

**CITY OF MOOSE JAW  
LETTER OF TRANSMITTAL**

**TO:**  
Members of City Council

**DATE OF MEETING:**  
April 18, 2016

**FROM:**  
City Clerk/Solicitor's Department

**FILE:**  
1101-2

**SUBJECT:** 2016 Moose Jaw Farmer's Market Street Closure Request

**RE:** **Communication #39 – Request for Temporary Street Closure for the 2016 Moose Jaw Farmer's Market**

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**BACKGROUND/COMMENTS:**

The City Clerk/Solicitor's Department received a letter dated March 21, 2016 from the Homegrown Farmer's and Artisan's Market Community Organization requesting the City's permission to temporarily close Langdon Crescent from Cordova Street to Athabasca Street West to accommodate the 2016 Farmer's and Artisan's Market. The Market is scheduled to run every Saturday from May 7<sup>th</sup> to October 8<sup>th</sup>, 2016 with access to the location being required from 8:00 a.m. to 1:30 p.m. with the actual market being open to the public from 9:00 a.m. to 1:00 p.m.

In addition, the City Clerk/Solicitor's Department received an email dated April 8, 2016 from Mr. Todd Gray requesting the City's permission to temporarily close Langdon Crescent from Cordova Street to Athabasca Street West to accommodate the 2016 Farmer's Market. The Market is scheduled to run every Saturday from May 28 to October 8, 2016 and every Wednesday from July 6 to August 31, 2016. The Market requires access to the location from 7:00 a.m. to 1:30 p.m. for vendor set up and take down with the actual market being open to the public from 8:00 a.m. to 1:00 p.m.

On April 15, 2016 the two Farmer's Market groups met with Councillor Mitchell and as indicated in the attached email from Councillor Mitchell, they decided to combine the two Farmer's Markets into one under the name "Moose Jaw Farmer's Market". The location will be Langdon Crescent from Cordova Street to Athabasca Street West with the confirmed schedule of dates and times to be determined.

Part 3, Section 3.2 of the City of Moose Jaw's Traffic Bylaw No. 4230, states as follows:

**"Use of Street for Businesses Prohibited**

**3.2** *Except as may be authorized by Bylaw or by resolution of the Council, no person shall engage in, conduct or carry on any business or display any article for sale, or place any sign on any public highway, sidewalk or boulevard within the City."*

Pursuant to the above noted section of the Traffic Bylaw, authorization by a resolution of City Council is needed to allow the operation of a Farmer’s Market on City streets as requested.

**DISCUSSION:**

The City Clerk/Solicitor’s Department initiated the required consultation with the Fire, Police, Engineering, Transit, Parks and Recreation Departments, Moose Jaw Public Library and Moose Jaw Art Museum to solicit any comments they may have respecting the Farmer’s Market event.

The Fire Department requested that the middle lane be kept open in the event emergency access is needed down Langdon Crescent. The Engineering and Parks and Recreation Departments advised that all businesses along the street must be advised of the street closure.

Pending Council’s consideration, Administration is recommending that if the street closure request is granted to the 2016 Moose Jaw Farmer’s Market, that it be subject to the following conditions:

- (a) The applicant is responsible for ensuring that all intersections are properly barricaded and manned for traffic control and that all barricades are properly setup, manned and promptly removed following the event; and
- (b) The applicant must ensure that all businesses along the street are aware of the event and the temporary closure of affected streets; and
- (c) The applicant is responsible for directing vehicular traffic and controlling the affected intersections and complying with any additional requirements that may be imposed by the City Engineer and the Chief of Police regarding traffic safety; and
- (d) The applicant must provide access for emergency vehicles and keep the middle lane open in the event access down Langdon Crescent is needed; and
- (e) The applicant is responsible for street cleaning and garbage/debris pick up prior to the street being reopened for vehicular traffic; and
- (f) The applicant must obtain all required approvals from Public Health; and
- (g) The applicant must obtain public liability insurance at a minimum of two million dollars, with a deductible satisfactory to the City of Moose Jaw. Evidence of insurance must be provided to the Engineering Department a minimum of 2 weeks prior to the event; and

- (h) All costs must be borne by the promoters; and further
- (i) Engineering Department is authorized to proceed with any action deemed necessary to facilitate the event.

