

**A meeting of the Budget Committee was held on Friday, January 9, 2015 (Meeting #2) at 8:25 a.m. in the Scoop Lewry Room, 2<sup>nd</sup> Floor, City Hall.**

PRESENT: Mayor Higgins  
Coun. Boyle  
Coun. Eby  
Coun. Luhning  
Coun. Kirkpatrick  
Coun. Mitchell  
Coun. Swanson

ADMIN: Matt Noble, City Manager  
Myron Gulka-Tiechko, City Clerk/Solicitor  
Jody Hauta, Director of Parks and Recreation  
Brian Acker, Director of Financial Services  
Josh Mickleborough, Director of Engineering Services  
Michelle Sanson, Manager of Planning and Development Services  
Mark Sture, Transit Manager  
Sandy Campbell, City Comptroller  
Al Bromley, Director of Human Resources  
Wade McKay, Manager of Information Technology and Continuous Improvement  
Rod Montgomery, Fire Chief  
Brian Wilson, Deputy Fire Chief

PARTIAL: Katelyn Soltys, Assistant City Solicitor  
Randy Borsa, Acting Co-Director of Engineering Services  
Marnie Loney, Land Administrator  
Brenda Hendrickson, City Treasurer/Acting City Assessor

MEDIA: Moose Jaw Times Herald  
CHAB

The meeting of the Budget Committee was called to deal with the following items:

1. Report dated December 14, 2014 from the Financial Services Department, **re: Budget Approval Process.**
2. **Citizen Budget Results** (*will be distributed at the meeting*)
3. **Budget Reviews** (*see attached schedule*)
4. Report dated December 10, 2014 from the Engineering Department – Transit Division, **re: Parking Meter Rate Increase.**
5. Report dated December 12, 2014 from the Financial Services Department and the Planning and Development Services Department, **re: Land Development.**

6. Report dated December 16, 2014 from the Planning and Development Services Department, **re: Main Street Saskatchewan Program.** *(to be considered in conjunction with referred item on same)*
7. Report dated December 6, 2014 from the Engineering Department – Transit Division, **re: Evening Transit Services.** *(to be considered in conjunction with referred item on same)*
8. Report dated December 10, 2014 from the Engineering Department, **re: Garbage Receptacles on MacDonald St.** *(to be considered in conjunction with referred item on same)*
9. Report dated December 10, 2014 from the Engineering Department, **re: Engineering Department Service Line Replacement Revenue Review.**
10. Report dated December 10, 2014 from the Engineering Department, **re: Engineering Department – Trade Waste Program.**
11. Report dated December 10, 2014 from the Engineering Department, **re: Confidential Land Matter.**
12. Report from the City Manager, **re: Confidential Matter.** *(will be distributed prior to meeting)*  
*(to be considered in conjunction with referred item on same)*

**Referred Matters:**

13. Report (Communication #135) dated December 5, 2014 from the City Manager, re: **Operating and Capital Budget Estimates.**  
Res. #778 from the December 15, 2014 City Council Meeting:  
*“THAT the 2015 Preliminary Operating Budget Estimates, the 2015 – 2019 Preliminary Capital Budget Estimates, and the 2015 to 2024 Unfunded Capital Budget Estimates be referred to Budget Committee for a detailed review.”*  
*(Please bring your 2015 Preliminary Operating Budget binder, 2015 – 2019 Preliminary Capital Budget Binder and 2015 to 2024 Unfunded Capital Budget Binder distributed with the December 15, 2014 City Council agenda package)*
  - a) 2015 Preliminary Operating Budget
  - b) 2015 – 2019 Preliminary Capital Budget
  - c) 2015 – 2024 Unfunded Capital Budget
14. Report (Communication #130) dated November 20, 2014 from Mayor Deb Higgins, Chair, Moose Jaw Board of Police Commissioners, **re: Police Service Operating Budget Submission for the Year 2015.** *(to be dealt with at January 12, 2015 Budget Committee meeting)*
15. Letter (Communication #110) dated October 14, 2014 from Karon Selzer, Head Librarian, Moose Jaw Public Library, **re: 2015 Operating Budget Estimates for the Public Library.** *(to be dealt with at January 12, 2015 Budget Committee meeting)*

