

Memo

DATE: January 22, 2016 File: 400-6
TO: Members of City Council
FROM: Myron Gulka-Tiechko, City Clerk/Solicitor
RE: Communication #8 – Standardization of Solid Waste Collection

On October 5, 2015, members of City Council considered Communication #104 being a report dated September 28, 2015 from the Engineering Department regarding the Trade Waste Collection Program and Standard of Service. At that time, Council adopted the following resolution:

“THAT the report (Communication #104) dated September 28, 2015 from the Department of Engineering Services with respect to the trade waste collection program and standard of service, be tabled pending a report from Administration related to the City wide trade waste collection program.”

Pursuant to the above noted resolution, Communication #8 dated January 19, 2016 from the Engineering Department regarding Standardization of Solid Waste Collection is amended by adding the following as recommendation number 1 in the report:

“1. THAT the report (Communication #104) dated September 28, 2015 from the Department of Engineering Services with respect to the trade waste collection program and standard of service, be lifted from the table.”

A copy of Communication #104 is attached. Paper copies this memo and Communication #104 will be placed on your desks for Monday night's meeting.

Thank you.

Yours truly,



Myron Gulka-Tiechko, City Clerk/Solicitor

- c. Matt Noble, City Manager
- Barb Fysh, A/Director of Parks and Recreation
- Brian Acker, Director of Financial Services
- Josh Mickleborough, Director of Engineering Services
- Michelle Sanson, Director of Planning and Development

TABLED MATTER

CITY OF MOOSE JAW

COMMUNICATION #104

DATE: September 28, 2015

TO: City Council

FROM: Engineering Department

SUBJECT: Trade Waste Collection Program and Standard of Service

PURPOSE:

The purpose of this report is to:

- 1) Provide City Council with further information regarding the Trade Waste Collection Program (commercial garbage collection) in the former Business Improvement District (BID).
- 2) Provide preliminary information on other inconsistencies in service and a recommendation on standardization of service.

BACKGROUND:

City Council at a regular meeting held on June 29th, 2015, adopted the following resolution:

"That a three month extension be put in place for participants continuing to rely on the Trade Waste Program for clarification of information for Council."

Since June 29th, 2015, the City Engineering Department has contacted all Trade Waste Customers by letter, to inform them of the decision of City Council to extend the Trade Waste Collection Program for a period of 3 months.

During this period an evaluation of the Trade Waste Program and of collection services city wide was undertaken; this identified several inconsistencies in service provided. While the Trade Waste program was a major area that was receiving a subsidy, it is not the only one. This report addresses the Trade Waste area and seeks Council's direction on continuing to pursue standardization of service.

The goal of any collection service is to provide fair, consistent and cost effective service to all residents. Discounting or subsidizing an individual business, apartment or resident in any way is inappropriate. This negatively impacts the utility and puts additional pressures on the remainder of the users to cover the unpaid costs. For the service to be cost effective and efficient it needs to be standardized. This includes bin size and who receives the service.

To date, 109 of the 110 Trade Waste Customers have made arrangements with private contractors to collect their solid waste. Rosewood Housing Co-op is the only customer not to finalize an agreement with a private contractor for this service. This addresses a significant subsidy that was having a negative effect on the sustainability of the solid waste utility.

On September 10, 2015, City representatives met with a delegation from Rosewood Housing Co-op to discuss their concerns. The main concerns discussed were:

- The bins that private contractors provide weigh approximately 500 pounds when loaded with refuse.
- The average age of their residents is 79 years. Therefore, to move a bin is not a practical task to achieve for them.
- The pushing of the bin in the winter would be an additional hardship.
- Rosewood Housing Co-op should be considered the same as residential solid waste collection.
- The City collects refuse from several apartments in their vicinity who are not charged for solid waste collection.

Rosewood Housing Co-op is presently provided 2 - 300 gallon bins once a week and is charged \$71.99 every 3 months for solid waste collection. Representatives from Rosewood Housing Co-op have contacted Loraas for rates to provide solid waste collection. It should also be noted that with most large apartment complexes, the job of pushing out garbage bins is done by their caretaker.

DISCUSSION:

Over the last three months, the City Engineering Department has gathered information relative to the Trade Waste Program.

The City utilizes 300 gallon and 95 gallon bins throughout the solid waste collection. There are also some 65 gallon bins used in residential collection. There are presently 94 - 300 gallon bins used in solid waste collection with the majority associated to apartment building properties and commercial operations.

The 300 gallon bins, however, represent an additional area of inconsistency and subsidy. There are 94 - 300 gallon bins remaining in the collection system and the majority are associated with apartment buildings and commercial operations. None are appropriately charged for the service. Further, other apartments are currently paying for private collection service. This area is a priority for review and standardization. It is important to note that other residences may not be receiving the service they should and efforts will be made to identify this situation.

