



CITY COUNCIL

Council Chambers, 2nd Floor, City Hall

Monday, January 22, 2018 at 5:30 p.m.

1. CALL TO ORDER
2. PUBLIC ACKNOWLEDGEMENTS
3. ADOPTION OF MINUTES
4. MOTION TO GO INTO THE COMMITTEE OF THE WHOLE

#5 – Report dated January 11, 2018 from the City Clerk/Solicitor's Department, re: **Moose Jaw Public Library Board Appointments & Palliser Regional Library Board Appointments.**

5. ADOPTION OF THE REPORT OF THE COMMITTEE OF THE WHOLE
6. REPORTS OF THE STANDING COMMITTEES OF CITY COUNCIL
 - a. Budget Committee – January 8, 2018
 - b. Executive Committee #1 – January 8, 2018
 - c. Executive Committee #2 – January 8, 2018
7. MATTERS ARISING FROM REPORTS OF STANDING COMMITTEES
8. REPORTS OF OTHER COMMITTEES

9. GIVING NOTICE

10. MOTIONS

11. BYLAWS

Introduction of Bylaw:

Consideration of Bylaw:

12. ENQUIRIES

13. RESPONSE TO WRITTEN "ANSWERS TO ENQUIRIES"

#25 of 2017 – Traffic Light Standards Upgrade

14. PUBLIC FORUM

Executive Committee to follow.

The next regular meeting of City Council is scheduled for Monday, February 12, 2018.



MINUTES

REGULAR MEETING OF CITY COUNCIL

Monday, January 8, 2018, 5:30 p.m.
Council Chambers, City Hall

PRESENT: Mayor F. Tolmie
Councillor S. McMann
Councillor D. Mitchell
Councillor B. Swanson
Councillor C. Warren
Councillor C. Froese
Councillor D. Luhning

CALL TO ORDER

Mayor Tolmie called the meeting to order at 5:30 p.m.

Mayor Tolmie presented his New Year's Address as attached hereto and forming part of these minutes.

PUBLIC ACKNOWLEDGEMENTS – Mayor Tolmie acknowledged Coach Tim Hunter and Captain Brett Howden of the Moose Jaw Warriors for helping to guide Team Canada to a gold medal win at the 2018 IIHF World Junior Championship.

ADOPTION OF MINUTES OF THE LAST REGULAR MEETING

Re: Adoption of Regular City Council Meeting Minutes – December 18, 2017

001

Moved by Councillor Warren, seconded by Councillor Swanson
THAT the minutes of the regular meeting of City Council held on Monday,
December 18, 2017 be approved and adopted.

Carried.

MOTION TO GO INTO COMMITTEE OF THE WHOLE

002 Moved by Councillor Luhnig, seconded by Councillor Mitchell
THAT we now go into the Committee of the Whole under the Chairmanship
of Deputy Mayor McMann to deal with original communications, delegations
and petitions.

Carried.

Deputy Mayor McMann reported that the Committee of the Whole
considered the following communications, delegations and petitions:

**Communication #1 – Moose Jaw Public Library Board Appointments &
Palliser Regional Library Board Appointments**

Considered was a report (Communication #1) dated December 21, 2017
from the City Clerk/Solicitor's Office to present City Council with the Moose
Jaw Public Library Board Appointments and Palliser Regional Library Board
Appointments for 2018.

003 Moved by Councillor Mitchell
THAT City Council appoint G. E. (Eddy) Moore, David Howick, Janice Lamb,
Patty Perry, Matthew Zantingh, Gayle Jones, Rae Trities, Brian Sykora, Kari
Hennenfent, Jaimie Atkins, Tracey Moody and Sarah Simison, each
respectively, as a Citizen-at-Large, to the Moose Jaw Public Library Board for
a term of office to expire December 31, 2018.

THAT City Council appoint Matthew Zantingh, Rae Trities, Jaimie Atkins, and
Kari Hennenfent as a Citizens-at-Large, to the Palliser Regional Library Board
for a term of office to expire December 31, 2019.

THAT City Council appoint Councillor Froese as the City Council
representative to the Moose Jaw Public Library Board and the Palliser
Regional Library Board.

Vote delayed by procedure.

004 Moved by Councillor Mitchell
THAT parts two and three of the motion be tabled awaiting further
clarification.

Carried.

