

# Summer Youth Activity Centre Supervisor

The City of Moose Jaw is seeking an individual to serve as its Summer Youth Activity Centre Supervisor in the Parks & Recreation Department. Reporting to the Recreation Program Supervisor, the Youth Activity Centre Supervisor is responsible for:

- organizing and supervising youth activities, programs and to encourage participation;
- stimulating creativeness, sportsmanship and leadership among participants;
- planning, developing and instructing activities/programs for participants;
- inspecting facility and equipment to ensure safety; preparing daily and weekly activity reports, attendance reports, damage reports and accident/incident reports;
- maintaining discipline of participants and always conducting yourself in such a manner as to enhance the prestige and dignity of your position.

Qualified candidates will have:

- Preferably Post-secondary education in Early Childhood, Education, Recreation/Kinesiology or other related program;
- Ability to provide a clear Criminal Record Check including a Vulnerable Sector Search;
- Standard First Aid and CPR C;
- Experience supervising teens is an asset;
- Eighteen years of age or older;
- High Five Principles of Healthy Child Development Workshop;
- Knowledge of a broad range of sports and recreation and the benefits they provide;
- Able to plan, organize, schedule, instruct and evaluate program activities;
- Able to interact courteously with program participants, parents and the general public.

Term of employment will run Monday - Thursday from July 2 to August 16, 2019 with the hourly wage being \$22.39

If this opportunity appeals to you, please visit the City's website at [www.moosejaw.ca](http://www.moosejaw.ca) to obtain the required Summer Job Application Form and submit prior to 5:00 p.m. May 17, 2019, indicating Competition #19-09, to:



City of Moose Jaw, Human Resource Services

Fax: (306) 694-4517 or

E-mail: [postings@moosejaw.ca](mailto:postings@moosejaw.ca)

*We will contact applicants we wish to consider within 3 weeks of the competition closing date. All applicants are thanked for their interest.*