It has been noted that there are several apartments that are picked up by City solid waste staff in the vicinity of the Trade Waste/Rosewood Housing Co-op area. These apartments are not charged a fee for the solid waste collection as they are included in regular solid waste collection.

The Engineering Department will be following up with a report to standardize the bins and service for all properties within the Solid Waste Collection for the City of Moose Jaw.

All City bins located at Trade Waste Customer locations are to be removed by City crews by October 31, 2015.

ALTERNATIVES:

- 1) Discontinue the collection of solid waste from Rosewood Housing Co-op and advise the owners that private contractors are required to be engaged for this service.
- 2) Continue solid waste collection at Rosewood Housing Co-op for a fee.
- 3) Continue to address standard of service and bring a report to Council.
- 4) Leave collection services as they are currently.
- 5) Other direction by Council.

FINANCIAL IMPLICATIONS:

1. The loss of collection fees will be offset by a reduction in expenditures related to the trade waste garbage collection. Overall, however, the City will see a modest increase in tipping fees at the Landfill and revenue associated with that.
2. A rate would be required to reflect all costs associated for the collection and disposal of waste from Rosewood Housing Co-op. It should be noted that previous Trade Waste Collection clients may request the same provision for their waste collection.
3. Pending direction from City Council.

ATTACHMENTS:

1. Copy of a report from the Engineering Department dated June 24, 2015, re Trade Waste Program.
2. Copy of a report from the City Clerk/Solicitor's Department dated June 15, 2015, re Trade Waste Collection Program.

SUMMARY:

During 2015 Operating Budget discussions, City Council approved the discontinuation of the Trade Waste Collection Program effective July 1st, 2015. On June 29th, 2015, City Council extended the Trade Waste Collection program for three months. The Engineering Department contacted all customers receiving collection regarding the three month extension to the Trade Waste Collection program.

The Trade Waste Collection Program has 110 customers. To date, 109 customers have engaged the services of a private contractor to collect their solid waste. Rosewood Housing Co-op has not engaged a private contractor to collect their refuse.

City crews have been scheduled to pick up all remaining City bins related to the Trade Waste Collection Program by October 31, 2015.

Further standard of service issues were identified and these need to be addressed to ensure a fair, cost effective and efficient collection system.

RECOMMENDATION:

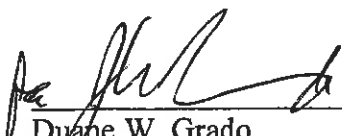
THAT City Council deny the request from Rosewood Housing Co-op to continue service under the Trade Waste Collection Program; and,

THAT City Council authorize a one month extension, namely, October 31st, 2015, to be put in place for Rosewood Housing Co-op to allow transition time from the Trade Waste Program to a private contractor; and

THAT City Administration be authorized to carry out appropriate notification to Rosewood Housing Co-op respecting Council's decision; and further,

THAT the Engineering Department prepare a report relating to the standardization of the solid waste service city wide to a residential service.

Respectfully submitted,




Duane W. Grado
Public Works Manager



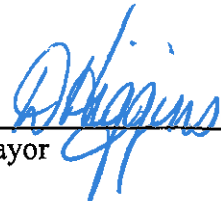
Josh Mickleborough
Director of Engineering Services

CITY MANAGER'S COMMENTS:



City Manager

MAYOR'S COMMENTS:



Mayor

CITY OF MOOSE JAW

COMMUNICATION #69

DATE: June 24, 2015

TO: City Council

FROM: Engineering Department

SUBJECT: Engineering Department - Trade Waste Program

PURPOSE:

The purpose of this report is to provide City Council with information regarding the trade waste collection program (commercial garbage collection) at residential properties in the former Business Improvement District (BID).

BACKGROUND:

City Council at a regular meeting held on June 15th, 2015, adopted the following resolution:

"That Communication #55 being an undated letter from Harry Harris, President, and Babs Leader/Barth, Maintenance Chair, Rosewood Housing Co-op, respecting the discontinuation of the Trade Waste Collection Program at the Rosewood Housing Co-op, be referred to Administration for review and comments regarding the trade waste collection program (commercial garbage collection) at residential properties in the former Business Improvement District (BID)."

City Council at a regular meeting held on February 9th, 2015, considered a report of the Budget Committee dated January 19th, 2015, respecting the Trade Waste Program and adopted the following resolution:

"That City Council approve the discontinuation of the Trade Waste Collection Program effective July 1, 2015; and

That the Engineering Department contact all business customers in the Trade Waste Collection Program to discuss contractual services available."