005 Moved by Councillor Mitchell
THAT City Council appoint G. E. (Eddy) Moore, David Howick, Janice Lamb,
Patty Perry, Matthew Zantingh, Gayle Jones, Rae Trities, Brian Sykora, Kari
Hennenfent, Jaimie Atkins, Tracey Moody and Sarah Simison, each
respectively, as a Citizen-at-Large, to the Moose Jaw Public Library Board for
a term of office to expire December 31, 2018.

Carried.

Communication #2 – WW-17 Water Main Replacement Phase III Extension of Engineering Services Agreement

Considered was a report (Communication #98) dated December 21, 2017 from the Engineering Department submitting information to Council regarding the WW-17 Water Main Replacement Phase III Extension of Engineering Services Agreement.

006 Moved by Councillor Froese
THAT Council approve the extension of the contract to Associated Engineering Ltd. (AE) for Engineering Services for Phase-III of the Water Replacement program for an estimated cost of \$541,000.
Carried.

Communication #3 – Notice of Development Appeals Board Meeting

Considered was a report (Communication #3) dated December 21, 2017 from the Secretary, Development Appeals Board, to present City Council with a Notice of Development Appeals Board Meeting.

007 Moved by Councillor Warren
THAT Communication #3 dated December 21, 2017 from the Secretary, Development Appeals Board, being a Notice of Development Appeals Board meeting, be received and filed.
Carried.

Communication #4 – Monitoring Street Light Outages and Information on Asset Management Practices

Considered was a report dated December 22, 2017 from the Engineering Department submitting information to Council regarding Monitoring Street Light Outages and Information on Asset Management Practices.

008 Moved by Councillor Mitchell
THAT Communication #4 of December 22, 2017 from the Engineering Department be received and filed.
Carried.

ADOPTION OF THE REPORT OF THE COMMITTEE OF THE WHOLE

009 Moved by Councillor McMann, seconded by Councillor Froese
THAT the report of the Committee of the Whole be taken as read, received and adopted.
Carried.

REPORTS OF STANDING COMMITTEES OF CITY COUNCIL

Personnel Committee – December 18, 2017

010 Moved by Councillor Luhning, seconded by Councillor Froese
THAT the report of the Personnel Committee meeting dated December 18,
2017 be taken as read.
Carried.

Executive Committee – December 18, 2017

011 Moved by Councillor Luhning, seconded by Councillor Warren
THAT the report of the Executive Committee meeting dated December 18,
2017 be taken as read.
Carried.

The reports of the Personnel Committee meeting and the Executive
Committee meeting dated December 18, 2017 follow:

MATTERS ARISING FROM REPORTS OF STANDING COMMITTEES

Report of the Personnel Committee – December 18, 2017

012 Moved by Councillor Mitchell, seconded by Councillor Luhning
THAT the report of the Personnel Committee meeting dated December 18,
2017 be received and adopted.
Carried.

Report of the Executive Committee – December 18, 2017

013 Moved by Councillor Warren, seconded by Councillor Luhning
THAT the report of the Executive Committee meeting dated December 18,
2017 be received and adopted.
Carried.

REPORTS OF ADVISORY AND OTHER COMMITTEES – Nil.

GIVING NOTICE – Nil.

MOTIONS – Nil.

BYLAWS – Nil.

ENQUIRIES

Councillor Luhning asked a verbal enquiry about concerns received from
High Street businesses regarding water connection repair work that has not
been completed yet, which was answered by Administration.

RESPONSES TO WRITTEN "ANSWERS TO ENQUIRIES"

Councillor Mitchell acknowledged the Answer to Enquiry #24 of 2017: Water Main Replacement Phase 3.

PUBLIC FORUM – Nil.

The meeting adjourned at 6:23 p.m.

MAYOR

CITY CLERK



Mayor Fraser Tolmie
New Year's Address
City Council – January 8, 2018

Moose Jaw is a better place because of who we are!

Moose Jaw has a better future because of who we are!

What we have witnessed our people achieve during this past year, in this community, has validated my conviction that Moose Jaw's potential has and always will be in its people.