16. **Evening Transit Service**

Res. #774 from the December 1, 2014 City Council meeting:

*“THAT City Administration prepare a draft schedule and line budget estimate for evening transit service to 9:00 p.m. daily, effective February 1, 2015; and*

*THAT this budget item be considered in the 2015 Operating Budget discussions.”*

17. **Garbage Receptacles on MacDonald Street**

Res. #697a from the November 3, 2014 City Council meeting (October 9, 2014 Youth Advisory Committee minutes):

“THAT the following motion:

*“THAT City Administration explore the need of garbage receptacles on MacDonald Street between the fast food restaurants on Main Street and Vanier Collegiate (preferably on the North side of the street).*

*be referred to Budget Committee.”*

18. **Main Street Saskatchewan Program – Capacity Building Grant**

Res. #544 from the July 28, 2014 Executive Committee meeting:

*“THAT City Council direct City Administration to apply for the Main Street Saskatchewan Program under the Affiliate tier; and*

*THAT the City of Moose Jaw:*

*1. Endorse the submission of this application to participate in the Main Street Saskatchewan Program as an Affiliate Tier community as so defined by said program; and*

*2. Endorse the goal of historic commercial area revitalization through implementation of the Main Street Four-Point Approach; and*

*3. Will provide such support to the Main Street Program that Council finds practicable to provide; and further*

*THAT funding for the Capacity Building Grant be referred to the 2015 Budget discussions.”*

19. **Confidential Matter** from December 8, 2014 Executive Committee Meeting.

**Call to Order**

Mayor Higgins, Chairperson called the meeting to order at 8:25 a.m.

**Re: Citizen Budget Results (Public Consultation)**

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Considered was a report dated January 8, 2015 from the Financial Services Department to provide City Council with an overview of the 2015 Operating and Capital Budget Public Consultation process.

- 59 Moved by Coun. Mitchell  
THAT report dated January 8, 2015 from the Financial Services Department regarding the Public Consultation, be received and filed. Carried.

**General Revenue Fund Revenues Review:**

Brenda Hendrickson, City Treasurer/Acting City Assessor provided an overview of revenues.

**Re: Parking Meter Rate Increases**

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Considered was a report dated December 10, 2014 from the Engineering Department – Transit Division to request City Council’s approval for rate increases for parking meters as part of the 2015 Operating Budget Submission.

- 60 Moved by Coun. Eby  
THAT parking meter rates be increased by 50% commencing April 1, 2015. Carried.

- 61 Moved by Coun. Mitchell  
BE IT RESOLVED THAT the General Revenue Fund revenues be approved at \$40,181,290 for the year 2015, subject to further information. Carried.

**Re: Budget Reviews**

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The following Department Business Plan presentations were made: City Clerk/Solicitor’s Department, City Manager’s Office, Financial Services Department, Human Resource Services Department, Planning and Development Services Department, Parks and Recreation Department and the Information Technology Department.

**City Clerk/Solicitor’s Department:**

- 62 Moved by Coun. Eby  
BE IT RESOLVED THAT the City Clerk/Solicitor’s Operating Budget be approved at \$552,837 for the year 2015.

Vote Delayed by Amendment.

Amendment Moved by Coun. Swanson  
THAT the motion be amended by reducing the City Clerk/Solicitor’s Operating Budget by \$30,000.

The Amendment was Defeated.  
The Main Motion was Carried.

Councillor Boyle left the meeting at 9:50 a.m.  
Councillor Boyle returned to the meeting at 9:52 a.m.

Councillor Luhning left the meeting at 10:11 a.m.  
Councillor Luhning returned to the meeting at 10:12 a.m.

The Budget Committee recessed at 10:16 a.m.  
The Budget Committee reconvened at 10:21 a.m.

**City Manager:**

63 Moved by Coun. Boyle  
BE IT RESOLVED THAT the City Manager's Operating Budget be approved at \$748,569 for the year 2015.

Vote Delayed by Amendment.

Amendment Moved by Coun. Swanson  
THAT the motion be amended by reducing the City Manager's Operating Budget by \$130,000.