There are 110 Trade Waste Accounts in the Program. The inventory of customers that receive solid waste collection in the Trade Waste Program can be classified as follows:

Businesses	98
Businesses with Apartments in the building	5
Care Homes	2
Apartments	5

Over the years there have been individual requests from businesses, apartments, and condominiums for inclusion into the Trade Waste Collection Program. Each application was considered for approval pending on the information provided by the applicant. There were applicants located within and outside of the BID area. Trade Waste was discontinued as the service was not cost effective.

The Trade Waste Collection Program does include customers that are not within the designated BID area. Attached please find Schedule A listing the Trade Waste Collection Program customers.

DISCUSSION:

All Trade Waste customers were contacted at the address of their building and sent a Notification Letter to their mailing address.

The City Engineer's Department received numerous calls regarding the discontinuation of the program. All calls were of an information basis with no further indication of wishing to address City Council. The Department has only received one formal complaint of the 110 participants in the Program.

There are several apartments and other housing co-ops located throughout the City that do not receive the benefit of the Trade Waste Program; they contract their garbage collection with private sanitation contractors.

To date, approximately 50% of Trade Waste Customers have contacted the City Engineer's Department to indicate they have engaged a contractor to provide for the collection service. The City Engineer's Department has removed the City bins at these addresses. Trade Waste Customers have been advised that all City bins will be removed July 2nd, 2015.

ATTACHMENTS:

1. Schedule A – Trade Waste Customers.
2. Schedule B – Letter provided for cancellation of Trade Waste service.

FINANCIAL IMPLICATIONS:

1. With no tipping fees on the Trade Waste Program, Tax Payers have been subsidising the recipients of the service.
2. In general, the discontinuation of the Trade Waste Collection Program will increase tipping fees chargeable to commercial garbage customers entering the landfill. Therefore, revenue will be increased in this utility.
3. Pending direction from City Council.

SUMMARY:

During 2015 Operating Budget discussions, City Council approved the discontinuation of the Trade Waste Collection Program effective July 1st, 2015. The Engineering Department contacted all customers receiving collection within this program.


In a presentation to City Council on June 15th, 2015, Rosewood Housing Co-op has requested that the collection of solid waste be continued at their building.

This report provides information on the variety of customers receiving solid waste collection within the Trade Waste Collection Program and highlights the costs of this custom service and the discrepancy in service levels throughout the City.


RECOMMENDATION:

THAT City Council deny the request from Rosewood Housing Co-op.

Respectfully submitted,

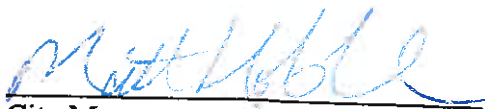


Duane W. Grado
Public Works Manager
DWG/bh



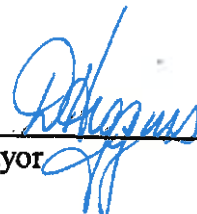
Josh Mickleborough
Director of Engineering Services

CITY MANAGER'S COMMENTS:



City Manager

MAYOR'S COMMENTS:



