



Executive Committee

Scoop Lewry Room, 2nd Floor, City Hall

Monday, February 12, 2018

To commence immediately following the City Council Meeting.

TO: MEMBERS OF THE EXECUTIVE COMMITTEE

Mayor F. Tolmie	Councillor B. Swanson
Councillor D. Mitchell, Chairperson	Councillor C. Warren
Councillor C. Froese	Councillor D. Luhning
Councillor S. McMann	

Please be advised that Chairperson, Councillor Mitchell, has called an Executive Committee meeting on Monday, February 12, 2018 immediately following the City Council meeting in the Scoop Lewry Room, 2nd Floor, City Hall, in order to deal with the following:

AGENDA

1. Reports of Advisory Committees:
 - a. Cultural Diversity, December 20, 2017
 - b. Parks and Recreation, January 11, 2018
 - c. Cultural Diversity, January 17, 2018
 - d. Heritage Advisory, January 17, 2018
2. Confidential Matter.

The confidential matter may be considered in closed session pursuant to section 94(2) of The Cities Act as it contains information that is within one or more of the exemptions in Part III of The Local Authority Freedom of Information and Protection of Privacy Act, in particular section 17(1)(d) and section 18(1)(b) and (c).
3. Confidential Matter.

The confidential matter may be considered in closed session pursuant to section 94(2) of The Cities Act as it contains information that is within one or more of the exemptions in Part III of The Local Authority Freedom of Information and Protection of Privacy Act, in particular section 16(1)(a), 16(1)(c) and 21.

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4. Confidential Matter.

This report may be considered in closed session pursuant to section 94(2) of *The Cities Act* as it contains information that is within one or more of the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, in particular section 18 being information that is confidential to third parties.

5. Confidential Procedural Matter

The confidential procedural matter may be considered in closed session pursuant to section 94(2) of *The Cities Act* as it contains information that is within one or more of the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, in particular section 15.

***The Next Standing Committee Meeting is scheduled for
Monday, February 26, 2018 (provided there are items to consider).***

Minutes of the regular meeting of the Cultural Diversity Advisory Committee held on Wednesday, December 20, 2017 at 3:00 p.m. at the Moose Jaw Newcomer Welcome Centre, 432 Main Street North, Moose Jaw, Saskatchewan.

PRESENT:

Nazmia Bengelil, Chairperson, International Women's Society Representative
Councillor Don Mitchell, Council Representative
Randall Fleming, Citizen-at-Large
Selinda England, Citizen-at-Large
Mae Farrer, HTCSD Representative
Stefanie Palmer, MJ Multicultural Representative
Cory Amiskuses, Sask. Polytechnic Representative

ABSENT:

Brenda Marshall Colenutt, Moose Jaw Aboriginal Association Representative
Lisa Abbasi, Citizen-at-Large

ALSO:

Usha Sharma, Citizen
Rick Bourassa, Police Chief, Moose Jaw Police Service
Pearl Anderson, Recording Secretary

PART 1 - NO APPROVAL OF COUNCIL REQUIRED

Re: Call to Order

Nazmia Bengelil, Chairperson, called the meeting to order at 3:10 p.m.

PART 2 - NO APPROVAL OF COUNCIL REQUIRED

Re: Adoption of Agenda

Moved by Stefanie Palmer
THAT the agenda be adopted as presented.

Carried.

PART 3 – NO APPROVAL OF COUNCIL REQUIRED

Re: Adoption of Minutes – November 15, 2017

Moved by Councillor Don Mitchell
THAT the minutes of the regular meeting of the Cultural Diversity Advisory Committee dated November 15, 2017 be accepted as presented.

Carried.

PART 4 – NO APPROVAL OF COUNCIL REQUIRED

Re: Business Arising from the Minutes

4.1 Diversity and Inclusion Planning and Next Steps Workshop

Committee members considered holding an afternoon workshop on February 10, 2018 to be held at the Moose Jaw Newcomer Welcome Centre or the Moose Jaw Public Library.

