

A meeting of the Budget Committee was held on Friday, February 19, 2016 at 9:02 a.m. in the Council Chambers, 2nd Floor, City Hall.

PRESENT: Mayor Higgins
Coun. Boyle
Coun. Eby
Coun. Luhning
Coun. Kirkpatrick
Coun. Mitchell
Coun. Swanson

ADMIN: Matt Noble, City Manager
Myron Gulka-Tiechko, City Clerk/Solicitor
Barb Fysh, A/Director of Parks and Recreation
Brian Acker, Director of Financial Services
Josh Mickleborough, Director of Engineering Services
Al Bromley, Director of Human Resources
Wade McKay, Manager of Information Technology
Michelle Sanson, Director of Planning and Development Services
Sandy Campbell, City Comptroller
Rod Montgomery, Fire Chief

PARTIAL: Brenda Hendrickson, City Treasurer/Acting City Assessor
Colin Prang, Manager of Engineering Services
Mark Sture, Transit Manager
Brian Wilson, Deputy Fire Chief
Todd Muir, Operations Manager
Orval Coates, Manager of Water & Wastewater
Rich Miller, Public Works Supervisor, Streets & Roads
Staci Dobrescu, Public Works Supervisor, Water & Wastewater
Don Livingstone, Facilities and Buildings Supervisor
Daily Lennox, Parks Supervisor
Kate Goudie, Office Manager, Fire Department

MEDIA: Moose Jaw Times Herald

The meeting of the Budget Committee was called to deal with the following items:

1. Budget Reviews (see attached schedule).
2. Report dated February 3, 2016 from the City Manager, re: 2016 Tax Policy – Mill Rate Factors.
3. Report dated February 3, 2016 from the City Manager and Director of Financial Services Department, re: Capital Budget Update.
4. Report dated February 6, 2016 from the Engineering Department, re: Automated Speed Enforcement – Revenues and Program Initiatives.

Referred Matters:

5. Report (Communication #129) dated November 13, 2015 from the Moose Jaw Board of Police Commissioners, **re: Police Service Operating Budget Submission for the Year 2016.**
6. Letter (Communication #130) dated October 28, 2015 from the Moose Jaw Public Library, **re: 2016 Operating Budget Estimates for the Public Library.**
7. Report (Communication #127) dated November 19, 2015 from the City Manager, **re: Capital Budget Estimates.**
8. Report dated November 27, 2015 from the City Manager, **re: 2016 to 2025 Unfunded Capital Budget Estimates.**
9. Report (Communication #4) dated January 13, 2016 from the City Manager, **re: Preliminary Operating Budget Estimates.**

Tabled Matters:

10. Letter dated October 7, 2015 from Scott Clark General Manager Downtown Facility and Field House Facility, **re: 2016 Operating Budget Request.**
11. Report dated January 25, 2016 from the Financial Services Department, **re: Operating and Capital Budget Approval Process.**

Call to Order

Mayor Higgins, Chairperson called the meeting to order at 9:02 a.m.

Re: General Revenue Fund Revenue Reports

Considered was the Operating and Capital Budget review schedule for Friday,

Moved by Coun. Eby

THAT the City reinstitute the 5% of previous year's increase in the water and sewer utility franchise fee.

Defeated.

Re: 2016 Tax Policy – Mill Rate Factors

Considered was a report dated February 3, 2016 from the City Manager to update the City's Tax Policy for the 2016 year and adjust several of the mill rate factors prior to setting of the mill rate and issuance of tax notices.

Moved by Coun. Eby

1. THAT the mill rate factor for Other Agricultural Land and Improvements be established on the basis that these properties will pay the same rate of taxation as if they were in the RM of Moose Jaw and that City Administration be directed to calculate this mill rate factor and include it in the Mill Rate Bylaw once the relevant information is available.
2. THAT the mill rate factor for Non-Arable Agricultural Land and Improvements be established on the basis that these properties will pay the same rate of taxation as if they were in the RM of Moose Jaw and that City Administration be directed to calculate this mill rate factor and include it in the Mill Rate Bylaw once the relevant information is available.
3. THAT the mill rate factor for the Commercial and Industrial Property Class be increased by the estimated Commercial Appeal losses for 2016 and that this additional taxation be transferred to the Commercial Appeal Allowance Reserve.
4. THAT the mill rate factor for Vacant Commercial and Industrial Land (PUSE 3000 & 4000) be established at a rate 2.5 times that of the Commercial and Industrial Property Class and the additional revenue generated continue to be utilized to reduce the mill rate factor for Commercial and Industrial properties.

Vote Delayed by Procedure.

Coun. Boyle left the meeting at 10:31 a.m.

Coun. Boyle returned to the meeting at 10:33

On the request of Coun. Swanson, the presiding officer being satisfied that the motion contained distinct propositions directed that a separate vote take place on the motion as follows:

168 THAT the mill rate factor for Other Agricultural Land and Improvements be established on the basis that these properties will pay the same rate of taxation as if they were in the RM of Moose Jaw and that City Administration be directed to calculate this mill rate factor and include it in the Mill Rate Bylaw once the relevant information is available.

Carried.

169 THAT the mill rate factor for Non-Arable Agricultural Land and Improvements be established on the basis that these properties will pay the same rate of taxation as if they were in the RM of Moose Jaw and that City Administration be directed to calculate this mill rate factor and include it in the Mill Rate Bylaw once the relevant information is available.

Carried.

170 THAT the mill rate factor for the Commercial and Industrial Property Class be increased by the estimated Commercial Appeal losses for 2016 and that this additional taxation be transferred to the Commercial Appeal Allowance Reserve.