The Amendment was Defeated.

Amendment Moved by Coun. Kirkpatrick  
THAT the motion be amended by reducing the City Manager's Operating Budget by \$21,062 by the elimination of Acting Deputy Mayor allowance and the elimination of Councillor Travel and Convention allowance to be reduced as one line budget item of \$10,000.

Vote Delayed by Sub-Amendment.

Sub-Amendment Moved by Coun. Mitchell  
THAT the amendment be amended to include the reductions to be effective for 2015 only.

The Sub-Amendment was Defeated.

On the request of Councillor Eby, the presiding officer being satisfied that the amendment contained distinct propositions directed that a separate vote take place on the amendment as follows:

1. THAT the City Manager's Operating Budget be reduced by \$21,062 by the elimination of Acting Deputy Mayor allowance.

The Amendment was Defeated.

2. THAT the City Manager's Operating Budget be reduced by the elimination of Councillor Travel and Convention allowances and adding one line budget item of \$10,000.

The Amendment was Defeated.  
The Main Motion was Carried.

**Financial Services Department:**

64 Moved by Coun. Kirkpatrick  
BE IT RESOLVED THAT the Operating Budget for the Financial Services Department be approved at a funding level of \$2,586,207 for the year 2015.

Vote Delayed by Amendment.

Amendment Moved by Coun. Swanson  
THAT the motion be amended by reducing the Financial Services Department's Operating Budget by \$75,000.

The Amendment was Defeated.

The Main Motion was Carried.

**Human Resource Services Department:**

65 Moved by Coun. Eby  
BE IT RESOLVED THAT the Operating Budget for the Human Resource Services Department be approved at a funding level of \$1,347,908 for the year 2015.

Vote Delayed by Amendment.

Amendment Moved by Coun. Swanson  
THAT the motion be amended by reducing the Human Resource Services Department's Operating Budget by \$50,000.

The Amendment was Defeated.

The Main Motion was Carried.

The Budget Committee adjourned for lunch at 12:07 p.m.  
Councillor Boyle left the meeting.  
The Budget Committee reconvened at 12:45 p.m.  
Councillor Boyle was absent for the remainder of the meeting.

**Planning and Development Services Department:**

**Re: Land Development**

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Considered was a report dated December 12, 2014 from the Financial Services Department and the Planning and Development Services Department to provide Budget Committee with recommendations on the City's future role in Land Development in the City of Moose Jaw.

66 Moved by Coun. Kirkpatrick  
THAT the City of Moose Jaw continue to be a land developer in the community; and

THAT City Administration be directed to develop a Land Development Policy and Business Plan for City Council approval.

On the request of Councillor Swanson, the presiding officer being satisfied that the motion contained distinct propositions directed that a separate vote take place on the motion as follows:

66a 1. THAT the City of Moose Jaw continue to be a land developer in the community.

Carried.

66b 2. THAT City Administration be directed to develop a Land Development Policy and Business Plan for City Council approval.

Carried.

Moved by Coun. Swanson

THAT report dated December 12, 2014 from the Financial Services Department and the Planning and Development Services Department regarding Land Development, be received and filed.

Defeated.

Moved by Coun. Mitchell

67 BE IT RESOLVED THAT the Operating Budget for the Planning and Development Services Department be approved at a funding level of \$1,283,787 for the year 2015.

Vote Delayed by Amendment.

Amendment Moved by Coun. Swanson

THAT the motion be amended by reducing the Operating Budget for the Planning and Development Services Department by \$150,000.

The Amendment was Defeated.

The Main Motion was Carried.

