undertaking.

5.2- Phil Simms

(Dates updated from the Global Warning meeting February 15th MJAM)

- May 1st to 12th Community clean up
- May 1st to 15th Art Pieces collected
- May 15th to 19th art pieces to the art museum. (Elementary 17th)
- May 23 to 25th installation
- Awards ceremony dates to be confirmed

5.3 – Environmental Advisory Committee inquiry

- Global Warning
- Sub-committee meetings, Ashley Seiferling and Shasta Ventzek to attend

PART 6 – NO APPROVAL OF COUNCIL REQUIRED

Re: Subcommittee Reports

6.1 – Social Policy update. Wow Factor

- Points for Milne Place
- Wall plaque vs garden plaque
- Full metal vs mounted metal

6.1.2 – MJHA, Royal Canadian Legion, MLA's, Anavets

- Talk to city council
- Moose Jaw Housing call back
- contacts for events
- the plaque

6.2 – Events Committee update

- Snapchat, Instagram, posters and cards
- Talking to businesses to be continued
- Indie band festival and Canada day
 - o Funding, Bands, sponsorship (important), Sidewalk Days promotion, Regina Folk Festival, Sask Music

6.2.1 Events and YAC

- Next AXIS meeting is March 28th at 10am at Central Collegiate
- Hunter Nixon tendered her resignation from the committee. Principal of CCI contacted for a replacement.

February 27, 2017

6.2.2 City Organizations eg: Chrysalis, The Common, Joes Place
- Ongoing

PART 7 – NO APPROVAL OF COUNCIL REQUIRED

Re: Committee Work

Sub committees met to discuss the next steps in their projects.

PART 8 – NO APPROVAL OF COUNCIL REQUIRED

Re: Next Meeting and Adjournment

The next meeting of the Youth Advisory Committee is scheduled for Tuesday, March 7th at 9:00am in the Scoop Lewry Room, 2nd Floor, City Hall.

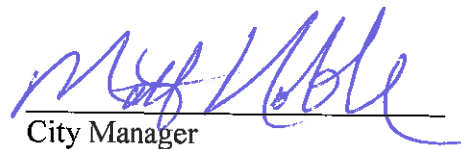
Moved by Bailee Johnson
THAT the meeting now adjourn.

Carried.

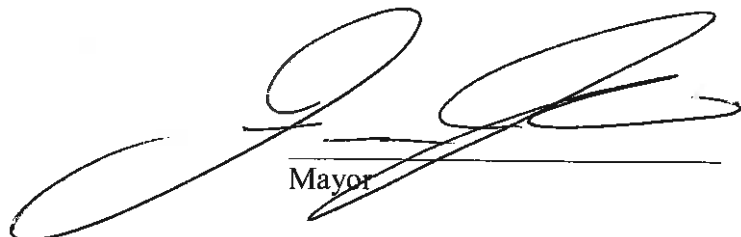
The meeting adjourned at 11:58 p.m.


Facilitator

CITY MANAGER'S COMMENTS:


City Manager

MAYOR'S COMMENTS:


Mayor

February 27, 2017

INTRODUCTION OF MOTION

Councillor Swanson – Operating Budget – History of Property Tax Increases

Under Part No. 10, “MOTIONS”, the following motion should be moved:

“THAT Council be provided a report with an amended version of the chart provided as information accompanying the recent Operating Budget presentation showing a multi-year history of property tax increases related to increase in CPI, such amendment to include the annual percentage increase in total operating expenditures as a separate line.”

NOTE: The above captioned is a formal motion. As a consequence, a seconder will be required.

CITY OF MOOSE JAW

MOTIONS

February 27, 2017

File: 401-3

Re: Appointment of Deputy Mayor

Moved by Coun. _____, seconded by Coun. _____
THAT Councillor Mitchell be appointed Deputy Mayor for the ensuing two (2) months effective March 1, 2017 to April 30, 2017 and/or until a successor is appointed.

**Re: Appointment of Chairperson
Executive Committee**

Moved by Coun. _____, seconded by Coun. _____
THAT Councillor Swanson be appointed Chairperson of the Executive Committee for the ensuing two (2) months effective March 1, 2017 to April 30, 2017 and/or until a successor is appointed.

**Re: Appointment of Chairperson
Personnel Committee**

Moved by Coun. _____, seconded by Coun. _____
THAT Councillor Warren be appointed Chairperson of the Personnel Committee for the ensuing two (2) months effective March 1, 2017 to April 30, 2017 and/or until a successor is appointed.