Mayor

SCHEDULE A - TRADE WASTE CUSTOMERS

58552811.000	212 Main St N	Red Deer	YAN 5E7	4033414874	
58553200.000	204 Main St N	Markham	L3R 4E6	30669375360000	
58555210.001	48 High St W	Moose Jaw	S6H 1S3	3066944747	Apartment
58555600.001	52 High St W	Moose Jaw	S6H 3J9	30675623020000	
58561814.007	33 High St W	Carleton Place	S6H 050	3066921812	
58562101.005	29 High St W	Moose Jaw	S6H 154	3066921881	Business/Apartment
58563996.000	17 High St W	Moose Jaw	S6H 0B7		
58564501.000	124 Main St N	Moose Jaw	S6H 3J7		
59420010.000	1215 Main St N	Dundurn	S6H 1K0		
60461601.001	1007 Main St N	Moose Jaw	S6H 0X1		
60480007.000	903 Main St N	Regina	S4P 3V7		
60480008.000	907 Main St N	Kemloopa	V2C 3N3	25037406930000	
60494800.001	821 Main St N	Moose Jaw	S6H 5I8	30669204770000	
60510002.000	637 Main St N	Moose Jaw	S6H 0W6	3066915051	
60510600.002	621 Main St N	Moose Jaw	S6H 0W6	30669306730000	
60511801.000	605 Main St N	Medicine Hat	T1A 1Z8	3066940111	
60514200.000	60 Athabasca St E	Moose Jaw	S6H 0L2	30669448480000	
60521895.000	453 Main St N	Moose Jaw	S6H 0W5	30669268910000	
605272701.001	443 Main St N	Moose Jaw	S6H 3G3		
60523400.002	437 Main St N	Moose Jaw	S6H 0W5		
60523800.000	423 Main St N	Moose Jaw	S6H 0W5		
60540000.001	361 Main St N	Moose Jaw	S6H 0W2	3066923842	
60542096.000	325 Main St N	Moose Jaw	S6H 0W2	3066936588	
60544350.000	303 Main St N	Calgary	T1Y 6G2	6924414	
60545004.000	28 Fairford St E	Moose Jaw	S6H 0C7		
60546000.000	350 Langdon Crescent	Moose Jaw	S6H 4P6	3066945055	
60550810.003	217 Main St N	Moose Jaw	S6H 3I8	3066936176	
60555600.003	72 High St E	Regina	S4Y 1A5	30669333440000	Business/Apartment
60556000.000	80 High St E	Moose Jaw	S6H 0B8	30669017490000	
60560000.000	145 Main St N	Markham	L3R 4E6	30669146100000	
60560800.001	125 Main St N	Medicine Hat	T1B 2X2	40397921300000	
60561610.006	115 Main St N	Regina	S4V 0K5	30651505880000	
60562401.000	107 Main St N	Moose Jaw	S6J 1G4	3066932433	Business/Apartment
60563200.000	92 River St E	Moose Jaw	S6H 0A8	3066934161	
60566001.000	65 High St E	Regina	S4P 2E2		
60567200.003	35 High St E	Moose Jaw	S6H 0B7	3066924413	
60567602.000	27 High St E	Moose Jaw	S6H 0B7	30668167890000	
60568010.001	23 High St E	Moose Jaw	S6H 1A4	30669206600000	Business/Apartment
60570000.000	37 Main St N	Moose Jaw	S6H 0V8		
60570401.001	33 Main St N	Moose Jaw	S6H 0V8		
60572400.001	1 Main St N	Moose Jaw	S6H 0V8		
60574002.002	40 Manitoba St E	Moose Jaw	S6H 0A2	30669218780000	Apartment
62516910.000	106 Athabasca St E	Moose Jaw	S6H 0L4	30663049440000	
62520011.000	220 Fairford St E	Moose Jaw	S6H 6H2	3066934644	
62520096.000	Public Library & Art Museum	Moose Jaw	S6H 3I8		
62551791.000	140 High St E	Moose Jaw	S6H 0C1	30669333440000	
62570011.001	55 1st Ave NE	Moose Jaw	S6H 2Y5	3066922200	Apartment
62577610.000	102 Manitoba St E	Moose Jaw	S6H 0A3	30669105380000	
63410000.000	1396 3rd Ave NE	Moose Jaw	S6H 0A3		
64551500.000	775 Fairford St E	Moose Jaw	S6H 4P9	3066934047	Apartment
64653010.001	200 Coates St E	Moose Jaw	S6H 0E1		
66514000.000	475 Hochelaga St E	Moose Jaw	S6H 4N9	00000000000000	Apartment
67410410.000	1913 Waffle Ave.	Moose Jaw	S6H 0P2	00000000000000	
69321270.000	22 Main St N	Moose Jaw	S6H 3J9	3066922714	Apartment
74556000.000	115 Coronation Dr E	Moose Jaw	S6H 4P2	30669150280000	Apartment
				3066921441	

SCALES: Orange - Care Homes Yellow - Apartments Green - Businesses with Apartments Above