Particularly due to legal liability concerns, it is preferable that there is a single entity responsible for the events and who obtains the appropriate insurance coverage.

**ATTACHMENTS:**

1. Letters of support for the 2016 Farmer’s and Artisan’s Market from the Moose Jaw Public Library, the Moose Jaw Museum and Art Gallery, the Grant Hall Hotel and Langdon Towers.
2. List of confirmed vendors for the 2016 Farmer’s Market received from Mr. Gray.
3. Email dated April 15, 2016 from Councillor Don Mitchell indicating that the two Farmer’s Market groups are being combined into one under the name “Moose Jaw Farmer’s Market”.

**ALTERNATIVES:**


1. Approve the Moose Jaw Farmer’s Market temporary street closure request.
2. Deny the Moose Jaw Farmer’s Market temporary street closure request.

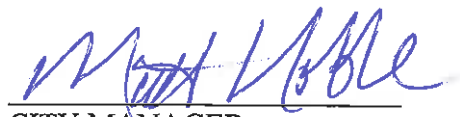
**RECOMMENDATION:**


THAT representatives of the Moose Jaw Farmer’s Market be allowed to address members of City Council regarding a street closure request for the 2016 Moose Jaw Farmer’s Market.

THAT the decision be a decision of Council.

Respectfully submitted,

  
\_\_\_\_\_  
Myron Gulka-Tiechko  
City Clerk/Solicitor  
MGT/pa  
Attach.

  
\_\_\_\_\_  
CITY MANAGER

  
\_\_\_\_\_  
MAYOR

## Pearl Anderson

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**From:** Don Mitchell <donmitchell@sasktel.net>  
**Sent:** April-15-16 1:17 PM  
**To:** 'sommer'; 'Homesteaders'  
**Cc:** Pearl Anderson  
**Subject:** Farmers Market request

Hi Todd and Sommer,

I contacted Pearl Anderson at the clerk's office to let her know about our discussion this morning. I told her that the request for access for Farmers Market location on Langdon Crescent had been combined to a single request from both parties under the name of Moose Jaw Farmers Market. She will do a revised report indicating a joint submission for Landon Crescent if you could confirm your agreement on this by e-mail with her.

I know this hasn't been an easy discussion. Thanks to both of you for your major contribution in the process of moving ahead together.

Don

March 21<sup>st</sup>, 2016

RECEIVED  
CLERK / COLLECTOR

MAR 21 2016

To: City Council, City of Moose Jaw  
City Hall, 228 Main Street North  
Moose Jaw, SK  
S6H 3J8

RE: Permit Application for a Homegrown Farmers' and Artisans' Market

Location: Langdon Crescent from Athabasca St. to Cordova St. with a short one-lane car access from Cordova St to the Grant Hall back parking lot

Dates: Saturday Mornings, May 7th - October 8th, 2016

Times: 9am-1pm, with one hour prior for set-up and half an hour after for tear-down (8:00am-1:30pm).

### Vision

- An **integrated market experience** containing all things local: food, produce, crafts, art, music, entertainment, educational events, and an exciting social, cultural and local economy focus for our community and surrounding area.
- To increase public awareness of locally grown food and products and support sustainable agriculture
- To help strengthen a **healthy community** by offering a safe, relaxing and enjoyable place for families and individuals to come together to visit and socialize.
- To stimulate and support our **local economy** by providing a venue for local producers to sell their goods and to promote a thriving **tourism industry**.
- To have specialized events to showcase **local talents**.