In the year we celebrated Canada's one hundred and fiftieth birthday, the list of achievements by our community surpass what I have written down here today. The year was started off by the nationally televised Rogers Hometown Hockey being held in downtown Moose Jaw. The globally televised Miss Universe contest showcased Moose Jaw when Siera Bearchell was shortlisted as one of the top ten finalists. The 2017 Special Olympics Provincial Summer Games were held in Moose Jaw for the first time in over forty years, and two of our own local athletes, Russel Hippert and Carl Paulhus, qualified for the Special Olympics National Summer Games.

Moose Jaw was featured as a destination in the Amazing Race. Canadian Sprinter and Olympic medalist Andre De Grasse ran by to do a Superstore Commercial, where Mac the Moose is noted as the largest Moose in the world.

The community collectively won the Nationally Televised Country Music Television One Horse Town competition through a nationwide Facebook competition beating out twenty-six other cities from across Canada.

Our water was named the best in the west by the annual Western Water Conference, and the online travel company, Expedia, rated our downtown Number 3 in their list of coolest downtowns in all of Canada.

There were awareness campaigns and fundraising campaigns that highlighted the generosity, determination and diversity of our people. Whether it was taking to dunk tanks in the cold of winter, or running in the July 1st annual Moose Jawg, time and time again the people of Moose Jaw stepped up to give of themselves and their resources for good causes.

Siera Bearchell raised awareness about body shaming as she stood in front of the world stage, showing that Moose Javians have an impact on others around the globe. And nine-year-old Cassidy Evans sold lemonade to raise funds and awareness in our city and province for Cystic Fibrosis because she wants to help others who suffer what she suffers.

We are able to lay claim that a Moose Javian born golfer named Adam Hadwin won the Valspar Championship Professional Golf Association Tournament, while Bryce Krawczyk broke the world record in the 105 kilogram weight class with a deadlift of 388 kilograms during the 2017 World Open Powerlifting Championships. Local artist Yvette Moore was recognized by the Senate for the Canadian 150th commemorations.

What does it take to overcome? What does it take to be a winner? What does it take to make the world we live in better?

Courage! Courage to overcome. Courage to face the challenges of the day. Courage to challenge what has been the status quo!

Courage is a choice!

Moose Jaw has a choice, not about what kind of a city we were thirty years ago, but what kind of a city we will be for the next thirty years!

Wise people look at the past and ask, How does it influence tomorrow? Do we have lessons from the past that can direct us to a better future?

In 1911, Moose Jaw was The Railway Center of Saskatchewan and Robin Hood Mills was the largest in Western Canada. In the Thirties, Moose Jaw was the first city in Canada to go all diesel or gas with its bus fleet. And for the longest time Moose Jaw was considered to be the Band Capital of North America.

Moose Jaw's history – our history – is filled with a spirit of determination and optimism. What were the dreams of those who went before us and what were their hopes for Moose Jaw's future?

This past year was filled with great accomplishments, but that cannot and will not be the pinnacle of our city's success! Do we have lessons from this past year that can be learned from? As difficult as it may be to admit, the answer is yes!

We have to challenge ourselves. We need to step out of our comfort zones so that progress can be made. We need to go from being critical and focusing solely on criticism to being constructive! We need to go from making things personal to taking issues to a professional level, so that our community can benefit as a whole.

We will strive to improve on the challenges we faced, and to make them lessons we have learned. Those lessons extend to improving how we communicate with our residents. Local media and social media are constantly evolving, providing us with multiple platforms from which we can deliver critical and beneficial information. Those platforms, coupled with a commitment from the City, have resulted in the City of Moose Jaw being able to communicate more with residents now than at any other time in our history.

I look forward to making that claim again at the end of 2018, which means there is more work to do and more improvements to be made on the Communications front this year.

It is incumbent upon our elected officials and City Administration to recognize and fulfill our respective roles in the Communications process. The communication gap is also closing between the City of Moose Jaw and the other levels of Government.

Moose Jaw has a fundamental role to play in the future success of the province of Saskatchewan. The world relies on Saskatchewan and the Moose Jaw area as a place of natural resources and agriculture abundance. We are a global trading partner and we have a role to play as a Regional leader.

Water is a key to our success. It is a fundamental resource that is needed for this city to sustain itself and grow. We can lead the conversation regarding water security, taking this region from going from drought to flood cycles, to a strong, reliable agriculture, value-added business economy in the future.

We are making a strong case to the Province that Moose Jaw is the right place to invest.