Utility Account #	Service Address	Mailing Address 1	City	Province	Postal Code	Customer Name	Phone 1	Type
27530000.000	1755 Stadacona St W	228 Main St N	Moose Jaw	SK	S6H 3J8	City of Moose Jaw	3066933440000	
27530000.000	1755 Stadacona St. W.	Box 1498	Moose Jaw	SK	S6H 7K7	Moose Jaw Humane Society Inc	30669215170000	
28530011.001	1645 Stadacona St. W.	Box 1498	Moose Jaw	SK	S6H 7A8	Keon Garden Centre (2008)	3066925508	
35735920.000	124 1st Ave NE		Moose Jaw	SK	S6H 0Y8	St. Aidan Anglican Church		Care home
36660001.000	1151 Coteau St W	1066 Coteau St W	Moose Jaw	SK	S6H 5G5	Exhilarate Canada Ltd		
39657201.000	1086 Coteau St W	Box 1376	Moose Jaw	SK	S6H 5G0	Westmount Food Market	30669273730000	
41250501.000	15 Paul Drive	910 Fairford St W	Moose Jaw	SK	S6H 4R3	Emmanuel Lutheran Church	30669250780000	
41545811.000	910 Fairford St W	228 Main St N	Moose Jaw	SK	S6H 1W6	B L Software		
43641501.000	855 Grandview St W	855 Grandview St W	Moose Jaw	SK	S6H 3J8	City of Moose Jaw	30669333440000	
43680000.000	44403000.000	Kinsmen Arena	Moose Jaw	SK	S6H 3J8	Ambassador Restaurants Ltd		
44403004.000	855 Macdonald St	228 Main St N	Moose Jaw	SK	S6H 3J8	City of Moose Jaw	30669333440000	
44616845.000	1620 Stadacona St W	1026 13th Ave NW	Moose Jaw	SK	S6H 3J8	City of Moose Jaw	30669333440000	
45506096.000	720 7th Ave NW	705 Caribou St W	Moose Jaw	SK	S6H 4N4	Armstrong Welding Ltd	30669243850000	
49624000.000	510 Home St W	915 Albert St	Moose Jaw	SK	S6H 2K8	Blit Rite Upholstery	30669262140000	
49624001.000	510 Home St W	510 Home St W	Moose Jaw	SK	S6H 2X8	South Hill Bowling Centre	3066930955	
49630400.000	561 Home St W	#172 325 4th Ave S.W.	Moose Jaw	SK	S6H 7P4	Chillers Brewing Co.		
50496000.001	460 Caribou St. W	1160 2nd Ave NE	Moose Jaw	SK	S6H 5V2	Fraternal Order Of Eagles	3066931496	
50500700.000	474 Hochelaga St W	474 Hochelaga St W	Moose Jaw	SK	S6H 1C6	Tina Charles	3066920905	
50642810.000	424 4th Ave SW	424 4th Ave SW	Moose Jaw	SK	S6H 2G9	Parkview Funeral Chapel Inc	30669455000000	
50653600.000	504 4th Ave SW	504 4th Ave SW	Moose Jaw	SK	S6H 5V4	Maple Leaf Bakery		
51353003.000	155 Thatcher Dr W	155 Thatcher Dr. W.	Moose Jaw	SK	S6H 5V7	South West Day Care	3066936688	
52400030.000	1236 3rd Ave NW	1236 3rd Ave NW	Moose Jaw	SK	S6H 1M1	Comfort Inn		
52461000.000	1064 3rd Ave NW	1064 3rd Ave NW	Moose Jaw	SK	S6H 3V9	Capilano Court	3066934518	Care Home
52634510.000	338 Lillooet St W	338 Lillooet St W	Moose Jaw	SK	S6H 3Y9	St Joseph's Rectory	3066922361	
52635410.000	335 4th Ave SW	P.O. Box 1960, Str Main	Moose Jaw	SK	S6H 4Z2	Joe's Barber Shop	30669208250000	
52635700.002	329 4th Ave SW	329 - 4th Ave SW	Moose Jaw	SK	S4P 4M1	Conexus Credit Union	3066927861	
319 4th Ave SW	1178 Chestnut Ave		Moose Jaw	SK	S6H 5V2	Moya Capital Inc	30669230230000	
431 4th Ave SW	431 4th Ave SW		Moose Jaw	SK	S6H 1B1	Wayne Neilson	3066933252	
52646310.002	423 - 4th Ave SW	423 - 4th Ave SW	Moose Jaw	SK	S6H 5V5	Crossfit Moose Jaw	30669442030000	
52646601.002	366 Coteau St W	366 Coteau St W	Moose Jaw	SK	S6H 5C9	Landscape Restaurant	30669528480000	
54560303.001	267 High St W	267 High St W	Moose Jaw	SK	S6H 4X4	Palliser Regional Library		
54560601.001	261 High St W	Box 1084	Moose Jaw	SK	S6H 4P8	Gerger Enterprises Ltd	3066933387	
54562700.001	219 High St W	280 - 6th St	Moose Jaw	SK	S2V 1B1	Kathy's Sitchery Ltd		
56514597.000	610 1st Ave NW	610 1st Ave NW	Buena Vista	SK	S2V 1B1	St Joe's Holdings	3067293040	Apartment
56543601.006	117 Omnicity St W	117 Omnicity St W	Moose Jaw	SK	S6H 3M6	SN Roy Associates & Accounting	30669410660000	
56594410.001	100 Fairford St W	1008 Fairford St W	Moose Jaw	SK	S6H 1X1	M Read Bookkeeping Service	30669107700000	
56560000.000	175 2nd Ave NW	175 2nd Ave NW	Moose Jaw	SK	S6H 1V3	101013611 Saskatchewan Ltd	30663036300000	
58364040.000	1702 Main St N	610 1st Ave NW	Moose Jaw	SK	S6H 7X1	Young & Young Automotive Ltd		
58502011.000	60 Hochelaga St W	60 Hochelaga St W	Moose Jaw	SK	S6H 3M6	Hillcrest Holdings Ltd		
58512496.000	636 Main St N	636 Main St N	Moose Jaw	SK	S6H 2G1	Calvary Baptist Church	3066928054	
58513601.000	616 Main St N	616 Main St N	Moose Jaw	SK	S6H 3K4	Main Street Dental Clinic		
58520810.000	65 Athabasca St W	65 Athabasca St W	Moose Jaw	SK	S6H 2G1	Naturopathic Clinic	00000000000000	
58522010.000	39 Athabasca St W	#200 - 747 - 46 St W	Moose Jaw	SK	S6H 2B6	Pierce Holdings Ltd	3066928006	
58523200.000	550 Main St N	550 Main St N	Saskatoon	SK	S7L 6A1	SEU-West	30665210110000	
58524401.000	508 Main St N	228 Main St N	Moose Jaw	SK	S6H 3K3	Main Street Medical Group		
58526810.000	70 Stadacona St W	70 Stadacona St W	Moose Jaw	SK	S6H 3J8	City of Moose Jaw	3066933440000	Business/Apartment
58527211.002	80 Stadacona St W	80 Stadacona St W	Moose Jaw	SK	S6H 1Z1	McMaster Photo	3066930144	
58542410.003	35 Omnicity St W	35 Omnicity St W	Moose Jaw	SK	S6H 1Z1	Kwala-T Cleaners Inc	30669346660000	
58542800.000	338 Main St N	53 Oxford St W	Moose Jaw	SK	S6H 1W8	101147615 Saskatchewan Ltd	30669380040000	
58543600.002	328 Main St N	140 Iroquois St W	Moose Jaw	SK	S6H 2N2	Buyar Block	3066933084	
58544010.000	324 Main St N	324 Main St N	Moose Jaw	SK	S6H 5A7	Anne Gels	30633112250000	
58546800.000	76 Fairford St W	76 Fairford St W	Moose Jaw	SK	S6H 3J9	Ottawa Real Estate Co. Ltd		
58552811.000	212 Main St N	212 Main St N	Moose Jaw	SK	S6H 6V2	Yvette Moore Fine Art Inc	3066937600	
			Moose Jaw	SK	S6H 3J8	Leonard Fysh Pharmacy Ltd	3066933244	