### Who we are

We are a group of passionate business owners and citizens in Moose Jaw who are dedicated to creating a **thriving local Farmer's and Artisan Market**. The Homegrown Market is a Member run Community Organization. We currently have a Market Committee of 7 people and a growing list of over 25 vendors. **We will be applying for Registered Non-Profit Status.**

### Our Plan

With the ever-growing interest and popularity of locally-made products, we believe that creating and expanding the weekly Farmers' + Artisans' Market is of utmost importance for Moose Jaw. Local artisans and producers of all kinds can be showcased, as well as adding other elements such as local music and local food trucks etc., which will bring a new level of community, connection, health and tourism to our city. We believe this has the potential to grow into a large weekly event and potentially a movement that we would like to help foster and build.

In order to participate in the Market, Vendors must "make it, bake it, or grow it" themselves. These simple mandates are the essence of our market. Therefore, offering only what they produce, ensuring

the high quality of products, and allowing consumers direct, personal contact with producers and artisans.

In order to **enhance** the Market experience, we will showcase weekly local musical talents in efforts to support new and upcoming musicians in our city. We will have an area where food trucks could be set up. We will have **seasonal events** and promotions highlighting Moose Jaw Chefs and other local Artisans. The Homegrown Market will be a venue that would promote all things made in Moose Jaw and area. A successful, **community-based** Market will draw people from outlying communities to come and spend their Saturdays at the market.

### Why the Homegrown Market?

Unfortunately last year's private market owner on Langdon Cres was not comfortable with its growth and did not plan any expansion. This decision limited existing vendors and denied access to many vendors seeking participation in the market. In addition there was no allowance for any organizational structure, development of the market, growth or a collective agreement.

The end result was the private market owner did not provide the market that the **community** wanted, as per a vendors survey completed.

Our Committee members have made many attempts over the past 3 years at working with last year's private market owner with no success.

The people here want a Market managed by a Board of Directors that has a **grand vision** of growth and **inclusion** of all local producers, including adding the MJ Art Market, music and a food truck area. We feel that there is a great deal of community (and business) interest to grow a **much larger** Farmers' and Artisans' market.

We are applying for Langdon Cres as it is a **prime location** for growth as well as being convenient for washrooms for patrons and being close to the **park and library** (who has expressed interest in hosting children's activities at our Market).

The type of Market we would create is the kind of Market that is gaining in popularity and expanding **across the country**. We want to see a Market that works **to serve** and build the health and welfare of our community, that becomes both a social and economic cornerstone of our community.