Possible topics brought forward by the sub-committee were:

1. CMARD – How the City of Moose Jaw and the Cultural Diversity Advisory Committee can engage and apply the principles and commitments of membership in the Coalition of Municipalities Against Racism and Discrimination (CMARD).
2. Settlement and support strategies for immigrants and refugees arriving in Moose Jaw.
3. Truth and reconciliation strategy between indigenous people who have suffered consequences of the residential school system and the community as a whole.
4. Addressing continuing issues of discrimination and abuse related to self identity by gender or sexual orientation.

Discussion ensued regarding the following:

- What topics would be focused on – 2, 3 & 4 were suggested, possibly combined into one topic
- Who would be invited to the workshop – Mayor, City Council, Police, Fire, EMS, Library, City Parks and Recreation Department, City Human Resources Dept., Moose Jaw Multicultural Council.
- Who the guest speakers would be – refugee and/or immigrant family members to discuss what they have experienced upon arrival in Moose Jaw, indigenous individuals to speak of their experiences
- Vision/plan to go forward
- Master action plan with time frame
- How City can develop or coordinate a community plan consistent with the commitments of CMARD
- Presentation led by Moose Jaw Multicultural Council – potential supports and strategies for immigrant and refugee families and individuals

A subcommittee meeting was scheduled for January 9th.

PART 5 – NO APPROVAL OF COUNCIL REQUIRED

Re: New Business

Nil.

PART 6 – NO APPROVAL OF COUNCIL REQUIRED

Re: Next Meeting and Adjournment

The next regular meeting of the Cultural Diversity Advisory Committee is scheduled to be held Wednesday, January 17, 2018 at 3:00 p.m.

Moved by Randall Fleming
That the meeting now adjourn.

Carried.

The meeting adjourned at 4:10 p.m.

Nazmia Bengelil

CHAIRPERSON

CITY MANAGER'S COMMENTS:

Myron Gulka-Tiechko, Acting

CITY MANAGER

MAYOR'S COMMENTS:

Fraser Tolmie

MAYOR

Minutes of the Parks and Recreation Advisory Committee meeting held on Thursday, January 11, 2018 @ 5:35 p.m. in the Scoop Lewry Room, 2nd Floor, City Hall.

PRESENT: Councillor Chris Warren
Mr. John Parsons
Ms. Marianne Mann
Mr. Edward Kaulbach
Mr. Rece Allen
Mr. Mark Hanson
Mr. Kim Robinson

ABSENT: Mr. Dave Richards
Mr. Trevor Folliott
Mr. Brian Sykora

ALSO: Mr. Ted Schaeffer, Director of Parks & Recreation
Ms. Barb Fysh, Recreation Services Manager
Ms. Kendra Watterson, Recording Secretary

PART 1 – NO APPROVAL OF COUNCIL REQUIRED

Re: Call to Order

Mr. John Parsons, Chairperson, called the meeting to order at 5:35 p.m. New committee members were introduced.

PART 2 – NO APPROVAL OF COUNCIL REQUIRED

Re: Review of Bylaw No. 5374, Conflict of Interest Paper Prepared by the City Solicitor, November 2005 & Resolution Regarding Absenteeism of Board Members

Mr. Ted Schaeffer briefed the members on their role as an Advisory Committee.

The Conflict of Interest paper as prepared by the City Solicitor, the resolution regarding absenteeism of Committee members, and Bylaw 5374 were discussed and Committee members were briefed with regards to the duties and responsibilities of the Committee.

PART 3 – NO APPROVAL OF COUNCIL REQUIRED

Re: Setting of Meeting Dates and Times

After a brief discussion on meeting dates and times, the Committee agreed to meet as follows:

Meetings will tentatively be scheduled to begin at 5:15 p.m. on the third Thursday of the month as required throughout the year.

