



# Transportation Network Company Customer Application

This is to be used by Transportation Network Companies (TNC) applying to operate as a rideshare business in Saskatchewan.

**Instructions:** Incomplete applications will not be processed. Please email the completed application form, along with all required attachments, to:

Auto Fund Insurance Programs  
[vehiclesforhire@sgi.sk.ca](mailto:vehiclesforhire@sgi.sk.ca)  
1-800-667-8015 ext. 4700

1. Applicant information			
Legal name of TNC		Primary contact	
Street address	City/town	Province/state	Postal/zip code
Mailing address (if different from street address)		Province/state	Postal/zip code
Email		Work phone	Cell phone
Location of TNC operation within Saskatchewan			

2. Requirements
<input type="checkbox"/> Proof of legal entity in Canada is attached with this application.
<input type="checkbox"/> Permission to legally operate in a municipality (no requirement to submit authorization, but subject to audit).
<input type="checkbox"/> A rideshare app that links drivers to passengers while providing the capability to track kilometres in all phases of ridesharing. Name of app: _____
<input type="checkbox"/> A certificate of liability insurance (minimum \$1 million) is attached with this application.
<input type="checkbox"/> Included with this application is the annual security deposit of \$_____, based on 20% of the estimated annual kilometres of _____, calculated at \$0.11/km. I understand the deposit amount may need to be adjusted based on actual kilometres driven. I also understand that SGI will hold the deposit for the duration of our operations in Saskatchewan.
<input type="checkbox"/> I understand SharePoint will be used to submit all documents. SGI will initiate set up with the primary contact once the application is approved.
<input type="checkbox"/> I will ensure that all affiliated vehicles pass an annual inspection by an SGI-certified inspection station.
<input type="checkbox"/> I will provide at least two decals for each affiliated vehicle to display while engaged in rideshare operations.
<input type="checkbox"/> I understand that I must submit criminal record checks completed by local law enforcement or online by a criminal record check service that is approved by SGI. The criminal record check must be dated within 90 days of submission to SGI. Criminal record check service used: _____
<input type="checkbox"/> If applicable, I have attached information from our online criminal record check service provider that describes their criminal record check process in detail.

### 3. Conditions

1. TNC must provide a list of vehicles, including the registered owner's name, plate number, year, make/model and Vehicle Identification Number. Please use the Transportation Network Company (TNC) Vehicle Details Form to submit the information.
2. TNC must provide a list of all affiliated drivers. Please use the Passenger for Hire Driver Details Form to submit the information.
3. TNC app must track and distinguish between kilometres driven from the time the rideshare app is turned on (phase 1), to the time the ride is accepted in the app (phase 2), to the time the passenger is picked up until they are dropped off at their destination (phase 3).
4. TNC is required to report monthly kilometres, separated by phase, and submit the monthly insurance premiums by the 15th day of each month. The TNC is required to report even if zero kilometres have been driven.
5. Monthly insurance premium is calculated at \$0.11 per kilometre plus PST.  
PST exempt  Yes  No  
Status Indian number \_\_\_\_\_ or Indian Band number \_\_\_\_\_
6. SGI reserves the right to charge a late payment fee of 1.5% per month on any insurance premiums not paid by the 15th day of the month.
7. Failure to report or submit payment may result in suspension or cancellation of the TNC's operations in Saskatchewan.
8. TNC is required to submit a certificate of liability insurance (minimum \$1 million) on an annual basis.
9. TNC is required to notify SGI of any change to the email address(es) for the TNC.
10. SGI reserves the right to monitor or audit the TNC at any time.
11. Rideshare vehicles are not permitted to operate as a taxi or accept street hails. All rides must be arranged through an app.

Signature	Name	Date

**Note:** A photocopy of this page is to be accepted as if it were an original. Thank you for completing this application.

**Customer number assigned** (for internal use)