79520010.000

1105 Athabasca St E

1160 Hochelaga St W

Moose Jaw

SK

S6H 2J2

Larry's Car Wash & Lunch

108 accounts



**SCHEDULE B - Letter provided for
Cancellation of Trade Waste Service**

CITY OF MOOSE JAW

228 Main Street North • Saskatchewan • Canada • S6H 3J8
www.moosejaw.ca

Re: Trade Waste Collection (Commercial Garbage Collection)

The City of Moose wishes to advise business owners, that are presently provided garbage collection by city crews, that City Council has discontinued this service effective July 1, 2015.

Affected businesses will be required to make arrangements for this waste collection by a private contractor. In order to ensure uninterrupted service it is recommended that you contact private companies that are able to provide this collection over the next several weeks.

Please refer to the Moose Jaw and Regina yellow pages to review companies available in the Moose Jaw area that can provide this service.

If the City of Moose Jaw can be of further assistance please contact the Engineering Department at 306-694-4450.

Thank you for your cooperation in this matter.

**CITY OF MOOSE JAW
LETTER OF TRANSMITTAL**

TO:
City Council

DATE OF MEETING:
June 15, 2015

FROM:
City Clerk/Solicitor's Department

FILE:
1700-3

SUBJECT: Undated Letter from Harry Harris, President, and Babs Leader/Barth, Maintenance Chair, Rosewood Housing Co-op, re: **Trade Waste Collection Program (Commercial Garbage Collection)**

Re: Communication #55 – Trade Waste Collection Program

BACKGROUND/COMMENTS:

The City Clerk/Solicitor's Department received an undated letter from Harry Harris, President, and Babs Leader/Barth, Maintenance Chair, Rosewood Housing Co-op (attached as Schedule A), requesting permission to address members of City Council regarding the discontinuation of garbage collection at Rosewood Housing Co-op (140 High Street East).

At the February 9, 2015 meeting, City Council considered a report of Budget Committee dated January 19, 2015, in conjunction with a report dated December 10, 2014, from the Engineering Department (attached as Schedule B) respecting the City's Trade Waste Collection Program, and the following resolution was adopted:

"THAT City Council approve the discontinuation of the Trade Waste Collection Program effective July 1, 2015; and

THAT the Engineering Department contact all business customers in the Trade Waste Collection Program to discuss contractual services available."