PART 4 – NO APPROVAL OF COUNCIL REQUIRED

Re: Adoption of Agenda

Moved by Mr. Rece Allen
THAT the agenda be adopted as presented.

Carried.

PART 5 – NO APPROVAL OF COUNCIL REQUIRED

Re: Adoption of Minutes – October 11, 2017

Moved by Ms. Marianne Mann
THAT the minutes of the Parks and Recreation Advisory Committee dated October 11, 2017, be received as presented.

Carried

PART 6 – NO APPROVAL OF COUNCIL REQUIRED

Re: Parks & Recreation Quarterly Activity Report for the period July 1 to September 30, 2017

Considered was the Parks & Recreation Quarterly Activity Report for the period July 1 to September 30, 2017.

Moved by Mr. Rece Allen
THAT the Parks & Recreation Quarterly Activity Report for the period July 1 to September 30, 2017 be received and filed.

Carried.

PART 7 – APPROVAL OF COUNCIL REQUIRED

Re: Recreational Facilities and Sportsgrounds Fees and Charges Annual Rate Review Report dated January 3, 2018

Considered was a report dated January 3, 2018 from the Parks and Recreation Department regarding the Recreation Facilities and Sportsgrounds Fees and Charges Annual Rate Review.

Moved by Ms. Marianne Mann

THAT the Parks and Recreation Advisory Committee recommend that City Council implement a 2% increase to recreational facilities and sports grounds fees effective June 1, 2018; and

THAT the Kinsmen Sportsplex membership fees be maintained at the current rates; and

THAT an equipment rental and damage deposit fee as per the attached Facility Rental Rates document attached to the January 11, 2018 Parks and Recreation Advisory Committee minutes, be set for pickleball equipment.

Carried.

PART 8 –NO APPROVAL OF COUNCIL REQUIRED

Re: Updates

Mr. Ted Schaeffer, Director of Parks and Recreation, provided the Committee with verbal updates on the following:

- Outdoor rinks and the Oval are operational
- Needing supervisors for the 4 outdoor rinks we have with heated shacks

Ms. Barb Fysh, Recreation Services Manager, provided the Committee with verbal updates on the following:

- Recreation guide came out in the last week of December. Registration for programs in the guide is ongoing
- 55+ Senior Games will be hosted in Moose Jaw in July
- Crokicurl rink is new to Elgin Park this winter season – opening soon
- Community Projects Capital Grant application deadline is January 31st

PART 9 –NO APPROVAL OF COUNCIL REQUIRED

Re: Next Meeting

The next meeting of the Parks and Recreation Advisory Committee is scheduled for Thursday, February 15, 2018 at 5:15 p.m. in the Scoop Lewry Room.

PART 10 – NO APPROVAL OF COUNCIL REQUIRED

Re: Adjournment

Moved by Mr. Rece Allen
THAT the meeting now adjourn.

Carried.

The meeting adjourned at 6:29 pm.

John Parsons

Chairperson

CITY MANAGER'S COMMENTS:

Myron Gulka-Tiechko

Acting City Manager

MAYOR'S COMMENTS:

Fraser Tolmie

Mayor



City of Moose Jaw

COMMUNICATION

TITLE: Recreational Facilities and Sportsgrounds Fees and Charges Annual Rate Review

TO: Parks and Recreation Advisory Committee

FROM: Parks and Recreation Department

DATE: January 3, 2018

PUBLIC: X

IN-CAMERA:

RECOMMENDATION

THAT the Parks and Recreation Advisory Committee recommend that City Council implement a 2% increase to recreational facilities and sports grounds fees effective June 1, 2018; and

THAT the Kinsmen Sportsplex membership fees be maintained at the current rates; and

THAT an equipment rental and damage deposit fee as per the attached Facility Rental Rates document attached to the January 11, 2018 Parks and Recreation Advisory Committee minutes, be set for pickleball equipment.