Despite the challenges of the Provincial Budget that directly impacted the citizens of Moose Jaw by a removal of funding equal to a 16 per cent tax increase, the City made tough decisions under these challenges and increased funding towards capital projects ten times what it was three years ago without the 16 per cent Provincial download.

This level of investment activity is also attracting the attention of investors who are now taking a serious look at investing in Moose Jaw. Businesses outside of City limits are taking notice. The new Town 'N Country mall owners are looking to bring that

property back to life, and the Civic Centre Plaza is nearing its final phase of construction. While, at the same time, local businesses are looking to grow and expand. They are recognizing Moose Jaw's competitive advantage.

We want our business sector - including Moose Jaw's downtown district - to be as vibrant and as productive as it can be.

The spirit of determination and optimism is still alive and well in the city of Moose Jaw!

Moose Jaw is a better place because of the people who choose to live, work and raise their families here. Let 2018 be a year of renewed hope, success and faith in who we are!

BACKGROUND

City Council, at its regular meeting held January 8, 2018, made Citizens-at-Large appointments to the Moose Jaw Public Library Board. The following resolution was passed by Council.

"THAT City Council appoint G. E. (Eddy) Moore, David Howick, Janice Lamb, Patty Perry, Matthew Zantingh, Gayle Jones, Rae Trites, Brian Sykora, Kari Hennenfent, Jaimie Atkins, Tracey Moody and Sarah Simison, each respectively, as a Citizen-at-Large, to the Moose Jaw Public Library Board for a term of office to expire December 31, 2018."

In respect to the recommendations presented to City Council in the report dated December 21, 2017 (Communication #1) from the City Clerk/Solicitor's Department the recommendations were tabled pending further information.

DISCUSSION

For further discussion the above recommendations will be broken down in two parts in order for the information to be conveyed clearly and concisely.

In accordance with Section 32 and 39 of *The Public Libraries Act, 1996*, the following provisions govern appointments to the Palliser Regional Library Board (hereinafter referred to as the "Regional Library Board"). Essentially, the legislation provides that:

1. Members of the Regional Library Board are also appointed by City Council and the appointments are for a two (2) year term.
2. Members of the Regional Library Board must be appointed from the membership of the Local Library Board. In other words, any person wishing to sit on the Regional Library Board must also be sitting on the Local Library Board. Similarly, City Council may only appoint individuals to the Regional Library Board who have already been appointed to the Local Library Board.

In accordance with Section 13 of *The Public Libraries Act, 1996*, the legislation provides that:

1. The general management, regulation and control of a municipal library is vested in a board, consisting of the Mayor. [Section 13(1)a]
2. Will consist of members, as determined by the Council, appointed by the Council from among the resident electors of the municipality, of whom not more than one may be a member of Council other than the Mayor.

Upon further review of the past history in the appointments to the Library Boards the historical practice has been to appoint a Council representative to the Local Library Boards; however, there is no statutory requirement in respect to the Regional Library Board that City Council do so. Irrespective of whether or not a Council representative is appointed to the Regional Board, it is recommended that the four (4) eligible members, namely; Matthew Zantingh, Rae Trites, Jaimie Atkins, and Kari Hennenfent, be appointed to the Regional Library Board for a term to expire December 31, 2019.

During a recent survey of members of City Council regarding appointments to boards and committees, Councillor Froese put her name forward for appointment to the Library Boards.

It should be noted that the Library Budget accounts for approximately 3.09% of the City of Moose Jaw's total overall Operating Budget. It would be desirable for City Council to maintain a representative on both the Local and Regional Library Boards.

OPTIONS TO RECOMMENDATION

Not applicable to this report.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT

Not applicable to this report.

COMMUNICATION PLAN

Not applicable to this report.

STRATEGIC PLAN

Not applicable to this report.

OFFICIAL COMMUNITY PLAN

Not applicable to this report.

BYLAW OR POLICY IMPLICATIONS

Not applicable to this report.

FINANCIAL IMPLICATIONS

Not applicable to this report.

PRIVACY IMPLICATIONS

Not applicable to this report.

OTHER CONSIDERATIONS/IMPLICATIONS

There is no policy, financial, or privacy implications, official community plan implementation strategies or other considerations.

PUBLIC NOTICE

Not applicable to this report.