Carried.

- 171 THAT the mill rate factor for Vacant Commercial and Industrial Land (PUSE 3000 & 4000) be established at a rate 2.5 times that of the Commercial and Industrial Property Class and the additional revenue generated continue to be utilized to reduce the mill rate factor for Commercial and Industrial properties.

Carried.

The meeting recessed at 10:39 a.m.

The meeting reconvened at 10:51 a.m.

- Moved by Coun. Boyle
172 BE IT RESOLVED THAT the Operating Budget for the General Revenues Fund revenues be approved at a funding level of \$43,310,058 for 2016.

Carried.

Re: Budget Reviews

The following Department Business Plan presentations were made: City Clerk/Solicitor's Department, City Manager's Office, Financial Services Department, Human Resource Services Department, Misc/Bk Charges/Provisions, Third Party Funding Requests, Capital Budget Update, Information Technology Department and Fire Department.

City Clerk/Solicitor's Department:

- Moved by Coun. Boyle
173 BE IT RESOLVED THAT the City Clerk/Solicitor's Operating Budget be approved at \$669,230 for the year 2016.

Carried.

City Manager:

- Moved by Coun. Eby
174 BE IT RESOLVED THAT the City Manager's Operating Budget be approved at \$643,544 for the year 2016

Carried.

Communications:

- Moved by Coun. Boyle
175 BE IT RESOLVED THAT the Communications Manager Operating Budget be approved at \$91,331 for the year 2016.

Carried.

The Budget Committee recessed for lunch at 12:08 p.m.

The Budget Committee reconvened at 12:46 p.m.

Financial Services Department:

- Moved by Coun. Mitchell
176 BE IT RESOLVED THAT the Operating Budget for the Financial Services Department be approved at a funding level of \$2,611,743 for the year 2016. Carried.

Human Resource Services Department:

- Moved by Coun. Eby
177 BE IT RESOLVED THAT the Operating Budget for the Human Resource Services Department be approved at a funding level of \$1,583,152 for the year 2016. Carried.

Miscellaneous/Bank Charges/Provisions:

- Moved by Coun. Eby
178 BE IT RESOLVED THAT the Miscellaneous Revenues/Bank Charges/Provisions allowance be approved at \$3,385,172 for the year 2016. Carried.

Third Party Funding Requests:

Tabled Matter:

Downtown Facility and Field House Facility Inc. 2016 Operating Budget Request

- Moved by Coun. Luhning
179 THAT the letter dated October 7, 2015 and budget documents from Scott Clark, General Manager, Moose Jaw Downtown and Soccer/Field House Facilities Inc., be lifted from the table. Carried.

- Moved by Coun. Swanson
180 THAT the Downtown Facility and Soccer Field House Facility Inc. Operating Budget be approved with City funding in the amount of \$499,009 plus the percent increase of CPI calculated as at Regina, December 2015, for the year 2016 for total funding in 2016 of \$505,995.

Coun. Eby requested a recorded vote on the motion.

FOR

Coun. Swanson
Mayor Higgins
Coun. Kirkpatrick
Coun. Mitchell

AGAINST

Coun. Luhning
Coun. Eby
Coun. Boyle

The Motion was Carried.

- 181 Moved by Mayor Higgins
THAT the Downtown Facility and Soccer Field House Facility Inc. Capital Request of \$25,000 for the year 2016 be approved. Carried.

Referred Matters:

Police Service Operating Budget Submission for the Year 2016

- 182 Moved by Coun. Boyle
THAT the Police Operating Budget be approved with net funding in the amount of \$9,176,927 for the year 2016. Carried.

- 183 Moved by Coun. Mitchell
THAT the Police Service Capital Request of \$50,000 be approved for the year 2016. Carried.

2016 Operating Budget Estimates for the Public Library

- 184 Moved by Coun. Kirkpatrick
THAT the Moose Jaw Public Library Board, including the Palliser Regional Library Levy, be approved in the net amount of \$1,133,906 for the year 2016. Carried.

The meeting recessed at 2:47 p.m.

The meeting reconvened at 3:01 p.m.

Re: Capital Budget Update

Considered was a report dated February 3, 2016 from the City Manager and Director of Financial Services Department to provide an update on the status of the 2016 to 2020 Capital Budget.

- 185 Moved by Coun. Kirkpatrick
THAT the report dated February 3, 2016 from the City Manager and Director of Financial Services providing an update on the status of the 2016 to 2020 Capital Budget be received and filed. Carried.

Information Technology Department:

- 186 Moved by Coun. Boyle
BE IT RESOLVED THAT the Operating Budget for the Information Technology Department be approved at \$1,057,717 for the year 2016. Carried.

187 Moved by Coun. Eby
THAT the Information Technology Capital Budget submission of \$75,000 for the year 2016 be approved.

Carried.

Coun. Swanson left the meeting at 4:22 p.m.

Coun. Swanson returned to the meeting at 4:25 p.m.

Fire Department:

188 Moved by Coun. Eby
BE IT RESOLVED THAT the Operating Budget for the Fire Department be approved at \$6,577,680 for the year 2016.

Carried.

189 Moved by Coun. Kirkpatrick
THAT the Fire Department Capital Budget submission of \$74,084 for the year 2016 be approved.

Carried.

190 Moved by Coun. Boyle
THAT the meeting now adjourn.

Carried.

The meeting adjourned at 4:21 p.m.

Respectfully submitted,
(Sgd.) Mayor Higgins
Chairperson