**Re: Main Street Saskatchewan Program**

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Considered was a report dated December 16, 2014 from the Planning and Development Services Department to provide information regarding the Capacity Building Grant under the Main Street Saskatchewan Program. Also considered in conjunction with the report was the following referred motion:

Res. #544 from the July 28, 2014 Executive Committee meeting:

*“THAT City Council direct City Administration to apply for the Main Street Saskatchewan Program under the Affiliate tier; and*

*THAT the City of Moose Jaw:*

*1. Endorse the submission of this application to participate in the Main Street Saskatchewan Program as an Affiliate Tier community as so defined by said program; and*

*2. Endorse the goal of historic commercial area revitalization through implementation of the Main Street Four-Point Approach; and*

*3. Will provide such support to the Main Street Program that Council finds practicable to provide; and further*

*THAT funding for the Capacity Building Grant be referred to the 2015 Budget discussions.”*

68 Moved by Coun. Eby  
THAT City Council provide approval for City Administration to apply for the Capacity Building Grant in 2015 for matching dollars to attend the required training and annual conference with no further budget implications.

Carried.

Moved by Coun. Swanson  
THAT the extension of Diefenbaker Drive be removed from the Capital Plan.

Councillor Swanson requested a recorded vote on the motion.

Present: Mayor Higgins, Councillor Swanson, Councillor Eby, Councillor Kirkpatrick, Councillor Mitchell, Councillor Luhning

<b><u>FOR:</u></b>	<b><u>AGAINST:</u></b>
Coun. Swanson	Coun. Mitchell
Coun. Luhning	Mayor Higgins
	Coun. Eby
	Coun. Kirkpatrick

Defeated.

69 Moved by Coun. Swanson  
THAT the Capital Project expense for Westheath Phase V be deferred to the 2016 Capital Plan.

Vote Delayed by Tabling Motion.

70 Moved by Coun. Kirkpatrick  
THAT the following motion:

*“THAT the Capital Project expense for Westheath Phase V be deferred to the 2016 Capital Plan.”*

be tabled to the January 10, 2015 Budget Committee meeting pending further information.

The Tabling Motion was Carried.

Moved by Coun. Mitchell  
THAT \$75,000 be provided in 2015 and \$75,000 for each year thereafter in the 2015-2019 Five Year Capital Budget within O.SERV-2 – Innovative Housing; and

THAT the Department of Planning and Development Services be authorized to proceed with the necessary work to complete a Local Area Plan for Downtown Moose Jaw in the amount of \$95,000 beginning in 2015; and further

THAT the source of funding be the 2015-2019 Capital Budget.

Vote Delayed by Amendment.

Amendment Moved by Coun. Swanson  
THAT the motion be amended by adding the following:  
*“THAT the costs incurred in the Innovative Housing category be covered in the year incurred and not mortgaged as is the present situation.”*

The Amendment was Carried.



Amendment Moved by Coun. Swanson

THAT the motion be further amended by adding the following:

“*THAT the Capital Budget allocation be reduced to \$40,000 for each of the years 2015-2019.*”

The Amendment was Defeated.

Amendment Moved by Coun. Swanson

THAT the motion be further amended by eliminating \$95,000 for Local Area Plan for the Downtown.

The Amendment was Defeated.

The Main Motion, as Amended, was Defeated.

**Miscellaneous/Bank Charges/Provisions:**

Moved by Coun. Swanson

- 71 THAT the Budget Committee close the meeting to the public and proceed *in camera* pursuant to section 16(1)(c) of *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss the confidential matter.

Carried.

The Budget Committee closed the meeting at 2:25 p.m. to the public with the following persons in attendance: Mayor Higgins, Councillor Luhning, Councillor Eby, Councillor Swanson, Councillor Kirkpatrick, Councillor Mitchell, Matt Noble, City Manager; Brian Acker, Director of Financial Services; Myron Gulka-Tiechko, City Clerk/Solicitor; Jody Hauta, Director of Parks and Recreation; Josh Mickleborough, Director of Engineering Services; Michelle Sanson, Manager of Planning and Development Services; Sandy Campbell, City Comptroller; Rod Montgomery, Fire Chief; Brian Wilson, Deputy Fire Chief; Al Bromley, Director of Human Resource Services; Wade McKay, Manager of Information Technology and Continuous Improvement; Randy Borsa, Acting Co-Director of Engineering Services; and Mark Sture, Transit Manager.

Moved by Coun. Luhning

- 72 THAT the Budget Committee reconvene in open session.

Carried.

The Budget Committee reconvened in open session at 2:36 p.m.