The Trade Waste Collection Program was a service to the former Business Improvement District (BID) which predated the introduction of automated garbage pickup in 2008. The fee charged to commercial customers did not include landfill tipping fees which resulted in a significant subsidy from taxpayers. Most commercial businesses outside the former BID boundaries were responsible for their own garbage collection arrangements.

Pursuant to the above noted resolution, the notification letter (attached as Schedule C) was forwarded to all businesses/housing cooperatives and authorities in the Trade Waste Collection Program to advise that the service (commercial garbage collection) will be discontinued effective July 1, 2015.

ATTACHMENTS:

1. Schedule A - Undated letter from Harry Harris and Babs Leader/Barth, Rosewood Housing Co-op.

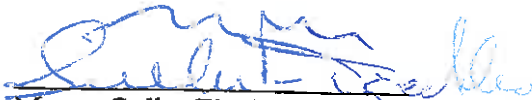
2. Schedule B - Report dated December 10, 2014 from the Engineering Department, re: Trade Waste Program.
3. Schedule C - Notification letter, re: Trade Waste Collection (Commercial Garbage Collection).

RECOMMENDATION:

THAT Mr. Harry Harris, President, and Ms. Babs Leader/Barth, Maintenance Chair, Rosewood Housing Co-op, be allowed to address members of City Council.

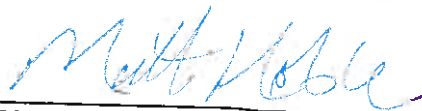
THAT the undated letter from Harry Harris, President, and Babs Leader/Barth, Maintenance Chair, Rosewood Housing Co-op, respecting the discontinuation of the Trade Waste Collection Program for Rosewood Housing Co-op, be received and filed.

Respectfully submitted,



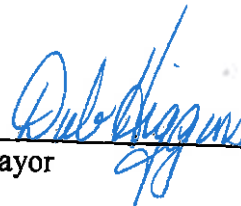
Myron Gulka-Tiechko
City Clerk/Solicitor
MGT/pa
Attachments

CITY MANAGER'S COMMENTS:



City Manager

MAYOR'S COMMENTS:



Mayor

SCHEDULE A

MAYOR & ALL CITY COUNCIL

Re: Letter regarding- Trade Waste Collection (Commercial Garbage Collection)

We, the tenants of Rosewood Apts. (-Rosewood Housing Co-op) of 140 High St .E. Moose Jaw, Sask. Having received your letter that our garbage collection will be discontinued is causing us to believe a very wrong decision was made. We are Non-Profit Co-op Housing Apts. with an average age of 80 yrs. old. Our options for garbage collection are very expensive & will put a physically harmful demand on our tenants. We know that the trucks & garbage bins we use now are still going to be used thru-out the city. It makes no sense to us why we still can't be on the same system. Why were we only informed of this in early May/15, when the decision was made in Jan./15 ? ??? We would like to address City Council on this matter A.S.P.

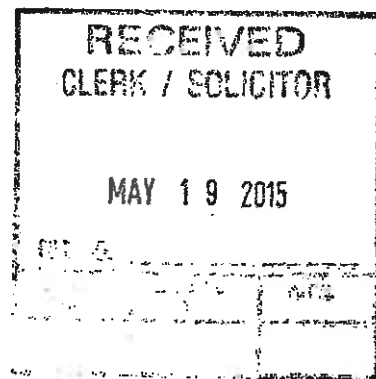
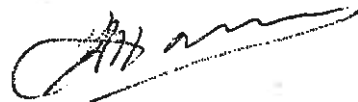
Thank You

President: Harry Harris

Maintenance Chair: Babs Leader/Barth

Contact: Harry- (306) 692-9536

Babs- (306) 694-5704



SCHEDULE B

CITY OF MOOSE JAW

DATE: December 10, 2014
TO: Budget Committee
FROM: Engineering Department
SUBJECT: Engineering Department - Trade Waste Program

PURPOSE:

The purpose of this report is to request that City Council approve the discontinuation of the Trade Waste Collection Program.

BACKGROUND:

The City of Moose Jaw offers commercial garbage collection via the Trade Waste Program to businesses located in the Business Improvement District (BID) within the City. It should be noted that BID has been defunct since 2011.

Presently, customers requesting services from the City, and are located within the BID area, may apply to the City for commercial garbage collection. The level of service per week can vary from 1 pickup to 4 pickups per week. The City utilizes the solid waste automated trucks to collect the refuse.

In 2008, the City of Moose Jaw implemented the Automated Garbage Collection System into the Solid Waste Collection operations. At that time, a review of the Trade Waste Collection was conducted and it was ascertained that an increase was not warranted.