JUSTIFICATION FOR IN-CAMERA

Not applicable to this report

TOPIC AND PURPOSE

The purpose of this report is to present proposed increases to Recreational Facilities and Sportsgrounds fees and charges to the Parks and Recreation Advisory Committee for review and recommendation to City Council.

BACKGROUND

Fees and charges for recreational facilities and sportsgrounds continue to be reviewed on an annual basis. Increases over the past several years have been:

2010 – 7%
2011 – 10%
2012 – 10%
2013 – 5%
2014 – 5%
2015 – 5%
2016 – 5%

City Council at a regular meeting held on January 9, 2017, adopted the following resolution:

“THAT that City Council implement no fee increases to recreational facilities and sports grounds fees in the year of 2017; and

THAT a booking fee as per the attached Facility Rental Rates document attached to the December 15, 2016 Parks and Recreation Advisory Committee minutes, be set for Happy Valley Park.; and

THAT a per lane rental rate for each category Non Resident, Resident, Minor Groups, and Private Minor be established as per the attached Facility Rental Rates document as attached to the December 15, 2016 Parks and Recreation Advisory Committee minutes; and further

THAT a rate revue be conducted in 2017 to make rate recommendations for implementation in 2018.”

REPORT

In the past, rental and admission fees for recreational facilities and sportsgrounds were set based on the principle of a balance between user fees and a taxpayer supported subsidy. To maintain the established balance, it was necessary to increase user fees as costs go up.

In conducting the current review of fees and charges, the Parks and Recreation Department reviewed the following:

- Actual revenue and expenses for the various facilities for the last several years
- Budgeted revenue and expenses for the various facilities for the last several years
- Past and current recovery/subsidy rates for recreation facilities – Budgeted and Actual.
- Fees and charges of other Saskatchewan cities.

Each of these factors received consideration to determine the rate increases recommended.

Facility Expenses/Recovery Rates (includes Fringe Benefits – 30% of Labour Costs)

Facilities	2017 Projected			2018 Budget (includes 2%)		
	Revenue	Expenses	Recovery	Revenue	Expenses	Recovery
Outdoor Pool	\$ 77,060.00	\$ 273,066.00	28.22%	\$ 70,043.00	\$ 299,090.00	23.42%
Sportsplex	\$ 550,166.00	\$ 1,340,510.00	41.04%	\$ 547,481.00	\$ 1,326,065.00	41.29%
Total Pools	\$ 627,226.00	\$ 1,613,576.00	38.87%	\$ 617,524.00	\$ 1,625,155.00	38.00%
Kinsmen Arena	\$ 191,253.00	\$ 341,391.00	56.02%	\$ 201,749.00	\$ 333,000.00	60.59%
Plamor	\$ 279,224.00	\$ 393,038.00	71.04%	\$ 290,896.00	\$ 421,192.00	69.06%
Total Arenas	\$ 470,477.00	\$ 737,429.00	64.06%	\$ 492,645.00	\$ 754,192.00	65.32%
*Sportsgrounds (50%)	\$ 48,597.00	\$ 193,279.00	25.14%	\$ 45,284.00	\$ 195,780.00	23.13%
Grand Total	\$ 1,146,300.00	\$ 2,541,284.00	45.11%	\$ 1,155,453.00	\$ 2,575,127.00	44.87%
Total w/o O Pool & SG	\$ 1,020,643.00	\$ 2,074,939.00	49.19%	\$ 1,040,126.00	\$ 2,080,257.00	50.00%

* The Department considers 50% of expenses involved in maintaining sportsgrounds as park maintenance because sportsgrounds are part of the parks system and are utilized by Moose Jaw residents for leisure activities free of charge.

The table above shows the 2017 projected revenue and expenses and the 2018 budgeted revenue and expenses for the various facilities. In addition, the recovery rates for individual facilities and the overall recovery rate is shown. As outlined in the table, the overall recovery rate based on total revenue and expenses for all facilities is projected to be 45.11% in 2017. The budgeted recovery rate in 2018 is 44.87%.