PRESENTATION

VERBAL: x AUDIO/VISUAL: NONE:

Mr. Gulka-Tiechko will respond to any enquires asked by members of City Council.

ATTACHMENTS

Not applicable to this report.

Respectfully Submitted By,

Tracy Wittke
Tracy Wittke, Assistant City Clerk

TW/tw

APPROVAL OF REPORT RECEIVED

COMMENTS RECEIVED

Myron Gulka-Tiechko
Myron Gulka-Tiechko, City Clerk/Solicitor

Myron Gulka-Tiechko
Myron Gulka-Tiechko, A/City Manager

Fraser Tolmie
Fraser Tolmie, Mayor

To be completed by the Clerk's Department only.

Presented to Regular Council or Executive Committee on _____.

No. _____ Resolution No. _____



PUBLIC MINUTES OF BUDGET COMMITTEE

**Monday, January 8, 2018, 7:00 p.m.
Scoop Lewry Room, 2nd Floor, City Hall**

- PRESENT: Mayor F. Tolmie
Councillor C. Warren
Councillor D. Luhning
Councillor S. McMann
- Councillor B. Swanson
Councillor C. Froese
Councillor D. Mitchell
- ADMIN: M. Noble, City Manager
M. Gulka-Tiechko, City Clerk/Solicitor
B. Acker, Director of Financial Services
J. Mickleborough, Director of Engineering Services
M. Sanson, Director of Planning and Development Services
T. Schaeffer, Director of Parks and Recreation
T. Wittke, Assistant City Clerk
C. Hemingway, Communications Manager
- PARTIAL: R. Bourassa, Police Chief
R. Johns, Acting Deputy Police Chief
B. Mackey, Inspector, MJPS
K. Pilsworth, Sergeant, MJPS
D. Oleniuk, Sergeant, MJPS
T. Booth, Constable, MJPS
L. Cyrenne, Finance, MJPS
G. Fisher, Head Librarian of the Moose Jaw Public Library
J. Lamb, Chair of the Moose Jaw Public Library Board
- MEDIA: CHAB
Moose Jaw Express
Leader Post

The meeting of the Budget Committee was called to deal with the following items:

1. Report dated December 12, 2017 from the Financial Services Department, **re: Operating and Capital Budget Approval Process.**
2. Report dated December 13, 2017 from the Financial Services Department, **re: Public Consultation.**

Referred Matters:

3. Report (Communication #100) dated December 12, 2017 from the Moose Jaw Board of Police Commissioners, **re: Police Service Operating Budget Submission for the Year 2018.**
4. Letter (Communication #85) dated October 11, 2017 from the Moose Jaw Public Library, **re: 2018 Operating Budget Estimates for the Public Library.**
5. Report (Communication #97) dated December 4, 2017 from the City Manager, **re: Operating and Capital Budget Estimates.**

Call to Order

Mayor Tolmie, Chairperson called the meeting to order at 7:00 p.m.

Re: Procedural Matter

Considered was a memo dated January 8, 2018 from the City Clerk/Solicitor's Department respectfully requesting that a motion be made by Council to deviate from the procedure as outlined in the City's Procedure Bylaw.

Moved by Councillor Froese

WHEREAS Section 12(6) of the Procedure Bylaw No. 5176 requires that minutes of Standing Committees be directed to the next regular meeting of City Council for review; and

WHEREAS City Council is desirous of dealing with all budget-related motions at a single meeting; and

WHEREAS Section 53 of the Procedure Bylaw No. 5176 enables the suspension of any rule of procedure on passage by a two-thirds majority of members present;

THEREFORE BE IT RESOLVED that City Council direct the City Clerk to hold the minutes of all Budget Committee meetings and place them on a regular City Council agenda after Council has completed its detailed review of the 2018 Operating Budget and the 2018-2022 Capital Budget.

Carried.

Referred Matters:

Re: Communication #100 – Police Service Operating Budget Submission for the Year 2018

Again considered was a report (Communication #100) dated December 12, 2017 from Mayor Fraser Tolmie, Chair of the Moose Jaw Board of Police Commissioners to transmit the estimates and funding request of the Moose Jaw Police Service for the year 2018.

Police Chief Rick Bourassa and Ms. Lisa Cyrenne, of the Moose Jaw Police Service presented the 2018 Operating Budget Submission for the Police Service.

