



**CITY OF MOOSE JAW CITY OF MOOSE JAW
CREDIT APPLICATION**

PLEASE MAIL TO: 228 MAIN ST N, MOOSE JAW, SK, S6H 3J8 or
FAX TO: (306)694-4480

Please complete ALL fields

Company Details

Contact Name		Contact Tel.	
Company/Organization/Applicant Name		GST Reg. No.	
Company/Organization/Applicant Address			
		Postal Code	
Date of Application		Estimated Monthly Limit Requested	
Full names of Directors		Date registered	

Invoicing Details

Invoicing Address <small>(if different from above)</small>			
		Postal Code	
Other Invoicing Requirements			

Accounts Details

Account Contact		Email Address	
Tel No		Fax No.	

Landfill Credit Account Applicant **Resident** **Non-Resident**

Authorized Users (Landfill only)

Credit Reference (please complete for 2 credit references)

Company Name		Company Name	
Address		Address	
Tel No		Tel No	
No of years trading		No of years trading	

I understand as a designated signing authority for the applicant/organization/company, the City of Moose Jaw is authorized to check my credit references and as such the applicant/organization/company consents to a search being carried out. We accept the Terms & Conditions (attached) of City of Moose Jaw as a basis for which current and future credit on account (accounts receivable) is granted to the applicant/organization/company.

Signed		Position	
Name		Date	

Office Use

Monthly Credit Limit required		Accounts Reviewed for Outstanding Balances:	
Department Contact(position and name)		JDE Address	<input type="checkbox"/> Address #:
Approved Credit Limit		Property Tax Account	<input type="checkbox"/> Amount:
Account Number		Utility Account	<input type="checkbox"/> Amount:
Approval Signature:		Business or Dog Licenses	<input type="checkbox"/> Amount:
Date:			



CITY OF MOOSE JAW CITY OF MOOSE JAW TERMS AND CONDITIONS

CITY OF MOOSE JAW STANDARD TERMS AND CONDITIONS FOR SUPPLY OF GOODS

1 GENERAL

- 1.1 These Terms and Conditions shall apply to all contracts for the supply of Goods or Services by the City of Moose Jaw.
- 1.2 If any terms of these conditions prove illegal or unenforceable in whole or part, such term shall be deemed excised from these conditions without effect upon the validity of the remainder of these conditions.

2 PRICE AND PAYMENT

- 2.1 Payment for Goods or Services is due 30 days after delivery. All other transactions are on a strict cash sales basis and such sales are to be paid for in full before delivery or collection.
- 2.2 The City of Moose Jaw shall be entitled to charge interest and compensation on overdue invoices. Interest will be charged from the date when payment becomes due at a rate of 1% per month.
- 2.3 In the event that the applicant/organization/company's procedures require that an invoice be submitted against a purchase order to payment, the applicant/organization/company shall be responsible for issuing such purchase orders before the Goods and services are supplied.
- 2.4 The applicant/organization/company agrees to reimburse the City of Moose Jaw all legal costs incurred by the City of Moose Jaw in connection with any legal proceedings taken by the City of Moose Jaw against the applicant/organization/company to recover sums outstanding under this agreement.
- 2.5 All invoices submitted by the City of Moose Jaw shall be treated as agreed unless the applicant/organization/company notifies the City of Moose Jaw of any discrepancies within 14 days of the date of the invoice.
- 2.6 The City of Moose Jaw will, at its discretion, assign each applicant/organization/company eligible for a credit account with a credit limit. In the event the aggregate value outstanding from the applicant/organization/company exceeds this limit, the City of Moose Jaw reserves the right to request payment on account to bring the value outstanding under the assigned credit limit or withhold delivery of Goods or services.
- 2.7 If any payment is dishonoured or returned for insufficient funds by the applicant/organization/company, the City of Moose Jaw shall have the right to charge an administration fee of \$25.00 (or such other fee as notified to the applicant/organization/company from time to time) and reduce or eliminated the credit limit provided.

3 INDEMNIFICATION

The applicant/organization/company shall indemnify the City of Moose Jaw against all claims, costs and expenses which the City of Moose Jaw may incur and which arise, directly or indirectly, from the applicant/organization/company's breach of any of its obligations under this agreement, including any claims brought against the City of Moose Jaw for notification of outstanding balances.

4 TERMINATION

Either party may terminate this agreement forthwith by notice either verbally or in writing:

- 4.1 Breaches their credit limit and does not immediately make payment to bring the amount outstanding to under the approved credit limit.
- 4.2 Does not pay outstanding balance within the required 30 day payment period.
- 4.3 Has provided false or misleading information on the applicant/organization/company's credit application.
- 4.4 The other party ceases to or threatens to cease to carry on its business or substantially the whole of its business; or
- 4.5 The other party is declared insolvent, or convenes a meeting of or makes or proposes to make any arrangement or composition with its creditors; or a liquidator, receiver, administrative receiver, manager, trustee or similar officer is appointed over any of its assets.
- 4.6 The applicant/organization/company's financial position deteriorates to such an extent that in the opinion of the City of Moose Jaw, the applicant/organization/company's capability to adequately fulfil their obligations under this agreement have been placed in jeopardy.

**Please print and Sign the application then,
Fax to (306)694-4480 or
Scan and email to Treasurydd@moosejaw.ca or
Mail the application form to:**

**City of Moose Jaw
Treasury Department
228 Main Street North
Moose Jaw, SK
S6H 3J8**