



Executive Committee

Scoop Lewry Room, 2nd Floor, City Hall

Monday, January 22, 2018

To commence immediately following the City Council Meeting.

TO: MEMBERS OF THE EXECUTIVE COMMITTEE

Mayor F. Tolmie	Councillor B. Swanson
Councillor D. Mitchell, Chairperson	Councillor C. Warren
Councillor C. Froese	Councillor D. Luhning
Councillor S. McMann	

Please be advised that Chairperson, Councillor Mitchell, has called an Executive Committee meeting on Monday, January 22, 2018 immediately following the City Council meeting in the Scoop Lewry Room, 2nd Floor, City Hall, in order to deal with the following:

AGENDA

1. Reports of Advisory Committees:
 - a. Environment Advisory Committee, January 9, 2018
 - b. Youth Advisory Committee, January 11, 2018
 - c. Special Needs Advisory Committee, January 11, 2018
2. Confidential Matter
Section 94(2) of *The Cities Act* as it contains information that is within one or more of the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, in particular section 18(c)(iii).
3. Confidential Matter
The confidential matter may be considered in closed session pursuant to section 94(2) of *The Cities Act* as it contains information that is within one or more of the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, in particular section 16(1)c) and Section 17(1)d).
4. Confidential Procedural Matter
The confidential procedural matter may be considered in closed session pursuant to section 94(2) of *The Cities Act* as it contains information that is within one or more of the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, in particular section 15.

Continued on 2nd page

*The Next Standing Committee Meeting is scheduled for
Monday, February 12, 2018 (provided there are items to consider).*

Minutes of the Environment Advisory Committee meeting held on Tuesday, January 9, 2018 at 6:30 p.m. in the Scoop Lewry Room, 2nd Floor, City Hall.

PRESENT: Michelle Wendt, Chairperson, Citizen-at-Large
Councillor Chris Warren, Council Representative
Ahmed Hosni, Sask. Polytechnic Representative
Margaret Moran, Wakamow Representative
Greg McIntyre, Chamber of Commerce Representative
Nicklaus Clayson, Citizen-at-Large
David Kanz, Citizen-at-Large
Randall C. Fleming, Citizen-at-Large
Tracey Moody, Citizen-at-Large

ABSENT: Elisa McLeod, 15 Wing Representative

ALSO: Josh Mickleborough, Director of Engineering Services
Maureen Latta, Secretary

PART 1 - NO APPROVAL OF COUNCIL REQUIRED

Re: Call to Order

Michelle Wendt, Chairperson, called the meeting to order at 6:33 p.m.

PART 2 - NO APPROVAL OF COUNCIL REQUIRED

Re: Adoption of Agenda

Moved by Greg McIntyre

THAT the agenda be adopted as presented or with the following amendment:

- Additions to New Business –
- Louise Integrated Waste Management Facility
- Temporary Earth and Concrete Recycling
- Christmas Tree Recycling Program
- Committee Call List

Carried.

PART 3 – NO APPROVAL OF COUNCIL REQUIRED

Re: Adoption of the Minutes

Moved by David Kanz

THAT the minutes of the Environment Advisory Committee dated November 7, 2017 be received as presented.

Carried.

PART 4 – NO APPROVAL OF COUNCIL REQUIRED

Re: Business Arising From the Minutes

4.1 Municipal Green Plan

Michelle Wendt and Margaret Moran discussed the committee’s intention to update the Municipal Green Plan and tie it into the City of Moose Jaw Official Community Plan.

4.2 Regina Landfill Tour

Josh Mickleborough updated the committee on the Moose Jaw landfill planning process and plans to organize a tour of the Regina Landfill and Crown Shred & Recycling Inc. in 2018.

PART 5 – NO APPROVAL OF COUNCIL REQUIRED

Re: New Business

5.1 Louise Integrated Waste Management Facility

Nicklaus Clayson will email committee members a link to a video presentation on the Louise Integrated Waste Management Facility.

5.2 Temporary Earth and Concrete Recycling

Nicklaus Clayson asked a question about recycling of earth and concrete. Josh Mickleborough, Director of Engineering Services, responded with information regarding the City of Moose Jaw’s existing concrete recycling program and future plans at the Moose Jaw landfill related to earth and clean fill.

