

**A meeting of the Executive Committee was held on Monday, September 9, 2013 at 6:30 p.m. in the Scoop Lewry Room, 2<sup>nd</sup> Floor, City Hall.**

PRESENT: Mayor Higgins  
Coun. Kirkpatrick  
Coun. Luhning  
Coun. Swanson  
Coun. Eby  
Coun. Boyle  
Coun. Mitchell

ADMIN: Myron Gulka-Tiechko, City Clerk/Solicitor  
Jody Hauta, Director of Parks and Recreation  
Ty Stokes, Director of Engineering Services  
Brian Acker, Director of Financial Services/Acting City Manager

MEDIA: Moose Jaw Times Herald  
CHAB

The meeting of the Executive Committee was called to order to deal with the following items:

**Tabled Matters (Items #1 & #2):**

1. Report dated June 3, 2013 from the Engineering Department, **re: Buffalo Pound Water Treatment Plant Upgrade Project.**
2. Report dated September 3, 2013 from the Parks and Recreation Department, **re: Bike Skills Park – Further Information.**
3. Report dated September 5, 2013 from the Director of Engineering, **re: Confidential Contractual Matter.**
4. Report dated September 3, 2013 from the Business Development Division, **re: Confidential Land Matter.**
5. Report dated September 9, 2013 from the City Clerk/Solicitor's Department, **re: Confidential Land Matter.**

**Call to Order**

Councillor Eby, Chairperson, called the meeting to order at 6:30 p.m.

**Tabled Matter:**

608 Moved by Mayor Higgins  
THAT report dated June 3, 2013 from the Engineering Department regarding the Buffalo Pound Water Treatment Plant Upgrades Project, be lifted from the table. Carried.

**Re: Buffalo Pound Water Treatment Plant Upgrades Project**

---

Again considered was report dated June 3, 2013 from the Engineering Department to provide an update to City Council regarding the Capital Project for Buffalo Pound Water Treatment Plant (BPWTP) Upgrades.

609 Moved by Coun. Eby  
THAT report dated June 3, 2013 from the Engineering Department regarding the Buffalo Pound Water Treatment Plant Upgrades Project, be referred to Capital Budget discussions. Carried.

**Tabled Matter:**

610 Moved by Mayor Higgins  
THAT the matter of the Bike Skills Park be lifted from the table. Carried.

**Re: Bike Skills Park – Further Information**

---

Considered was a report dated September 3, 2013 from the Parks and Recreation Department to provide further information on the Bike Skills Park proposed by the Moose Jaw Police Association.

611 Moved by Mayor Higgins  
THAT City Council authorize the development of a Bike Skills Park at the High Street location as per Site plan #2 attached to report dated September 3, 2013 from the Parks and Recreation Department; and

THAT the Moose Jaw Police Association or designated volunteer group constructing the park be required to obtain liability insurance with the form, amount and deductible for the insurance to be approved by the City, prior to initiating any construction work on the Bike Skills Park; and

THAT the Moose Jaw Police Association or designated volunteer group constructing the park be allowed to stockpile dirt on the site; and

THAT a representative from the Parks and Recreation Department be appointed to the committee designing the park and that the Parks and Recreation Department have final approval on the design for the park; and

THAT City Council authorize City Administration to complete a specific public input session on the final design of the park prior to proceeding with any construction; and

THAT the Moose Jaw Police Association apply for a Community Projects Capital Grant through the City of Moose Jaw Parks and Recreation Department for a minimum of \$2,500 to provide funding for the construction of the bike skills park for additional dirt, labour and equipment (as the City's contribution to the project); and

THAT the Moose Jaw Police Association's necessary matching contribution for this grant be their cash contribution, volunteer and donated contributions to the project; and further

THAT the Parks and Recreation Department provide approximately 40 yards of fill dirt to the project.

Vote Delayed by Amendment.

Amendment Moved by Coun. Boyle

612 THAT the motion be amended by adding the following to the end of the motion:

*"THAT the City of Moose Jaw be responsible for annual maintenance of the Bike Skills Park and also encourage local committee groups to assist with annual operating costs."*

The Amendment was Carried.

Amendment Moved by Coun. Swanson

613 THAT the motion be amended by deleting the following words in the first paragraph "*High Street location as per Site plan #2 attached to report dated September 3, 2013 from the Parks and Recreation Department*" and replacing it with the following: "*location originally proposed immediately west of the existing soccer fields*".