Thank you for your consideration,

With Sincere Regards,

Sommer Amare

Jaime Moore

Keri Fox

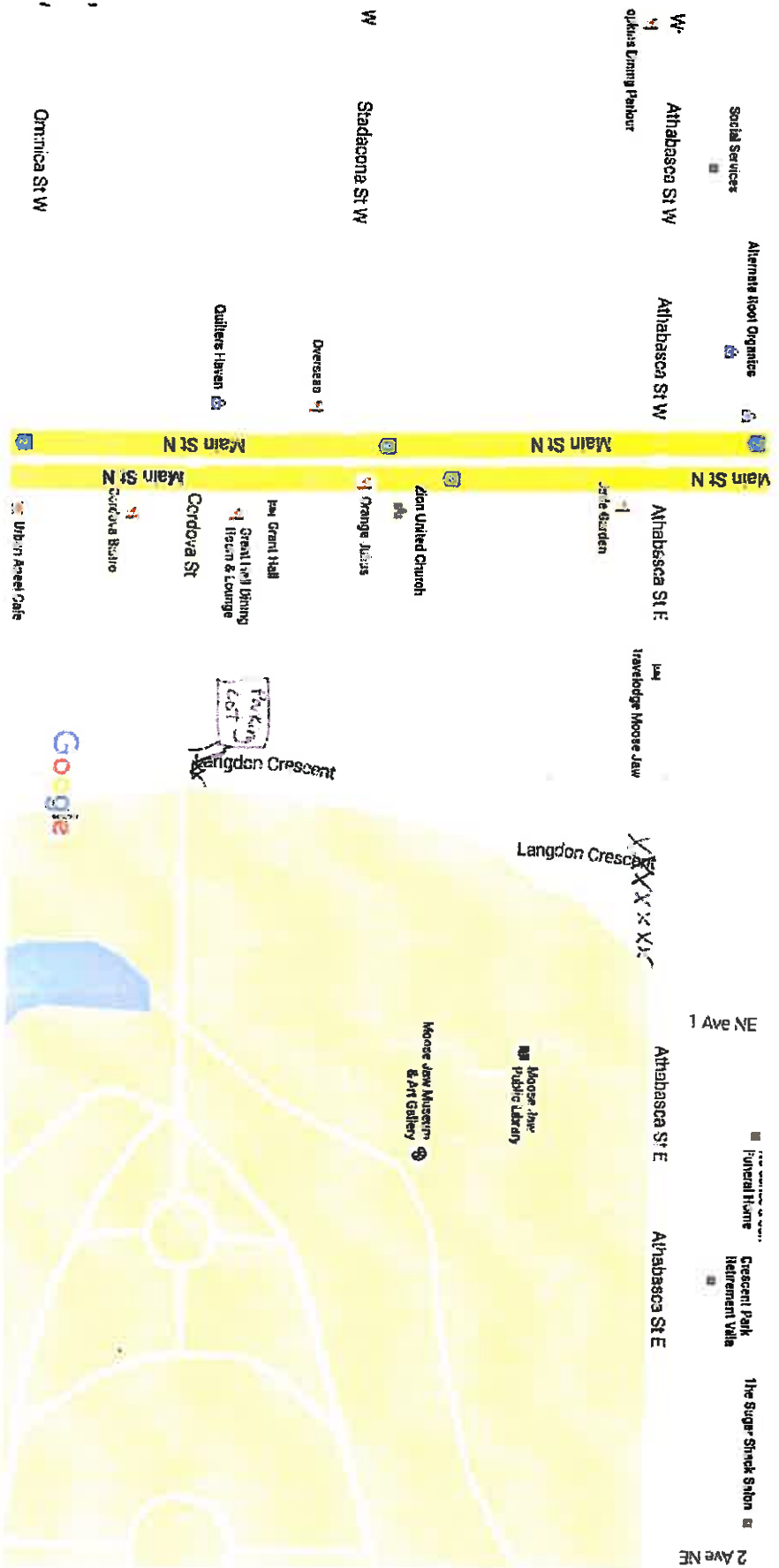
Regina Sagal-Hendry

Jennie Wilson

Claire Kreuger

Angie Gallagher

# Google Maps Moose Jaw, SK



Google Maps

Map data ©2016 Google 20 m



**Moose Jaw Public Library**

461 Langdon Crescent – Moose Jaw, SK, S6H 0X6

Telephone: 306-632-2787 • Facsimile: 306-697-5228

[www.moosejawlibrary.ca](http://www.moosejawlibrary.ca)

Letter of Support for the HOMEGROWN Farmers' & Artisans' Market

Location of Langdon Cres.

To: City Council, City of Moose Jaw  
City Hall, 223 Main Street North  
Moose Jaw, SK  
S6H 3J8

March 21, 2016

Dear Sir or Madam,

I would like to express my support for the HOMEGROWN Farmers' & Artisans' Market to be held on Langdon Cres between Athabasca and Cordova St. on Saturday mornings from 8am-1:30pm.

Kind Regards,

A handwritten signature in cursive script that reads "Karon Selzer".

Karon Selzer, Head Librarian

Moose Jaw Public Library  
461 Langdon Crescent  
Moose Jaw SK S6H 0X6  
<http://www.moosejawlibrary.ca>



March 22, 2016

To: City Council, City of Moose Jaw  
City Hall, 228 Main Street North  
Moose Jaw, SK  
S6H 3J8

**RE: Homegrown Farmers' and Artisans' Market location – Letter of Support**

Dear Sir or Madam,

I the undersigned business would like to express my support for the HOMEGROWN Farmers' & Artisans' Market to be held on Langdon Cres between Athabasca and Cordova St. on Saturday mornings from 8am-1:30pm, from May 7<sup>th</sup> 2016 – Oct 8<sup>th</sup> 2016.