Administration’s guideline for establishing fees is to recover approximately 45% to 50% of the overall expenses involved in operating all facilities with user fees associated. Based on the expenses budgeted for 2018 and the current anticipated revenue budgeted the overall recovery rate should be approximately 45% with a 2% fee increase.

Reviewing recovery rates is an important factor considered when establishing fees and charges. But, it should be noted that recovery rates are not always achieved because revenue sources are not always consistent from year to year. Examples are as follows:

- Attendance at facilities varies from year to year based on a number of factors.
- Weather is one of the factors that have a significant impact on attendance and the recovery rates at the outdoor pool. (i.e. revenue up due to hotter summer)
- Program registration numbers affect recovery rate.
- Hosting tournaments or special events can result in the recovery rate fluctuating at the Arenas.

Provincial User Fees

The Department measured the proposed 2018 fees and charges with fees and charges of other Saskatchewan cities. This review is completed to determine where Moose Jaw’s fees fit in comparison to the fees and charges of other Saskatchewan cities. This comparison is used as a guideline to see where Moose Jaw’s fees rank.

A few examples are detailed in the table below:

Fee Category	Proposed 2018 Fees - Moose Jaw	2017 Average Small Cities*	2017 Average With Large Cities**
Adult Hourly Ice Rental	\$185.80	\$ 179.20	\$ 201.00
Minor Hourly Ice Rental	\$117.15	\$ 115.50	\$ 135.09
Adult Pool Admission	\$7.25	\$ 8.05	\$ 8.15
LTS – 30 min. lesson	\$60.00	\$ 54.13	\$ 56.56
LTS - 45 min. lesson	\$60.00	\$ 64.76	\$ 69.08
Child – 10 Punch Card	\$38.25	\$ 37.92	\$ 37.51
Adult – 10 Punch Card	\$65.25	\$66.25	\$67.04
Minor Organization 3-lane Hourly Pool	\$56.45	\$ 49.27	\$ 52.87

Rental			
Adult annual membership	\$530.40	\$468.73	\$480.91

*Small cities include: Prince Albert, Yorkton, Swift Current, North Battleford and Lloydminster

**Includes small cities plus Regina and Saskatoon

Moose Jaw’s current 2017 fees are comparable to the average of other small cities. In general, daily aquatic rates tend to be lower than other cities, while membership rates tend to be higher. Prime time arena and minor pool rental rates are generally in the average range. Comparisons regarding ball diamond and athletic field rates are difficult to make, as communities use a variety of methods to apply rates and the quality and maintenance of ball diamonds and athletic fields varies significantly.

The implementation of the “10 Swim Punch Card” in June 2015 continues to be very popular. Benefits of the punch card include: not needing to carry money, committing to a physical activity plan by purchasing swims ahead of time, a smaller commitment than purchasing a membership, good for short-term residents and ideal for gift-giving. One and three month membership sales remain similar to past years. The Department will continue to monitor the usage of the current one and three month membership passes and may look at eliminating one or both in the future. The Department will continue to offer the popular “Frequent Swimmer” card (similar to a coffee card) whereby a swimmer pays for each swim, receives a stamp on their “Frequent Swimmer” card, and when the card is filled, it can be presented for a free swim.

Administration’s Recommendation based on Recovery Rates:

Rate increases represent a balance between trying to maintain a reasonable recovery rate for facilities, and trying to maintain reasonable rates for users. Increasing user fees drastically in one year may result in reduced usage. City Administration would recommend a fee increase of 2% to take into account increased operational costs recognizing that it is easier for the users if the fees are adjusted by smaller amounts annually rather than significant increases on a periodic basis.

The attached spreadsheets detail the current fees and charges and a 2% increase in 2018. Some fees are generated by formulas meaning that some fees may change slightly more or slightly less than 2%. In addition, fees have been rounded to the nearest 5 or 10 cents.

