

**A meeting of the Budget Committee was held on Monday, December 9, 2013 at 7:37 p.m. in the Scoop Lewry Room, 2<sup>nd</sup> Floor, City Hall.**

PRESENT: Mayor Higgins  
Coun. Boyle  
Coun. Eby  
Coun. Luhning  
Coun. Kirkpatrick  
Coun. Mitchell

ABSENT: Coun. Swanson

ADMIN: Matt Noble, City Manager  
Myron Gulka-Tiechko, City Clerk/Solicitor  
Jody Hauta, Director of Parks and Recreation  
Brian Acker, Director of Financial Services  
Ty Stokes, Director of Engineering Services  
Rick Bourassa, Police Chief  
Randy Fuhr, Deputy Police Chief  
Karon Selzer, Head Librarian

MEDIA: Moose Jaw Times Herald  
CHAB

The meeting of the Budget Committee was called to deal with the following items:

1. Report dated November 27, 2013 from the Financial Services Department, **re: Operating Budget Approval Process.**
2. Letters dated October 11 & 15, 2013 from Scott Clark, General Manager, Moose Jaw Downtown and Soccer/Field-House Facilities Inc., **re: Moose Jaw Downtown and Soccer/Field-House Facilities Inc. 2014 Operating Budget Submission.**
3. Letter dated September 18, 2013 from Mr. Herb Linsley, Vice Chairman of the Moose Jaw Canada Day Committee, **re: Request for Additional Funding from the 2014 Operating Budget.**
4. Letter dated December 4, 2013 from Marilyn Braun-Pollon, Vice President, Prairie and Agri-Business, CFIB, **re: Canadian Federation of Independent Business (CFIB) – Views on City of Moose Jaw’s 2014 Operating Budget.**

**Referred Matters:**

5. Report (Communication #108) dated November 13, 2013 from the City Manager, re: **2014 Operating Budget Estimates.**  
Res. #744 from the November 25, 2013 City Council Meeting:  
*“THAT the 2014 Operating Budget estimates be referred to the Budget Committee for a detailed review.” (Please bring your 2014 Preliminary Operating Budget binder distributed with the November 25, 2013 City Council agenda package)*

6. Report (Communication #100) dated October 21, 2013 from Mayor Deb Higgins, Chair, Moose Jaw Board of Police Commissioners, **re: Police Service Operating Budget Submission for the Year 2014**.  
Res. #699 from the October 28, 2013 City Council Meeting:  
*“THAT the 2014 Police Service Operating Budget estimates and funding request submitted by the Chair, Moose Jaw Board of Police Commissioners, be referred to Budget Committee for deliberations.”*
7. Letter (Communication #96) dated September 30, 2013 from Karon Selzer, Head Librarian, Moose Jaw Public Library, **re: 2014 Operating Budget Estimates for the Public Library**  
Resolution #695 from the October 28, 2013 City Council Meeting:  
*“THAT Communication #96 being a letter dated September 30, 2013 from Karon Selzer, Head Librarian, and Board Chair Mr. Terry Gabel presenting the estimates for the 2014 Public Library Operating Budget be referred to City Council’s Budget Committee for consideration during Operating Budget deliberations.”*
8. Report dated December 4, 2013 from the Parks and Recreation Department, **re: Parks and Recreation Advisory Committee Recommendation – Re-examining funding for installing Christmas lights on trees in Crescent Park.**
9. **Internal Transit Review/Route Review**  
Transportation Services Advisory Committee – November 13, 2013  
(Resolution no. 756 from the November 25, 2013 City Council Meeting)  
*“THAT report dated October 22, 2013 from the Engineering Department – Transit Division regarding the Internal Transit Review/Route Review be forwarded to budget deliberations.”*

**Call to Order**

Mayor Higgins, Chairperson called the meeting to order at 7:37 p.m.

**Re: Procedural Matter**

---

793 Moved by Coun. Eby  
WHEREAS Section 12 (6) of The Procedure Bylaw No. 5176 requires that minutes of standing committees be directed to the next regular meeting of City Council for review; and

WHEREAS City Council is desirous of dealing with all Operating Budget related motions at a single meeting; and

WHEREAS Section 53 of The Procedure Bylaw No. 5176 enables the suspension of any rule of procedure on passage by a two-thirds majority of members present.

THEREFORE BE IT RESOLVED that City Council direct the City Clerk to hold the minutes of all 2014 Operating Budget Committee meetings and place them on a Regular City Council agenda after Council has completed its detailed review of the 2014 Operating Budget and apply the same process to the 2014 Capital Budget as well.

Carried.

**Re: Operating Budget Approval Process**

---

Considered was a report dated November 27, 2013 from the Financial Services Department to provide Budget Committee with an outline of the budget approval process and the motions necessary for budget approval.