*ParkArt - Friday, July 1.*

Kind Regards,

Name: Joan Maier

Signature: *J Maier*

Business: Moose Jaw Museum & Art Gallery.

March 22, 2016

To: City Council, City of Moose Jaw  
City Hall, 228 Main Street North  
Moose Jaw, SK  
S6H 3J8

**RE: Homegrown Farmers' and Artisans' Market location – Letter of Support**

Dear Sir or Madam,

I the undersigned business would like to express my support for the HOMEGROWN Farmers' & Artisans' Market to be held on Langdon Cres between Athabasca and Cordova St. on Saturday mornings from 8am-1:30pm, from May 7<sup>th</sup> 2016 – Oct 8<sup>th</sup> 2016.

Kind Regards,

Name: Shannon Warkewright

Signature: 

Business: Grant Hall Hotel

March 22, 2016

To: City Council, City of Moose Jaw  
City Hall, 228 Main Street North  
Moose Jaw, SK  
S6H 3J8

**RE: Homegrown Farmers' and Artisans' Market location – Letter of Support**

Dear Sir or Madam,

I the undersigned business would like to express my support for the HOMEGROWN Farmers' & Artisans' Market to be held on Langdon Cres between Athabasca and Cordova St. on Saturday mornings from 8am-1:30pm, from May 7<sup>th</sup> 2016 – Oct 8<sup>th</sup> 2016.

Kind Regards,

Name: Langdon Towers 450

Signature: [Handwritten Signature]

Business: APARTMENT COMPLEX

*Langdon Towers*

*© 11/2016*

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**From:** Homesteaders [<mailto:homesteadersgarden@sasktel.net>]

**Sent:** April-08-16 2:44 PM

**To:** Heather Walker

**Subject:** Farmers market request

**To : Moose Jaw City Council**

**From : Moose Jaw Farmers Market**

**Dear Council,**

**The Moose Jaw Farmers Market would like to request promission to close Langdon Crescent from Cordova St. to Athabasca St. for the purpose of running the farmers market on Saturday's and Wednesday's.**

**Saturday's from 7:00 AM to 1:30 PM starting may 28 and going until October 8.**

**Wednesday's from 7:00 AM to 1:30 PM starting July 6 and going until August 31.**

**The vendors would be lined up in the east lane and leave the west lane open for pedestrian use as well as in case of an emergence.**

**We have contacted the adjacent property owners and all where in favor with the closer.**

**We thank you for your previous support of these street closers for running the farmers markets and look forward to your support for this years farmers market.**

**Thank you,**

**Todd Gray**

**Moose Jaw Farmers Market**

**PS: Hi Heather I will get you a list of all of this year registered vendors by Monday morning.**

## Pearl Anderson

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**From:** Heather Walker  
**Sent:** April-11-16 10:06 AM  
**To:** Pearl Anderson  
**Subject:** FW: Moose jaw farmers market

-----Original Message-----

From: Home [<mailto:toddanddeanna@sasktel.net>]  
Sent: April-11-16 10:05 AM  
To: Heather Walker  
Subject: Moose jaw farmers market

Hi Heather,

Here is the list of our confirmed vendors for the 2016 farmers market.

Jeanne Clive  
Bev Dawdy  
Eleanor Abram  
Diane Kramski  
Cindy Gasnier  
Clark Pelat  
Cathy Mckechnie  
Todd Gray  
Darrell Anderson  
Bill Parker  
Tim Waldner  
Lucy Wittich  
Robert Bachmann  
Don Mitchell

Best regards,  
Todd Gray

Sent from my iPad