Re: Communication #85 – 2018 Operating Budget Estimates for the Public Library

Again considered was a letter (Communication #85) dated October 23, 2017 from Ms. Gwen Fisher, Head Librarian of the Moose Jaw Public Library, requesting permission to address members of City Council to present the 2018 Moose Jaw Public Library Operating Budget estimates.

Re: Downtown Facility and Field House Inc. (DFFH) 2018 Operating and Capital Requests

Considered was a report dated December 12, 2017 from the Department of Financial Services and a report dated November 20, 2017 from the DFFH Board of Directors. Mr. Ted Schaeffer, Director of Parks and Recreation and the Acting CEO of the Downtown Facility and Field House Inc. (DFFH) Board, presented the 2018 Operating and Capital requests to Budget Committee.

Re: Operating and Capital Budget Approval Process

Considered was a report January 19, 2017 from the Financial Services Department to provide Budget Committee with an outline of the budget approval process and the motions necessary for budget approval.

Moved by Councillor Froese

THAT the report dated December 12, 2017 from the Financial Services Department be tabled pending further budget deliberations.

Councillor Mitchell left the meeting at 8:15 p.m.

Councillor Mitchell returned to the meeting at 8:17 p.m.

Re: Public Consultation

Considered was a report December 13, 2017 from the Department of Financial Services to provide City Council with an overview of the 2018 Operating and Capital Budget Public Consultation process and results.

Moved by Councillor Luhning

THAT the Department of Financial Services be allowed to make a presentation to Budget Committee on the 2018 Budget results; and further

THAT this communication be received and filed.

Carried.

Moved by Councillor Luhning

THAT the meeting be adjourned.

Carried

The meeting adjourned at 8:26 p.m.

Respectfully submitted,

(Sgd.) *Mayor Tolmie*

Chairperson



PUBLIC MINUTES OF EXECUTIVE COMMITTEE

**Monday, January 8, 2018, 4:01 p.m.
Scoop Lewry Room, 2nd Floor, City Hall**

PRESENT: Councillor D. Mitchell, Chairperson
Mayor F. Tolmie
Councillor B. Swanson
Councillor C. Warren
Councillor C. Froese
Councillor D. Luhning
Councillor S. McMann

ADMIN: M. Noble, City Manager
M. Gulka-Tiechko, City Clerk/Solicitor
B. Acker, Director of Financial Services
M. Sanson, Director of Planning and Development Services
M. Loney, Land Administrator
T. Schaeffer, Director of Parks and Recreation
T. Wittke, Assistant City Clerk

The meeting of the Executive Committee was called to order to deal with the following:

1. Confidential Matter.
2. Confidential Matter.
3. Confidential Procedural Matter.

Call to Order

Councillor Mitchell, Chairperson, called the meeting to order at 4:01 p.m.

Moved by Councillor Froese

THAT the Executive Committee close the meeting to the public and proceed in-camera pursuant to *The Local Authority Freedom of Information and Protection of Privacy Act*, to discuss confidential matters.

Carried.

The Executive Committee closed the meeting at 4:04 p.m. to the public with the following persons in attendance: Councillor Mitchell; Mayor Tolmie; Councillor Swanson; Councillor Warren; Councillor Froese; Councillor Luhning; Councillor McMann; Matt Noble, City Manager; Myron Gulka-Tiechko, City Clerk/Solicitor; Brian Acker, Director of Financial Services; Michelle Sanson, Director of Planning and Development Services; Marnie Loney, Land Planner; Ted Schaeffer, Director of Parks and Recreation; and Tracy Wittke, Assistant City Clerk. Also present were Mr. Brent Sjoberg, Mr. Reid Pedersen and Ms. Sheila Webster.

The confidential matters may be considered in closed session pursuant to section 94(2) of The Cities Act as it contains information that is within one or more of the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, in particular section 17(1)d) and section 18(1)b) and c), section 16(1)c).

Moved by Councillor Swanson

THAT the Executive Committee in-camera meeting recess.

Carried.

The Executive Committee in-camera meeting recessed at 5:20 p.m.

Mayor Tolmie

THAT the Executive Committee meeting reconvene in-camera.

Carried.

The Executive Committee in-camera meeting reconvened at 8:28 p.m.