City Administration would further recommend that Kinsmen Sportsplex membership fees not be increased based on the fact that in comparing the City

of Moose Jaw's fees to other Saskatchewan cities, Moose Jaw's fees are already on the higher end.

New Fees

In the past, the Parks and Recreation Department has recommended and implemented new fees and charges based on requests for facility and equipment usage from organizations as well as the general public. Some recent examples of this are: 10 swim punch cards (2015), Crescent Park Amphitheatre (2013) wooden bleachers and field lights (2006).

Pickleball has been a popular, quickly-growing sport in our community the past few years, especially with the active senior demographic. The sport consists of using a paddle-style racquet to lob a wiffle ball over a net back and forth on a court surface, for two to four players at a time. Most recently, the option to rent a net and 4 paddles for group or family events have been requested. Similar to the bleacher rental rates that were brought into effect in 2006, a rental fee of \$29.22 plus a damage deposit of \$100 would be appropriate.

OPTIONS TO RECOMMENDATION

1. Increase fees and charges 2% effective June 1, 2018, with the exception of Kinsmen Sportsplex membership fees. Implement a rental fee for pickleball equipment.
2. Alternative direction.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Current fees have not been reviewed by the user groups of recreational facilities and sports grounds.

COMMUNICATION PLAN

Any approved changes to fees will be directly communicated to impacted user groups. The general public will be advised through the City of Moose Jaw website and the Parks and Recreation guide, published and distributed three times each year. Rate changes are proposed to take effect June 1, 2018 to allow groups and individuals time to adjust their planning accordingly.

STRATEGIC PLAN

This report supports the strategic priority of Community Wellness; to provide all residents with an accessible mix of programs, recreational activities and infrastructure that support health and wellness.

OFFICIAL COMMUNITY PLAN

The report supports the following Parks, Open Space, Community Recreation objective in the Official Community Plan:

To provide parks, open space and recreational program delivery at a level that aids in the attraction and retention of young families to and in the City.

BYLAW OR POLICY IMPLICATIONS

Recreational facilities and sportsgrounds fees and charges are set by resolution of City Council, and as such, rate changes, if approved, will take effect June 1, 2018.

FINANCIAL IMPLICATIONS

1. Recovery rate projected to be 45% in 2018.
2. Financial implications to be determined.

PRIVACY IMPLICATIONS

Not applicable to this report

OTHER CONSIDERATIONS/IMPLICATIONS

There are no privacy implications.

PUBLIC NOTICE

Public Notice pursuant to the Public Notice Policy as incorporated into the City Administration Bylaw No. 5175 of 2016 is not required.

PRESENTATION

VERBAL: X AUDIO/VISUAL: NONE:

ATTACHMENTS

1. Current Recreational Facility Rental Rates with proposed 2% increases in 2018.
2. Rate Comparisons with other Saskatchewan Cities (Parks, Sportsgrounds, and Pools/Arenas)

Respectfully Submitted By,

Barb Fysh

Barb Fysh, Recreation Services Manager

BF/sh

APPROVAL OF REPORT RECEIVED

COMMENTS RECEIVED

Ted Schaeffer

Ted Schaeffer, Director of Parks & Recreation

Myron Gulka-Tiechko, Acting

Matt Noble, City Manager

Fraser Tolmie

Fraser Tolmie, Mayor

Minutes of the regular meeting of the Cultural Diversity Advisory Committee held on Wednesday, January 17, 2018 at 3:00 p.m. at the Moose Jaw Newcomer Welcome Centre, 432 Main Street North, Moose Jaw, Saskatchewan.