**OUTSTANDING ITEMS FOR FOLLOW-UP BY CITY ADMINISTRATION
FROM CITY COUNCIL & STANDING COMMITTEES**

February 27, 2017

FROM	DATE & RES. #	SUBJECT MATTER Communication # etc.	DEPT. ASSIGNED	STATUS/ COMMENTS
<u>2013-2016:</u>				
City Council	June 24/13 Res. #445 (June 17/13 Executive Comm.)	Street Closures	Clerk/Solicitor	To prepare report to Executive Comm.
City Council	June 23/14 Res. #459	TSAC – Safety & Maintenance of 200 Block Grandview St. W.	Engineering/ Clerk/Solicitor	Amend Bylaw No. 4230
City Council	Sept. 22/14 Res. #620a	SNAC – 5.1 – Parking Placards for Persons with Disabilities	Engineering/ TSAC	Referred to TSAC for Review
City Council	Mar. 21/16	Solid Waste Utility	Engineering	Referred to Admin
Budget Committee	Feb. 20/16	Multi-material Recycling Grant		to Prepare report to Council
City Council	Mar. 21/16	Landfill Expansion	Engineering	To Prepare Report to Council
Budget Committee	Feb. 20/16	(projected costs and life span)		
City Council	Apr. 4/16	Narrow Streets	Engineering/ Clerk/Solicitor	To Amend necessary
Executive Committee	Mar. 28/16	(Bylaw No. 5521 Tabled)		Bylaws/Report to Council after 1 year trial period
City Council	May 30/16	Environment Advisory Committee	Engineering/ Clerk/Solicitor	Executive Committee
City Council	Res. #420 Res. #471	Keeping of Animals Bylaw, No. 5432 (Invite members of the South Central Food Network)		to review Bylaw No. 5432

**OUTSTANDING ITEMS FOR FOLLOW-UP BY CITY ADMINISTRATION
FROM CITY COUNCIL & STANDING COMMITTEES**

February 27, 2017

City Council	May 30/16 Res. #422	Housing Advisory Committee Housing Business Plan Update	Referred to 2017 Capital Budget Discussions
City Council	June 27/16 Res. #446	Establishment of a Moose Jaw Municipal Airport Authority	Referred to Executive Comm. for detailed report
City Council Executive Committee	July 11/16 June 27/16 Res. #489 & #491	Natorium & Phyllis Dewar Outdoor Pool Facility Assessment	Referred to Budget Comm. (#489) Res. #491 – Public Presentation to Council
City Council	July 25/16 Res. #521	Conflict of Interest – New Rules from Province – City Boards	Coordinate seminar for all City Board Members in early 2017
City Council	Sept. 6/16 Res. # 588	Curb Cut for Corner of 1 st Ave. N.W. (SNAC)	Referred for Consideration during 2017 Budget
City Council	Nov. 28/16 Res. #719	Stop Sign Installation at 2 nd Ave. S.E. and Coteau St. E.	Referred to TSAC for Report
City Council	Nov. 28/16 Res. #720	Policy Dev. For Lead Pipe Water Service Connections	Develop Policy within 60 days
City Council	Nov. 28/16 Res. #721	Water Main Funding Model	Referred to Capital Budget
City Council	Dec. 19/16 Res. #751	2017 Operating Budget Estimates for the Public Library	Referred to Budget Committee

**OUTSTANDING ITEMS FOR FOLLOW-UP BY CITY ADMINISTRATION
FROM CITY COUNCIL & STANDING COMMITTEES**

February 27, 2017

City Council	Jan. 9/17 Res. #16	Parking Meter Enforcement Budget	Referred to Budget Committee
City Council	Jan. 23/17 Res. #35	Operating and Capital Budget Estimates	Referred to Budget Committee
City Council	Jan. 23/17 Res. #36	Police Service Operating Budget Submission for the Year 2017	Referred to Budget Committee
City Council	Jan. 23/17 Res. #48	Revised – Cast Iron Water Main Replacement (Serv. Connection Bylaw Amend.) Engineering Public Awareness and Education Campaign	Amend Bylaw & Provide Public Aware. and Education Camp.
City Council Executive Comm.	Jan. 23/17 Jan. 16/17	Canadian Tire/MJ Exhibition Land	Planning & Dev. Agreement with MJEX
City Council Exec. Comm.	Feb. 13/17 Jan. 30/17	Service Connections Bylaw/Policy Supplementary Information	Clerk/Solicitor Amend Bylaw 5152
City Council	Feb. 13/17 Res. #71	Notice of Motion – Public Access to City Council through Communications	Clerk/Solicitor Report to Executive Committee – Amend. To Procedure Bylaw 5176
City Council	Feb. 13/17 Res. #73	Signage Request – Nov. 28.16 Council Resolution	SNAC/Engineering Referred back to Special Needs Advisory Comm.
City Council	Feb. 13/17 Res. 99a	City of Moose Jaw Purchasing Policy	City Manager Referred to Admin. for Background Info.
City Council	Feb. 13/17 Res. #101	Water and Sewer Service Connections	Planning & Dev. Referred to Budget Committee with Eng. Report

**OUTSTANDING ITEMS FOR FOLLOW-UP BY CITY ADMINISTRATION
FROM CITY COUNCIL & STANDING COMMITTEES**

February 27, 2017

2017 ENQUIRIES:

Enquiry #2 of 2017	Feb. 13/17	Contracted Legal Fees	Clerk/Solicitor's	To Prepare Answer to Enquiry
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TABLED MATTERS:

City Council	June 23/14 Res. #457	TSAC – Traffic Safety Concern at Maintenance Vehicle Entrance to Crescent Park and 3 rd Ave. N.E.	Engineering	Tabled Pending Report from Eng. re: Parking on 3 rd Ave. N.E.
City Council	Oct. 5/15	Trade Waste Collection Program (Rosewood Housing Coop)	Engineering	Further Report re: City Wide Trade Waste Collection Program Further Report
	Jan. 25/16	Standardization of Solid Waste Collection	Engineering	
City Council	June 27/16 Res. #476d	Proposed Bylaw No. 5521 - 2016 Traffic Bylaw Amendment (No. 3)	Engineering	Tabled pending public information session with residents directly affected