Moved by Coun. Eby

- 73 BE IT RESOLVED THAT the Miscellaneous Revenues/Bank Charges/Provisions allowance be approved at \$2,993,411 for the year 2015.

Vote Delayed by Amendment.

Amendment Moved by Coun. Swanson

THAT the motion be amended by reducing the Miscellaneous Revenues/Bank Charges/Provisions budget by \$60,000.

The Amendment was Defeated.

The Main Motion was Carried.

Councillor Luhning left the meeting at 2:37 p.m.

Councillor Luhning returned at 2:38 p.m.

Moved by Coun. Eby  
74 THAT the Capital Budget for O.Serv-7 New Hospital Funding be approved at \$1,560,000.

Carried.

Moved by Coun. Eby  
75 THAT the Multiplex Loan Financing of \$2,317,665 be approved.

Carried.

The Budget Committee recessed at 2:44 p.m.  
The Budget Committee reconvened at 2:55 p.m.

**Parks and Recreation Department:**

Councillor Luhning left the meeting at 3:17 p.m.  
Councillor Luhning returned to the meeting at 3:19 p.m.

Moved by Coun. Mitchell  
76 BE IT RESOLVED THAT the Operating Budget for the Parks and Recreation Department be approved at \$6,995,584 for the year 2015.

Vote Delayed by Amendment.

Amendment Moved by Coun. Swanson  
THAT the motion be amended by reducing the Parks and Recreation Department's Operating Budget by \$230,000.

The Amendment was Defeated.  
The Main Motion was Carried.

Moved by Coun. Swanson  
THAT the sum of \$150,000 in PR53 be deleted.

Defeated.

Moved by Coun. Mitchell  
THAT consideration of the Parks and Recreation Capital Budget allocation be deferred to the January 10<sup>th</sup> Budget Committee meeting.

Defeated.

Moved by Coun. Mitchell  
BE IT RESOLVED THAT the Capital Budget for the Parks and Recreation Department be approved at \$1,184,785 for the year 2015.

Defeated.

Moved by Coun. Swanson  
77 THAT in the year 2015, PR49 receive \$300,000.

Carried.

Moved by Coun. Swanson  
78 THAT PR3 be allocated \$25,000 for 2015.

Carried.

Moved by Coun. Swanson  
THAT PR47 be allocated \$100,000 for 2015.

Defeated.

Moved by Coun. Eby  
79 THAT PR47 be allocated \$168,000 for 2015.

Carried.

Moved by Coun. Swanson  
80 THAT PR55 be allocated \$5,000 for 2015.

Carried.

81 Moved by Coun. Swanson  
THAT PR59 2015 upgrades be allocated \$28,000. Carried.

82 Moved by Coun. Swanson  
THAT PR65 be allocated \$28,000 for 2015. Carried.

83 Moved by Coun. Kirkpatrick  
THAT PR68 be allocated \$170,000 for 2015. Vote Delayed by Amendment.

Amendment Moved by Coun. Swanson  
THAT the motion be amended by deleting “\$170,000” and replacing it with  
“\$100,000”.  
The Amendment was Defeated.  
The Main Motion was Carried.

84 Moved by Coun. Swanson  
THAT PR23 be allocated \$52,000 for 2015. Carried.

85 Moved by Coun. Kirkpatrick  
THAT PR4 be allocated \$75,500 for 2015. Carried.

**Information Technology Department:**

86 Moved by Coun. Kirkpatrick  
BE IT RESOLVED THAT the Operating Budget for the Information Technology  
Department be approved at \$1,007,933 for the year 2015. Vote Delayed by Amendment.

Amendment Moved by Coun. Swanson  
THAT the motion be amended by reducing the Operating Budget for the Information  
Technology Department by \$30,000.  
The Amendment was Defeated.  
The Main Motion was Carried.

87 Moved by Coun. Eby  
BE IT RESOLVED THAT the Capital Budget for the Information Technology  
Department be approved at \$195,000 for the year 2015. Carried.

88 Moved by Coun. Eby  
THAT the meeting now adjourn. Carried.

The meeting adjourned at 5:26 p.m.

Respectfully submitted,  
(Sgd.) Mayor Higgins  
Chairperson