Moved by Coun. Luhning

794 THAT report dated November 27, 2013 from the Financial Services Department, be tabled pending further deliberations.

Carried.

**Re: Moose Jaw Downtown and Soccer/Field-House Facilities Inc. 2014 Operating Budget Submission**

---

Considered were letters dated October 11 & 15, 2013 from Mr. Scott Clark, General Manager, Moose Jaw Downtown and Soccer/Field-House Facilities Inc. to present to Budget Committee, the 2014 Operating Budget estimates for Mosaic Place and Yara Centre.

Moved by Coun. Boyle

795 THAT representatives of the Moose Jaw Downtown and Soccer/Field-House Facilities Inc. be allowed to address members of the Budget Committee.

Carried.

Mr. Scott Clark, General Manager; Kurt Saladana and Terry Hardy, Board Members, addressed members of the Budget Committee.

**Re: Request for Additional Funding from the 2014 Operating Budget**

---

Considered was a letter dated September 18, 2013 from Mr. Herb Linsley, representative of the Moose Jaw Canada Day Committee, requesting permission to address members of the Budget Committee to request an increase in grant funding.

Moved by Coun. Boyle

796 THAT representatives of the Moose Jaw Canada Day Committee be allowed to address members of the Budget Committee with respect to the Moose Jaw Canada Day's request for additional funding from the 2014 City of Moose Jaw Operating Budget.

Carried.

Mr. Russ McKnight, Chairman; Mr. Herb Linsley, Vice Chair; Ms. Marg Jenkinson, Treasurer; and Ms. Amy Gieni, Director, Advertising & Sponsorship, of the Moose Jaw Canada Day Committee, addressed members of the Budget Committee.

**Re: Canadian Federation of Independent Business (CFIB) – Views on City of Moose Jaw’s 2014 Operating Budget**

---

Considered was a letter dated December 4, 2013 from Marilyn Braun-Pollon, Vice President, Prairie and Agri-Business, Canadian Federation of Independent Business (CFIB) to provide Moose Jaw City Council with CFIB’s view on the proposed 2014 Operating Budget.

797 Moved by Coun. Boyle  
THAT letter dated December 4, 2013 from Marilyn Braun-Pollon, Vice President, Prairie and Agri-Business, Canadian Federation of Independent Business (CFIB) be received and filed.  
Carried.

**Re: Police Services Operating Budget Submission for the Year 2014**

---

Again considered was a report dated October 21, 2013 from Mayor Deb Higgins, Chair of the Moose Jaw Board of Police Commissioners, to transmit the estimates and funding request of the Moose Jaw Police Service for the year 2014.

Res. #699 from the October 28, 2013 City Council Meeting:  
*“THAT the 2014 Police Service Operating Budget estimates and funding request submitted by the Chair, Moose Jaw Board of Police Commissioners, be referred to Budget Committee for deliberations.”*

798 Moved by Coun. Luhning  
THAT representatives from the Moose Jaw Police Service be allowed to address members of the Budget Committee.  
Carried.

Mr. Rick Bourassa, Police Chief; and Mr. Randy Fuhr, Deputy Police Chief, addressed members of the Budget Committee.

**Re: 2014 Operating Budget Estimates for the Public Library**

---

Again considered was a report dated September 30, 2013 from Ms. Karon Selzer, Head Librarian, Moose Jaw Public Library to submit the 2013 Moose Jaw Public Library Operating Budget estimates.

Resolution #695 from the October 28, 2013 City Council Meeting:  
*“THAT Communication #96 being a letter dated September 30, 2013 from Karon Selzer, Head Librarian, and Board Chair Mr. Terry Gabel presenting the estimates for the 2014 Public Library Operating Budget be referred to City Council’s Budget Committee for consideration during Operating Budget deliberations.”*

799 Moved by Coun. Boyle  
THAT representatives of the Moose Jaw Public Library be allowed to address members of the Budget Committee.  
Carried.

Ms. Karon Selzer, Head Librarian; and Mr. Terry Gabel, Board Chair, addressed members of the Budget Committee.

Moved by Coun. Mitchell

800 THAT City Council request the Moose Jaw Downtown and Soccer/Field-House Facilities Inc. to reconsider utility costs to approximate 2013 rates and expected changes; and

THAT the Moose Jaw Downtown and Soccer/Field-House Facilities Inc. provide a more detailed explanation of increases to employee benefits.

Carried.

Moved by Coun. Luhning

801 THAT the meeting now adjourn.

Carried.

The meeting adjourned at 9:57 p.m.

Respectfully submitted,  
(Sgd.) Mayor Higgins  
Chairperson