The Amendment was Carried.

The Motion, as Amended, was Carried.

The Motion, as Amended, reads as follows:

*"THAT City Council authorize the development of a Bike Skills Park at the location originally proposed immediately west of the existing soccer fields; and*

*THAT the Moose Jaw Police Association or designated volunteer group constructing the park be required to obtain liability insurance with the form, amount and deductible for the insurance to be approved by the City, prior to initiating any construction work on the Bike Skills Park; and*

*THAT the Moose Jaw Police Association or designated volunteer group constructing the park be allowed to stockpile dirt on the site; and*

*THAT a representative from the Parks and Recreation Department be appointed to the committee designing the park and that the Parks and Recreation Department have final approval on the design for the park; and*

*THAT City Council authorize City Administration to complete a specific public input session on the final design of the park prior to proceeding with any construction; and*

*THAT the Moose Jaw Police Association apply for a Community Projects Capital Grant through the City of Moose Jaw Parks and Recreation Department for a minimum of \$2,500 to*

*provide funding for the construction of the bike skills park for additional dirt, labour and equipment (as the City's contribution to the project); and*

*THAT the Moose Jaw Police Association's necessary matching contribution for this grant be their cash contribution, volunteer and donated contributions to the project; and*

*THAT the Parks and Recreation Department provide approximately 40 yards of fill dirt to the project; and further*

*THAT the City of Moose Jaw be responsible for annual maintenance of the Bike Skills Park and also encourage local committee groups to assist with annual operating costs."*

Moved by Coun. Boyle

614 THAT the Executive Committee close the meeting to the public and proceed *in camera* to discuss the Confidential Matters.

Carried.

The Executive Committee closed the meeting at 7:27 p.m. to the public with the following persons in attendance: Mayor Higgins, Councillor Luhning, Councillor Boyle, Councillor Eby, Councillor Swanson, Councillor Mitchell, Councillor Kirkpatrick, Myron Gulka-Tiechko, City Clerk/Solicitor; Jody Hauta, Director of Parks and Recreation, Ty Stokes, Director of Engineering Services; Brian Acker, Director of Financial Services/Acting City Manager; and Matt Noble, future City Manager.

Moved by Coun. Kirkpatrick

615 THAT the Executive Committee reconvene in open session.

Carried.

The Executive Committee reconvened in open session at 8:51 p.m.

Moved by Coun. Mitchell

616 THAT the City of Moose Jaw issue an RFP for animal control and pound keeper services.

Carried.

Moved by Coun. Boyle

617 THAT Jay's Flooring and Custom Interior Design be refunded the amount of their deposit less 5% administration charges.

Carried.

Moved by Coun. Boyle

618 THAT Council rescind resolution no. 252 of April 8, 2013 respecting the terms of approval of a proposed plan of subdivision for Surface Parcel #153254594, SE 3-17-26 W2 Extension 26, and make the following motion:

1. THAT the subdivision review process be completed by City Administration; and
2. THAT a monetary settlement be received from the applicant prior to final approval to satisfy the 5% Municipal Reserve Requirement under *The Planning and Development Act, 2007*; and
3. THAT a Servicing Agreement be entered into between the Developer and the City of Moose Jaw including, but not limited to, the following: Water Services to the development to be designed and constructed to the satisfaction of the Director of Engineering Services including two hydrants, one at each of the dead ends; construction of Snyder Road to be completed to unpaved Class A design and the proposed lane to be completed to unpaved Class B design; the drainage for the development be to City standards; and
4. THAT the municipal services to the property under the servicing agreement be completed within one year of the date of the servicing agreement; and
5. THAT, upon satisfaction of the above conditions, the Mayor and City Clerk be authorized to endorse the proposed Plan of Subdivision dated September 5, 2013 and issue a Certificate of Approval, all in accordance to *The Planning and Development Act, 2007*; and further
6. THAT all costs incurred by this application be borne by the applicant.

Carried.

Moved by Coun. Boyle

619 THAT the meeting now adjourn.

Carried.

The meeting adjourned at 8:54 p.m.

Respectfully submitted,  
(Sgd.) Coun. Eby  
Chairperson