The Executive Committee closed the meeting at 8:28 p.m. to the public with the following persons in attendance: Councillor Mitchell; Mayor Tolmie; Councillor Swanson; Councillor Warren; Councillor Froese; Councillor Luhning; Councillor McMann; Matt Noble, City Manager; Myron Gulka-Tiechko, City Clerk/Solicitor; Brian Acker, Director of Financial Services; Michelle Sanson, Director of Planning and Development Services; Tracy Wittke, Assistant City Clerk; and Craig Hemingway, Communications Manager.

The confidential matters may be considered in closed session pursuant to section 94(2) of The Cities Act as it contains information that is within one or more of the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, in particular section 17(1)d), section 18(1)b) and c), section 16(1)c) and section 15.

Moved by Mayor Tolmie

THAT the Executive Committee meeting be adjourned.

Carried.

The Executive Committee meeting adjourned at 9:05 p.m.

Respectfully submitted,

(Sgd.) *Councillor D. Mitchell*

Chairperson

/tw



PUBLIC MINUTES OF EXECUTIVE COMMITTEE

**Monday, January 8, 2018, 6:44 p.m.
Scoop Lewry Room, 2nd Floor, City Hall**

PRESENT: Councillor D. Mitchell, Chairperson
Mayor F. Tolmie
Councillor B. Swanson
Councillor C. Warren
Councillor C. Froese
Councillor D. Luhning
Councillor S. McMann

ADMIN: M. Noble, City Manager
M. Gulka-Tiechko, City Clerk/Solicitor
B. Acker, Director of Financial Services
M. Sanson, Director of Planning and Development Services
J. Mickleborough, Director of Engineer Services
T. Schaeffer, Director of Parks and Recreation
T. Wittke, Assistant City Clerk
E. Bjorge, Assistant City Planner
C. Hemingway, Communications Manager
J. Dixon, Economic Development Officer

MEDIA: CHAB
Moose Jaw Express
Leader Post

The meeting of the Executive Committee was called to order to deal with the following:

1. Report Dated December 29, 2017 from the Planning and Development Services Department, **re: Off-Site Development Levy Bylaw.**
2. Reports of Advisory Committees
 - a) Youth Advisory Committee, December 14, 2017
 - b) Special Needs Advisory Committee, December 14, 2017
 - c) Heritage Advisory Committee, December 20, 2017

Call to Order

Councillor Mitchell, Chairperson, called the meeting to order at 6:44 p.m.

Re: Off-Site Development Levy Bylaw

Considered was a report dated December 29, 2017 from the Department of Planning and Development Services respecting the proposed Off-Site Development Levy Bylaw.

Moved by Mayor Tolmie

THAT City Administration be authorized to prepare a formal Off-Site Development Levy Bylaw for advertising.

Carried.

Re: Youth Advisory Committee Minutes

Considered were the Youth Advisory Committee minutes of the meeting held December 14, 2017.

Moved by Mayor Tolmie

THAT the minutes of the Youth Advisory Committee meeting held December 14, 2017 be received and filed.

Carried.

Re: Special Needs Advisory Committee Minutes

Considered were the Special Needs Advisory Committee minutes of the meeting held December 14, 2017.

Moved by Councillor McMann

THAT the minutes of the Special Needs Advisory Committee meeting held December 14, 2017 be received and filed.

Carried.

Re: Heritage Advisory Committee Minutes

Considered were the Heritage Advisory Committee minutes of the meeting held December 20, 2017.

Moved by Councillor Froese
THAT the minutes of the Heritage Advisory Committee meeting held December 20, 2017 be received and filed.

Carried.

Moved by Mayor Tolmie
THAT the Executive Committee meeting adjourn.

Carried.

The Executive Committee adjourned at 6:58 p.m.

Respectfully submitted,
(Sgd.) *Councillor D. Mitchell*
Chairperson

/tw

CITY OF MOOSE JAW

ANSWER TO ENQUIRY

DATE: January 5, 2018 File # 401-3-25

TO: Members of City Council

FROM: Engineering Services

SUBJECT: Answer to Enquiry #25 – 2017
Traffic Light Standards Upgrade

At the regular meeting of City Council held on December 18, Councillor Mitchell submitted the following enquiry:

"The work on replacing the traffic light infrastructure on Manitoba and High Streets appears to have been stalled in mid-stream.

"Is the delay in completion of the traffic light upgrade caused by delays in obtaining the required equipment or what is the explanation?"