PRESENT:

Councillor Don Mitchell, Council Representative
Randall Fleming, Citizen-at-Large
Stefanie Palmer, MJ Multicultural Representative
Cory Amiskuses, Sask. Polytechnic Representative
Brenda Marshall Colenutt, Moose Jaw Aboriginal Association Representative
Tracey Moody, Citizen-at-Large

ABSENT:

Nazmia Bengelil, Chairperson, International Women's Society Representative
Selinda England, Citizen-at-Large
Mae Farrer, HTCSD Representative
Lisa Abbasi, Citizen-at-Large

ALSO:

Amanda McCann, Prairie South Schools Representative
Maureen Latta, Recording Secretary

PART 1 - NO APPROVAL OF COUNCIL REQUIRED

Re: Call to Order

Randall Fleming called the meeting to order at 3:00 p.m.

PART 2 - NO APPROVAL OF COUNCIL REQUIRED

Re: Adoption of Agenda

Moved by Councillor Don Mitchell

THAT the agenda be approved with the following additions:

- 5.1 Appointment of chairperson
- 5.2 Appointment of Vice-Chairperson

Carried.

PART 3 - NO APPROVAL OF COUNCIL REQUIRED

Re: Adoption of Minutes – December 20, 2017

Moved by Brenda Marshall Colenutt

THAT the minutes of the regular meeting of the Cultural Diversity Advisory Committee dated December 20, 2017 be accepted with the following amendment:

- 4.1 A subcommittee meeting was scheduled for January 9th.

Carried.

PART 4 – APPROVAL OF COUNCIL REQUIRED

Re: Business Arising from the Minutes

4.1 Strategic Workshop

Stefanie Palmer summarized a subcommittee meeting held on January 9th attended by Stefanie Palmer and Selinda England. The committee discussed the need to define the purpose and intended outcome of a Strategic Workshop. Questions raised included who is the intended audience, expectations of the audience, how well the event contributes to the workplan, how to bridge programs with the First Nations community, to get “buy-in” from Council, and a possible survey of programs in the community.

Moved by Councillor Don Mitchell

THAT the Cultural Diversity Advisory Committee be authorized to go ahead with a Community Scan survey (see attachment).

Carried.

Moved by Brenda Marshall Colenutt

THAT Amanda McCann, Councillor Don Mitchell, Stefanie Palmer, Tracey Moody, Selinda England and Randall Fleming comprise a subcommittee to plan for a Strategic Planning workshop.

Carried.

PART 5 – NO APPROVAL OF COUNCIL REQUIRED

Re: New Business

5.1 Appointment of Chairperson

Councillor Don Mitchell nominated Randall Fleming as Chairperson.

Randall Fleming accepted the nomination as Chairperson.

Moved by Councillor Don Mitchell

THAT nominations cease.

Carried.

Randall Fleming was appointed as Chairperson of the Cultural Diversity Advisory Committee.

5.2 Appointment of Vice-Chairperson

Brenda Marshall Colenutt nominated Stefanie Palmer as Vice-Chairperson.

Stefanie Palmer accepted the nomination as Vice-Chairperson.

Moved by Brenda Marshall Colenutt

THAT nominations cease.

Carried.

Stefanie Palmer was appointed as Vice-Chairperson of the Cultural Diversity Advisory Committee.

PART 6 – NO APPROVAL OF COUNCIL REQUIRED

Re: Next Meeting and Adjournment

The next regular meeting of the Cultural Diversity Advisory Committee is scheduled to be held Wednesday, February 21, 2018 at 3:00 p.m.

Moved by Brenda Marshall Colenutt
That the meeting now adjourn.

Carried.

The meeting adjourned at 4:17 p.m.

Randall Fleming
CHAIRPERSON

CITY MANAGER'S COMMENTS:

Myron Gulka-Tiechko
ACTING CITY MANAGER

MAYOR'S COMMENTS:

Fraser Tolmie
MAYOR

Minutes of the Heritage Advisory Committee meeting held on Wednesday, January 17, 2018 at 5:15 p.m. in the Scoop Lewry Room, 2nd Floor, City Hall.