5.3 Christmas Tree Recycling Program

Margaret Moran asked that the City of Moose Jaw revise the PSA regarding the City’s Tree Recycling Program to indicate that people should not bring trees to the collection site themselves but wait for the City to pick up the trees. Potential alternatives to the current tree recycling program and problems with illegal dumping were discussed.

5.4 Committee Call List

Committee members shared phone numbers in case of future meeting cancellation.

PART 6 – NO APPROVAL OF COUNCIL REQUIRED

Re: Correspondence/Information

6.1 Josh Mickleborough, Director of Engineering Services, provided a brief update on the Moose Jaw landfill and Solid Waste Management Master Plan.

6.2 Greg McIntyre provided information on the Federation of Canadian Municipalities Partners for Climate Protection Program.

6.3 Also discussed were possibilities such as conducting a Brownfield inventory, partnering with Sask Polytechnic, connecting with elementary school environment clubs, and educating the public through the City of Moose Jaw's social media.

PART 7 – NO APPROVAL OF COUNCIL REQUIRED

Re: Next Meeting and Adjournment

The next regular meeting is scheduled for **6:30 p.m. Tuesday, March 13, 2018** or at the call of the Chair.

Moved by Margaret Moran
THAT the meeting now adjourn.

Carried.

The meeting adjourned at 8:43 p.m.

Michelle Wendt
Chairperson

CITY MANAGER'S COMMENTS:

Myron Gulka-Tiechko
Acting City Manager

MAYOR'S COMMENTS:

Fraser Tolmie
Mayor

Minutes of the Youth Advisory Committee meeting held on Thursday, January 11, 2018 at 9:00 a.m. in the Scoop Lewry Room, 2nd Floor, City Hall.

PRESENT: Mayor F. Tolmie, Council Representative
Joanna Lynn, Ecole Ducharme
Kendra Magne, Ecole Ducharme
Shasta Ventzek, Riverview Collegiate
Alexa Friesen, Riverview Collegiate
Lucas Dyck, Central Collegiate
Kirsten Bachiu, Central Collegiate
Sara Wiens, Peacock Collegiate
Logan Pockett, Peacock Collegiate
Thayne Winder, Vanier Collegiate
Rachel Butt, Cornerstone Christian School

ABSENT: Annan McDonald, Vanier Collegiate
Katie Rolfe, Chairperson, Youth-at-Large

ALSO: Lyle Johnson, Facilitator

PART 1 – NO APPROVAL OF COUNCIL REQUIRED

Re: Call to Order

Rachel Butt, Vice-Chair, called the meeting to order at 9:13 a.m.

PART 2 – NO APPROVAL OF COUNCIL REQUIRED

Re: Trivia

- Committee members shared the stories behind their family names.

PART 3 – NO APPROVAL OF COUNCIL REQUIRED

Re: Adoption of the Agenda

Moved by Shasta Ventzek
THAT the agenda be adopted as presented.

Carried.

PART 4 – NO APPROVAL OF COUNCIL REQUIRED
Re: Adoption of the Minutes – December 14, 2017

Moved by Logan Pockett that the minutes of the regular meeting of the Youth Advisory Committee dated December 14, 2017 be adopted as presented.

Carried.

PART 5 – NO APPROVAL OF COUNCIL REQUIRED
Re: Business Arising from the Minutes

5.1 Breakout Session Notes

- Parameters set for sessions today based on initial sessions at last meeting

5.2 Global Warning

- Phil Simms updated the group on the format for this year and advised of the Axis meeting January 16 at Vanier
- Responsibilities set for members in encouraging the elementary participation:
 - Vanier will support St Mikes and St Agnes
 - Riverview will support Empire and Westmount
 - Peacock will support Lindale and King George
 - Central will support Palliser Heights and Sunningdale
 - Ecole Ducharme will support St Margaret's and Prince Arthur
 - Cornerstone will support Sacred Heart
 - Katie Rolfe will support St Mary's and William Grayson
- This is an extension of the pilot project from 2017 where 6 elementary schools were trialed

PART 6 – NO APPROVAL OF COUNCIL REQUIRED
Re: New Business

6.1 Craig Hemingway -

Gave a general presentation on the Communications job and visited with Technical Group

Phil Simms –

Presented on Axis and Global Warning and visited with the Art and Environment Groups

