

**A meeting of the Executive Committee was held on Monday, December 5, 2016 at 6:30 p.m. in Scoop Lewry Room, 2<sup>nd</sup> Floor, City Hall.**

- PRESENT: Councillor McMann, Chairperson  
Councillor Froese  
Mayor Tolmie  
Councillor Mitchell  
Councillor Swanson  
Councillor Warren  
Councillor Luhning
- ADMIN: Matt Noble, City Manager  
Myron Gulka-Tiechko, City Clerk/Solicitor  
Brian Acker, Director of Financial Services  
Brenda Hendrickson, City Treasurer/Acting City Assessor  
Josh Mickleborough, Director of Engineering Services  
Ted Schaeffer, Director of Parks and Recreation  
Michelle Sanson, Director of Planning and Development Services  
Tracy Wittke, Assistant City Clerk
- MEDIA: CHAB  
Times Herald

The meeting of the Executive Committee was called to order to deal with the following:

1. Letter dated November 24, 2016 from Derek Thompson, Project Planner with West Park Development Corp., **re: Request to Address Executive Committee – Municipal Planning Commission Minutes of November 22, 2016 – Part 5 – Proposed Map and Text Amendment to Zoning Bylaw No. 5346 (Hayes Lane and Clunie Court – West Park Subdivision).**
2. Report dated November 15, 2016 from the Department of Financial Services and City Clerk/Solicitor's Department, **re: Amendments to Bylaw #5152 – The Sewer and Water Utility Bylaw and Utility Department Policies.**

**Call to Order**

Councillor McMann, Chairperson, called the meeting to order at 6:36 p.m.

**Referred Matter:**

**Re: Request to Address Executive Committee – Municipal Planning Commission Minutes of November 22, 2016 – Part 5 – Proposed Map and Text Amendment to Zoning Bylaw No. 5346 (Hayes Lane and Clunie Court – West Park Subdivision)**

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Considered was a referred matter from the November 28, 2016 City Council meeting regarding a letter dated November 24, 2016 from Mr. Derek Thompson, MCIP, RPP, Project Planner with West Park Development Corp. requesting permission to address members of the Executive Committee to answer questions respecting the Hayes Lane rezoning.

Moved by Coun. Mitchell

737 THAT representatives of West Park Development Corp. be allowed to address members of the Executive Committee.

Carried.

Mr. Derek Thompson and Mr. Dan Beaulac, representatives of West Park Development Corp. addressed members of City Council.

Moved by Coun. Swanson

738 THAT City Administration commence procedures to amend Zoning Bylaw No. 5346 by designating Lots 18-32, Block 111 & Lots 19-34, Block 105, Plan No. 102145137 as R1A – Low Density Residential District, and

THAT City Administration commence procedures to amend Zoning Bylaw No. 5346 by amending the text for the R1B – Small Lot Residential District to require a minimum 6.0 metre front yard setback, and to allow front driveways and garages for Lot 17, Block 111, & Lot 35, Block 105, Plan No. 102145137; and

THAT City Administration commence procedures to amend Zoning Bylaw No. 5346 by amending the text for the R1B – Small Lot Residential District to allow front driveways and garages for Lot 36-42, Block 105, Plan No. 102174432; and

THAT all necessary changes to the Table of Contents sections and re-paginating of the Bylaws be completed where necessary; and further

THAT all costs incurred by this amendment be borne by the applicant.

Carried.

It was noted that the presentation from West Park Development Corp. addressed the need for a review of the West Park Subdivision as requested by the Municipal Planning Commission.

**Re: Amendments to Bylaw #5152 – The Sewer and Water Utility Bylaw and Utility Department Policies**

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Considered was a report dated November 15, 2016 from the Department of Financial Services and the City Clerk/Solicitor's Department to provide additional background and recommendations regarding the proposed changes to Bylaw No. 5152 – The Sewer and Water Utility Bylaw and associated policies.

Moved by Coun. Mitchell

739 THAT anyone in the gallery wishing to address members of the Executive Committee be allowed to do so.

Carried.

Mr. Marc Coupland, citizen, addressed members of the Executive Committee.

Moved by Coun. Mitchell

740 THAT Council authorize Administration to proceed with the proposed changes to Bylaw No. 5152 – The Sewer and Water Utility Bylaw; and

THAT Council approve the following policies:

Multiple Estimates Policy  
Stopped and Malfunctioning Water Meters Policy  
Remote Recording Device Variance Policy  
Terms and Conditions of Service Policy  
Water Conservation Policy

Carried.

Moved by Mayor Tolmie

741 THAT the meeting be adjourned.

Carried.

The meeting adjourned at 8:38 p.m.

(Sgd.) Councillor McMann  
Chairperson