PRESENT: Scott Hellings, Citizen-at-Large, Chairperson
Councillor Crystal Froese, Council Representative
Dana Bushko, Citizen-at-Large, Vice-Chairperson
Karla Pratt, Citizen-at-Large
Larry Hellings, Citizen-at-Large

ABSENT: Yvette Moore, Chamber Representative

ALSO: Eric Bjorge, Assistant City Planner
Maureen Latta, Recording Secretary

PART 1 - NO APPROVAL OF COUNCIL REQUIRED

Re: Call to Order

Scott Hellings called the meeting to order at 5:16 p.m.

PART 2 - NO APPROVAL OF COUNCIL REQUIRED

Re: Adoption of Agenda

Moved by Councillor Crystal Froese

THAT the agenda be approved with the following additions:

- 5.1 Budget
- 5.2 Times-Herald Sign
- 5.3 Leith Knight event at the Moose Jaw Public Library
- 5.4 Heritage Fair

Carried.

PART 3 - NO APPROVAL OF COUNCIL REQUIRED

Re: Adoption of the Minutes - December 20, 2017

Moved by Larry Hellings

THAT the minutes of the Heritage Advisory Committee meeting dated December 20, 2017 be received as presented.

Carried.

PART 4 – NO APPROVAL OF COUNCIL REQUIRED

Re: Business Arising from Minutes

4.1 Heritage Awards

Moved by Larry Hellings

THAT the Heritage Advisory Committee authorize the spending of an additional \$55.00 for Heritage Awards tickets.

Carried.

4.2 Historic Bell

The Committee asked the Recording Secretary, Maureen Latta, to follow up with the Moose Jaw Museum and Art Gallery to find out if they had received a request for committee members to attend the next Board meeting to discuss the transfer of ownership of the historic bell to the City of Moose Jaw.

4.3 Heritage Forum – February 22, 2018

The Committee members agreed to decide whether they can attend the Heritage Forum by February 9, 2018.

4.4 City Hall Clock Tower

Councillor Crystal Froese will report back to the next meeting about restoration of the City Hall clock face after speaking with the Director of Parks and Recreation, Ted Schaeffer.

PART 5 – NO APPROVAL OF COUNCIL REQUIRED

Re: New Business

5.1 Budget

Moved by Dana Bushko

THAT the Heritage Advisory Committee request the consent of the City Manager to carry over the amount of \$402.09 from their 2017 budget funds for additional spending on the Heritage Awards tickets and to purchase frames for heritage awards.

Carried.

Moved by Karla Pratt

THAT the Heritage Advisory Committee authorize the following expenditures from the 2018 budget: Heritage Saskatchewan membership; Heritage Fair awards sponsorships (2); and plaques (2).

Carried.

5.2 Times-Herald Sign

Discussion was held regarding the historical significance of the Times-Herald sign. Councillor Crystal Froese will find out what the owner's intentions are regarding the sign.

5.3 Leith Knight Event at Moose Jaw Public Library

Discussion was held about the February 8, 2018 event at the Moose Jaw Public Library. Larry Hellings and Scott Hellings will get information together about the late author and archivist, Leith Knight.

5.4 Heritage Fair

Discussion was held about the April 19, 2018 Heritage Fair at the Western Development Museum and the Committee's sponsorship of two awards.

PART 6 – NO APPROVAL OF COUNCIL REQUIRED

Re: Correspondence

6.1 Nil.

PART 7 – NO APPROVAL OF COUNCIL REQUIRED

Re: Next Meeting and Adjournment

The next regular meeting is scheduled for February 21, 2018 at 5:15 p.m.

Moved by Scott Hellings
THAT the meeting now adjourn

Carried.

The meeting adjourned at 5:55 p.m.

Scott Hellings
Chairperson

CITY MANAGER'S COMMENTS:

Myron Gulka-Tiechko
Acting City Manager

MAYOR'S COMMENTS:

Fraser Tolmie
Mayor