DISCUSSION:

The Trade Waste Collection rate was initially implemented with only the components for the collection of solid waste at the businesses in the BID area, but there was no component built into the rate related to the tipping fees charged at the landfill. Based on yearly averages, the total tonnage per year for Trade Waste Collection is 750 tonnes. The rate for commercial customers at the landfill effective January 1, 2015 is \$39.00 per tonne. The annual tonnage for Trade Waste has a chargeable tipping fee equal to \$29,250.00. This component is not recoverable with the present rate for Trade Waste customers.

There are 110 Trade Waste Accounts which generate an average annual revenue of \$47,500.00. There are outside contractors available that can provide the service of collection for commercial businesses. In past years, contractors have made presentations to City Council relative to providing this service to Moose Jaw Commercial Businesses. Presently, businesses outside of the BID area have engaged the services of outside contractors to provide for this collection.

ALTERNATIVES:

1. City Council approve the discontinuation of the Trade Waste Collection Program in the City.
2. City Council approve an increase in rates for Trade Waste Collection to cover the cost of tipping fees at the landfill.
3. Receive and file the report as information.

FINANCIAL IMPLICATIONS:

1. The discontinuation of the Trade Waste Collection Program will increase tipping fees chargeable to commercial garbage customers entering the landfill. Therefore, revenue will be increased in this utility.
2. The increase in rates will assist to obtain a user pay recovery of associated actual costs for the collection and disposal of trade waste.
3. Receive and file the report as information.

BUSINESS CONSULTATION:

Following City Council approval for discontinuation of the Trade Waste Collection program, the Engineering Department will contact all business customers that have signed up for the program to advise of the contractual services available to provide this service. The Trade Waste Collection Program is recommended for discontinuation effective July 1, 2015.

SUMMARY:

The City of Moose Jaw provides for Solid Waste Collection to businesses in the BID area (now defunct) for a rate based on pickup frequency. Only businesses located in the designated BID area qualify under this program. Businesses outside of this area must engage the services of outside contractors to provide for this collection.

December 10, 2014

Engineering Department – Trade Waste Program

The Trade Waste rate does not provide for the tipping fees charged at the City landfill for commercial customers. Therefore, the rate charged by the City is not a user pay recovery charge. The Engineering Department is recommending that the Trade Waste Collection Program be discontinued effective July, 2015. The adjustments have been made in the revenue and expenditure portions of the Operating Budget in the amount of \$24,000.00.

RECOMMENDATION:

THAT City Council approve the discontinuation of the Trade Waste Collection Program effective July 1, 2015.

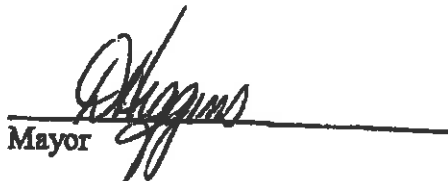
THAT the Engineering Department contact all business customers in the Trade Waste Collection Program to discuss contractual services available.

Respectfully submitted,



Duane W. Grado
Acting Director of Engineering

DWG/bh

CITY MANAGER'S COMMENTS:
City Manager**MAYOR'S COMMENTS:**
Mayor

Budget Committee - Jan. 14, 2015
Council - Feb. 9, 2015

Re: Engineering Department – Trade Waste Program

Considered was a report dated December 10, 2014 from the Engineering Department to request that City Council approve the discontinuation of the Trade Waste Collection Program.

124 Moved by Coun. Kirkpatrick
THAT City Council approve the discontinuation of the Trade Waste Collection Program effective July 1, 2015; and

THAT the Engineering Department contact all business customers in the Trade Waste Collection Program to discuss contractual services available.

Carried.

125 Moved by Coun. Kirkpatrick
BE IT RESOLVED THAT the Operating Budget for Solid Waste Utility be approved at \$2,316,690 for the year 2015.

Carried.

126 Moved by Coun. Kirkpatrick
BE IT RESOLVED THAT the Capital Budget for Solid Waste Utility be approved at \$1,759,000 for the year 2015.

Carried.

SCHEDULE C



CITY OF MOOSE JAW

228 Main Street North • Saskatchewan • Canada • S6H 3J8
www.moosejaw.ca

Re: Trade Waste Collection (Commercial Garbage Collection)

The City of Moose wishes to advise business owners, that are presently provided garbage collection by city crews, that City Council has discontinued this service effective July 1, 2015.

Affected businesses will be required to make arrangements for this waste collection by a private contractor. In order to ensure uninterrupted service it is recommended that you contact private companies that are able to provide this collection over the next several weeks.

Please refer to the Moose Jaw and Regina yellow pages to review companies available in the Moose Jaw area that can provide this service.

If the City of Moose Jaw can be of further assistance please contact the Engineering Department at 306-694-4450.

Thank you for your cooperation in this matter.