The above subject matter is referenced in response to Council.

The following location for the traffic signal upgrades are:

1. Main Street N & High Street Intersection.
2. Main Street & Manitoba Street Intersection.
3. 9th Ave. NW & Thatcher Dr. W Intersection.

Work has started on Main Street N & High Street Intersection and Main Street & Manitoba Street Intersection. Work done to date on the above two locations is the installation of signal concrete pole base and installation of underground conduit and pole boxes.

The contractor has indicated in writing that they will be back on site by **January 8, 2018**. The holidays interfered with their schedule; all supplies are delivered for the remaining work. Contractor has indicated they will mobilize adequate crew to Moose Jaw and completion date is **February 8, 2018**.

Respectfully submitted,

Kunle Williams

Kunle Williams
Manager of Engineering

Josh Mickleborough

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Director of Engineering

KW/scr

**OUTSTANDING ITEMS FOR FOLLOW-UP BY CITY ADMINISTRATION
FROM CITY COUNCIL & STANDING COMMITTEES**

January 22, 2018

FROM	DATE & RES. #	SUBJECT MATTER Communication # etc.	DEPT. ASSIGNED	STATUS/ COMMENTS
<u>2013-2017:</u> City Council	June 24/13 Res. #445 (June 17/13 Executive Comm.)	Street Closures	Clerk/Solicitor	To prepare report to Executive Comm. <i>STATUS: Addressed with Revised <u>Traffic Bylaw</u> MGT – January</i>
City Council Executive Comm.	Jan. 23/17 Jan. 16/17	Canadian Tire/MJ Exhibition Land	Planning & Dev.	Agreement with MJEX <i>STATUS: In progress subject to legal surveying</i>
City Council Exec. Comm.	Feb. 13/17 Jan. 30/17	Service Connections Bylaw/Policy Supplementary Information	Clerk/Solicitor	Amend Bylaw 5152 <i>STATUS: Info coming from Engineering (Darrin)</i>
City Council	May 8/17 Res. #333	TSAC – Traffic and Pedestrian Crossing Control Warrants	Engineering Clerk/Solicitor	Include in updated Traffic Bylaw <i>STATUS: In progress (January)</i>
City Council	May 8/17 Res. #338	Procedure Bylaw Amendment Meeting Schedule	Clerk/Solicitor	Referred to Administration to Report to Executive Committee <i>STATUS: In progress (Maybe Monday, if not Dec. 18)</i>
City Council	May 23/17 Res. #363	Residential and Commercial Property Tax Gap	Finance	Referred to Administration to Report to Council (in conjunction with 2018 Budget) <i>STATUS: 2018 Budget</i>

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City Council	Oct. 23/17	Amendments to Smoking Bylaw 5192	Clerk/Solicitor	Tabled to Executive Committee for Review Of Existing Bylaws From other Cities
City Council Exec. Comm.	Dec. 4/17 Nov. 27/17	Amendment to Bylaw No. 5175, <u>City Administration Bylaw</u>	Clerk/Sol.	To Upcoming Council Meeting
City Council	Nov. 20/17	Options for a Protocol that Systematically Reports on Non-Functioning Street Lights	Engineering	Report to Executive Committee
<u>TABLED MATTERS:</u>				
City Council	June 23/14 Res. #457	TSAC – Traffic Safety Concern at Maintenance Vehicle Entrance to Crescent Park and 3 rd Ave. N.E.	Engineering Parks & Recreation	Tabled Pending Report from Eng. re: Parking on 3 rd Ave. N.E. <i>STATUS: Eng. to respond Josh/Ted to follow up</i>
Exec. Comm.	Dec. 11/17	Off-Site Development Levy	Planning & Dev. Committee	<i>STATUS: Pending Bylaw Approval by City Council.</i>
Exec. Comm.	Dec. 11/17	MOU –Unmanned Aerial Systems (UAS) Training	Planning & Dev.	Tabled to Executive Committee

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January 22, 2018

REFERRED MATTERS:

City Council	Nov. 20/17	SNAC Licensing of Taxis and/or Couriers for Special Needs Individuals	Planning & Dev/Clerks	Report to Executive on Taxi Licensing in Other Cities
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2017 ENQUIRIES: - Completed.

2018 ENQUIRIES:
