

A meeting of the Executive Committee was held on Tuesday, February 16, 2016 at 6:30 p.m. in Scoop Lewry Room, 2nd Floor, City Hall.

PRESENT: Coun. Mitchell, Chairperson
Mayor Higgins
Coun. Kirkpatrick
Coun. Eby
Coun. Swanson
Coun. Boyle
Coun. Luhning

ADMIN: Matt Noble, City Manager
Myron Gulka-Tiechko, City Clerk/Solicitor
Brian Acker, Director of Financial Services
Michelle Sanson, Director of Planning and Development Services
Josh Mickleborough, Director of Engineering Services
Barb Fysh, A/Director of Parks and Recreation
Sandy Campbell, City Comptroller
Mark Sture, Transit Manager
Marnie Loney, Land Administrator

MEDIA: CHAB
Times Herald

The meeting of the Executive Committee was called to order to deal with the following:

1. Report dated February 10, 2016 from the Planning and Development Services Department, **re: Request for Eligibility for the Commercial and Industrial Tax Phase In Policy.**
2. Report dated January 27, 2016 from the Financial Services Department, **re: Purchasing Policy.**
3. Report dated February 5, 2016 from the City Clerk/Solicitor's Department, **re: Amendment to Public Notice Policy.**
4. Report dated February 10, 2016 from the Planning and Development Department, **re: Moose Jaw Habitat for Humanity 6th Build – 810 Ominica Street East.**
5. Report dated February 16, 2016 from the Engineering Services Department (Transit) **re: Request for Bus Loan.**
6. Verbal Update on the Report in Progress from the Engineering Services Department, **re: Narrow Streets.**

Call to Order

Councillor Mitchell, Chairperson, called the meeting to order at 6:30 p.m.

- 86 Moved by Mayor Higgins
THAT the agenda be adjusted to move item #4, immediately after #1. Carried.

Re: Request for Eligibility for the Commercial and Industrial Tax Phase In Policy

Considered was a report dated February 10, 2016 from the Planning and Development Services Department regarding a request for eligibility for the Commercial and Industrial Tax Phase-In Policy.

- 87 Moved by Coun. Luhning
THAT Mr. Salzsauler, owner of Memories on Brigham Road, be allowed to address members of Executive Committee. Carried.

Mr. Salzsauler, owner of Memories on Brigham Road, addressed members of Executive Committee.

- 87a Moved by Coun. Luhning
THAT the request from Mr. Victor Salzsauler, owner of Memories on Brigham Road at 27 Brigham Road, for eligibility for the Commercial and Industrial Tax Phase In, be **denied**. Carried.

**Re: Moose Jaw Habitat for Humanity 6th Build
810 Ominica Street East**

Considered was a report dated February 10, 2016 from the Planning and Development Services Department regarding a request from Habitat for Humanity for the City to provide a \$5,000 grant and waive property taxes for the above captioned property until the title is transferred to the new owner.

- 88 Moved by Mayor Higgins
THAT a representative of Habitat for Humanity be allowed to address members of Executive Committee. Carried.

Mr. Bill Harris, Chairman, Habitat for Humanity in Moose Jaw, addressed members of Executive Committee.

- 88a Moved by Mayor Higgins
THAT City Council authorize a grant of \$5,000 as an affordable housing initiative from OS-2 (Innovative Housing) for 810 Ominica Street East; and further

THAT a tax exemption be applied until the property is occupied or complete. Carried.

Re: Purchasing Policy

Considered was a report dated January 27, 2016 from the Financial Services Department to provide Executive Committee with an overview of the proposed new City Purchasing Policy.

Moved by Mayor Higgins

89 THAT the City Purchasing Policy attached to the report dated January 27, 2016 from the Financial Services Department be adopted; and further

THAT Administration be directed to amend the City Administration Bylaw No. 5175.

Vote Delayed by Tabling Motion.

Moved by Coun. Swanson

89a THAT the City Purchasing Policy, attached to the report dated January 27, 2016 from the Financial Services Department be tabled to the next Executive Committee meeting.

Defeated.

The Motion was Carried.

Re: Amendment to Public Notice Policy

Considered was a report dated February 5, 2016 from the City Clerk/Solicitor's Department to provide Executive Committee with background information respecting a change to the City's Public Notice Policy.

Moved by Coun. Eby

90 THAT the proposed amendments to the City's Public Notice Policy, as noted in the report dated February 5, 2016 from the City Clerk/Solicitor's Department, be approved; and further

THAT Administration be directed to amend the City Administration Bylaw No. 5175 accordingly.

Carried.

Re: Request for Bus Loan

Considered was a report dated February 16, 2016 from Engineering Services Department – Transit to request permission from City Council to loan a City bus to Swift Current.

Moved by Coun. Boyle

91 THAT the City of Moose Jaw loan a bus to the City of Swift Current for the period March 18 to March 28, 2016; and

THAT both Cities enter into the agreement, as attached to the report dated February 16, 2016 from Engineering Services Department – Transit, for the services.

Carried.

**Re: Verbal Update on the Report in Progress from Engineering Services Department
re: Narrow Streets**

A verbal update was presented by Josh Mickleborough, Director of Engineering Services, on the progress regarding the narrow streets reports.

92 Moved by Coun. Kirkpatrick
THAT the verbal report presented by Josh Mickleborough, Director of Engineering Services, regarding progress on the narrow streets report, be received and filed. Carried.

93 Moved by Coun. Eby
THAT the meeting be adjourned. Carried.

The meeting adjourned at 8:31 p.m.

(Sgd.) Coun. Mitchell
Chairperson