6.2 Group Discussions in Sub-Committees

- Approach businesses for their involvement
- Plastic bag usage removal strategy discussed
- Discussion regarding making recycling profitable
- New design for the City's web page for a link with YAC committees and a discussion regarding City crest and logo
- Usage could be more understandable and accessible
- Used for promotion of committees and sub committees
- Create an Instagram component
- Promotional video?
- Community cloth bags at stores that could be used and returned on next visit
- Reuse of boxes at stores to replace plastic bags
- Tightening littering policies
- Employ neighborhood task forces
- A usage tax for plastic bags
- Discussion regarding more ash trays in smoking allowed areas
- Art Blast considered for April to showcase art from the Thursday sessions of the next 2 months
- A connection with Special Olympics chair Theresa Cooper with regards to an activity for disabled youth
- Encourage science fairs to recognize science's effect on our community
- Encourage more electronic, computer science and gaming classes
- Promote band/talent shows in Crescent park
- Revisit movie events in Wakamow Valley
- City Council/YAC twitter accounts
- Axis promotion on social media
- Twitter/Instagram polls
- Promote the good things around our city
- Promotion and awareness of all the good things City committees do
- Awareness of events within the city

6.3 Citizen of the Year Luncheon – January 18, 2018 at Heritage Inn

- Members invited to Luncheon where YAC to be recognized for the WJ Milne activity of April 2017

PART 7 – NO APPROVAL OF COUNCIL REQUIRED

Re: Next Meeting and Adjournment

The next meeting of the Youth Advisory Committee is scheduled for Thursday, February 8th, 2018 at 9:00 a.m. in the Scoop Lewry Room, 2nd Floor, City Hall.

Moved by Logan Pockett
THAT the meeting now adjourn.

Carried.

The meeting adjourned at 11:59 a.m.

Lyle Johnson

Facilitator

CITY MANAGER'S COMMENTS:

Myron Gulka-Tiechko

Acting City Manager

MAYOR'S COMMENTS:

Fraser Tolmie

Mayor

Minutes of the Special Needs Advisory Committee meeting held on Thursday, January 11, 2018 at 7:00 p.m. in the Scoop Lewry Room, 2nd Floor, City Hall.

PRESENT: Michael Bachiu, Vice-chairperson
Councillor Scott McMann
Daryl New
Dorreen Gane-Mowrey
Steve Seida
James Allonby

ABSENT: Kelly Koehler, Chairperson
Erin Hidlebaugh
Angela Sereda

ALSO: Maureen Latta, Recording Secretary

PART 1 - NO APPROVAL OF COUNCIL REQUIRED
Re: Call to Order

Michael Bachiu, Vice-chairperson, called the meeting to order at 7:00 p.m.

PART 2 - NO APPROVAL OF COUNCIL REQUIRED
Re: Adoption of Agenda

Moved by Daryl New
THAT the agenda be adopted as presented:

Carried.

PART 3 - NO APPROVAL OF COUNCIL REQUIRED
Re: Adoption of the Minutes - December 14, 2017

Moved by James Allonby
THAT the minutes of the Special Needs Advisory Committee December 14, 2017 be received as presented.

Carried.

PART 4 - NO APPROVAL OF COUNCIL REQUIRED
Re: Business Arising from the Minutes

4.1 Accessibility in Public Spaces and Private Businesses

The Committee discussed updating the 2004-05 Accessibility Guide to the City of Moose Jaw.

Moved by Dorreen Gane-Mowrey
THAT we request from the City Clerk any information regarding the most recent accessibility study and have it presented back to the Committee so it can be reviewed.

Carried.

PART 5 – NO APPROVAL OF COUNCIL REQUIRED

Re: New Business

5.1 Approval to Carry Forward 2017 Budget Funds

Moved by James Allonby

THAT we acknowledge the letter from the City Manager dated December 19, 2017 approving our request to carry forward 2017 Special Needs budget funds to 2018 to cover the costs of a study of accessibility in public and private spaces in Moose Jaw.

Carried.

PART 6 – NO APPROVAL OF COUNCIL REQUIRED

Re: Next Meeting and Adjournment

The next regular meeting is scheduled for February 8, 2018 **at 7:00 p.m. or at the call of the Chair.**

Moved by Councillor Scott McMann

THAT the meeting now adjourn.

Carried.

The meeting adjourned at 8:00 p.m.

Michael Bachiu

Chairperson

CITY MANAGER'S COMMENTS:

Myron Gulka-Tiechko

Acting City Manager

MAYOR'S COMMENTS:

Fraser Tolmie

Mayor