



CITY OF MOOSE JAW

Office Consolidation

ACCESSIBLE COMMUNITY ADVISORY COMMITTEE BYLAW

Bylaw No. 5687

Date of Passage June 12, 2023
(effective date June 12, 2023)

Disclaimer:

This information has been provided solely for research convenience. Official bylaws are available at the Office of the City Clerk and must be consulted for purposes of interpretation and application of the law.

This Bylaw has been consolidated under the authority of the City Clerk. It represents proof, in absence of evidence to the contrary of:

- (a) the original bylaw and of all bylaws amending it; and**
- (b) the fact of passage of the original and all amending bylaws.**

BYLAW NO. 5687

ACCESSIBLE COMMUNITY ADVISORY COMMITTEE BYLAW

THE MUNICIPAL COUNCIL OF THE CITY OF MOOSE JAW ENACTS AS FOLLOWS:

Definitions

1 In this Bylaw:

- (a) "**Code of Ethics Bylaw**" means Bylaw No. 5658, Committee and Board Member Code of Conduct and Disclosure Bylaw.
- (b) "**Committee**" means the Accessible Community Advisory Committee.
- (c) "**Procedure Bylaw**" means Bylaw 5176, A Bylaw of the City of Moose Jaw Governing the Proceedings of City Council and any Committees Established by City Council for the Administration of the Business of City Council.

Establishment of Committee

- 2 Pursuant to section 55 of *The Cities Act*, City Council establishes the Accessible Community Advisory Committee.
- 3 The Special Needs Advisory Committee is disestablished.

Duties/Functions

- 4 Acting in an advisory role for the City, the Committee shall:
 - (a) advise Council on strategies to improve the accessibility and inclusivity of services, programs, facilities and other infrastructure, including the identification and removal of barriers that hinder full participation in the community, including persons with disabilities, children, youth, and seniors;
 - (b) advise on the development, implementation and evaluation of guiding principles, policies and strategies to position Moose Jaw as an accessible community focused on the inclusion of all residents;
 - (c) identify and liaise with local stakeholders, including other levels of government to establish partnerships and collaboration related to improving access and inclusion;
 - (d) review potential barriers to accessibility and inclusion within City services;

- (e) provide recommendations on City capital projects, including infrastructure upgrades and retrofits and implementation of accessible features at new and existing City facilities;
- (f) review Federal and Provincial directives, regulations, and legislation relating to accessibility and inclusion and identify implications for the City;
- (g) research potential community accessibility issues and current leading practices for eliminating barriers to participation;
- (h) provide advice on public awareness campaigns to promote the City's efforts to make its services and facilities accessible and inclusive;
- (i) provide engagement opportunities for community members with disabilities to raise issues and concerns with decision makers.

Member Eligibility and Appointment

5(1) The Committee may consist of the following members:

- (a) one member of City Council;
 - (b) one person nominated by the Saskatchewan Polytechnic Moose Jaw Campus;
 - (c) one person nominated by Moose Jaw Families for Change;
 - (d) one person nominated by the Age Friendly Community;
 - (e) one person representing the CNIB community;
 - (f) one person representing Moose Jaw Special Olympics;
 - (g) one person representing Moose Jaw Diversified Services;
 - (h) one person nominated by the Cultural Diversity Advisory Committee;
 - (i) three persons residing in Moose Jaw;
- (2) The Mayor shall be an *ex officio*, non-voting member of the Committee.
- (3) Except for the Mayor, all Committee members shall be appointed by, and serve at the pleasure of, City Council.
- (4) For 2023 only, the appointments of one-half of the Committee members shall be for one-year terms beginning January 1, 2023 and expiring December 31, 2023, and the appointments of the other half of the Committee members shall be for two-year terms beginning January 1, 2023 and expiring December 31, 2024.

- (5) Following the initial appointments to the Committee under subsection (4), the Committee member's appointments shall be for two-year terms.
- (6) A Committee member's appointment will automatically terminate when:
 - (a) in the case of a member of City Council, the member ceases to be a member of City Council;
 - (b) a member appointed pursuant to clause 5(1)(i) ceases to be a resident of the City; or
 - (c) the member's seat becomes vacant through resignation or death.
- (7) On the recommendation by the Committee, City Council may terminate a Committee member's appointment:
 - (a) if the member fails to attend three consecutive Committee meetings without, in the Committee's opinion, a reasonable excuse;
 - (b) when there is permanent incapacity of a member; or
 - (c) for cause.
- (8) Where a Committee member's appointment expires or is terminated under this section, City Council may appoint another person to fill the vacancy for the remainder of the term of the member being replaced.
- (9) In the event that City Council is unable to appoint a new member to the Committee before a member's appointment expires through the passage of time, the member's appointment is automatically extended until a new member is appointed.

Chair

- 6(1) At the Committee's first meeting in January of each year, the Committee members will elect one of its members to be the Chair of the Committee and elect another member to be the Committee's Vice-Chair.
- (2) The Chair shall preside over all Committee meetings at which the Chair is present, and the Vice Chair will preside over the Committee Meetings or portions thereof when the Chair is not present.
- (3) When neither the Chair nor the Vice-Chair is present at a Committee meeting or portion thereof, the Committee members who are present may elect a member to preside over that meeting or portion thereof.

Meetings and Procedure

7(1) The Committee shall hold its meetings at the time and place determined by the Committee, except for the months of July and August.

(2) Meetings in addition to those determined under subsection (1) shall be at the time and place determined by the Chair.

8(1) The Committee will conduct its proceedings in accordance with the Procedure Bylaw.

(2) Notwithstanding subsection (1), the Committee may adopt general rules of procedure as long as they are not in conflict with the rules of procedure in the Procedure Bylaw.

Conflict of Interest

9 The Committee members will conduct themselves in accordance with the Code of Ethics Bylaw.

Bylaws Repealed

10 Bylaw No. 5371 is repealed.

Coming into Force

11 This Bylaw comes into force on the date of its final passage.

READ A FIRST TIME this 12th day of June 2023.

READ A SECOND TIME this 12th day of June 2023.

READ A THIRD TIME AND PASSED ON this 12th day of June 2023.



Mayor



City Clerk