



**Budget Committee #1
Council Chambers, 2nd Floor, City Hall**

Monday, December 3, 2018

TO: MEMBERS OF THE BUDGET COMMITTEE

Mayor, Tolmie
Councillor Froese
Councillor McMann
Councillor Eby

Councillor Swanson
Councillor Warren
Councillor Luhning

Please be advised that His Worship, Mayor Tolmie, has called a Budget Committee meeting on **Monday, December 3, 2018** immediately following the City Council meeting, in City Council Chambers, 2nd Floor, City Hall, in order to deal with the following:

AGENDA

1. Report dated November 30, 2018 from the City Clerk/Solicitor's Department, **re: Procedural Matter.**
2. Adjournment.

Budget Committee Meeting #2 to follow.



City of Moose Jaw

LETTER OF COMMUNICATION

TITLE: Procedural Matter
Resolution to Hold Budget Committee Minutes until Budget Review is Complete

TO: Budget Committee

FROM: City Clerk/Solicitor's Department

DATE: November 30, 2018

PUBLIC: This is a public document.

IN-CAMERA: Not applicable to this document.

RECOMMENDATION

WHEREAS Section 12(6) of the City's Bylaw No. 5176, Procedure Bylaw requires that minutes of Standing Committees be directed to the next regular meeting of City Council for review; and

WHEREAS City Council is desirous of dealing with all budget-related motions at a single meeting; and

WHEREAS Section 53 of Bylaw No. 5176, Procedure Bylaw enables the suspension of any rule of procedure on passage by a two-thirds majority of members present;

THEREFORE, BE IT RESOLVED that City Council direct the City Clerk to hold the minutes of all Budget Committee meetings and place them on a regular City Council agenda after Council has completed its detailed review of the 2019 Operating Budget and the 2019 – 2023 Capital Budget.

TOPIC AND PURPOSE

The purpose of this report is to apprise Budget Committee and request that a motion be made to deviate from the procedure as outlined in the City's Bylaw No. 5176, Procedure Bylaw. Once Council ratifies this motion on December 10, 2018, all remaining Budget Committee minutes will be held and presented to Council after the Budget review is completed.

DISCUSSION

The City's Procedure Bylaw requires that minutes from Standing Committees (Executive, Personnel and Budget) are to be channeled to the next ensuing meeting of regular Council.

If that were to be complied with, Council would receive Budget minutes on an ad hoc basis and result in piecemeal decisions before a full review had occurred.

It has been the preference of past Councils to have Budget Committee minutes held until the review of all budgets is complete. As such, Council has annually passed a resolution which directs that Budget minutes be held and that Budget minutes come forward for review and approval at the same time.

If that continues to be Council's preference, it is respectfully suggested that Council adopt the proposed resolution.

Respectfully Submitted By,

Tracy Wittke

Tracy Wittke, Assistant City Clerk
TW/

APPROVAL OF REPORT RECEIVED

COMMENTS RECEIVED

Myron Gulka-Tiechko

Myron Gulka-Tiechko, City Clerk/Solicitor

Jim Puffalt

Jim Puffalt, City Manager

Fraser Tolmie

Fraser Tolmie, Mayor

To be completed by the Clerk's Department only.

Presented to Regular Council or Executive Committee on _____.

No. _____ Resolution No. _____