



## Becoming a Licensed Transportation Network Company

### How to apply to be a licensed Transportation Network Company

To operate as a Transportation Network Company in Moose Jaw, you must:

**Complete the Transportation Network Company application form**

- send the form to the Bylaw Enforcement Officers OR
- Bring the application form to City Hall, Planning & Development Services office

**Meet the requirements of the *Vehicles for Hire Act* to have a Transportation Network**

- Please review the *Vehicles for Hire Act* to ensure you meet the definition as prescribed by the Government of Saskatchewan.
- Letter of approval to operate from Saskatchewan Government Insurance (SGI)
- Proof will be requested. Please provide information regarding your app and Certification of Insurance

**Pay the Licensing fee**

- You must select a licensing fee payment structure and pay the appropriate fees
- Schedule 'A' payments fees: \$1750.00 1-10 Vehicles; each additional vehicle over 10 is \$175.00 per vehicle
- You may upgrade your vehicle registration at anytime
- Acceptable forms of payment: cash, cheque or debit. Cheques are made payable to: City of Moose Jaw

### A Transportation Network Company is responsible for:

- Ensuring all affiliated drivers meet the standards as prescribed in the *Vehicle for Hire Act Regulations*
- Ensuring all affiliated drivers have submitted a criminal record checks
- Ensuring all affiliated drivers' vehicles have passed annual inspections
- Ensuring all affiliated drivers are supplied with two (2) company decals to be displayed on ridesharing vehicles
- Ensuring all affiliated drivers have additional liability insurance with SGI
- Providing information to SGI and the City of Moose Jaw when affiliated drivers and vehicles change

### Important Information

All transportation Network Companies and its affiliated drivers should become familiar with the following pieces of legislation:

- The Vehicle for Hire Act*
- The Vehicles for Hire Regulation*
- The Traffic Safety Act (Saskatchewan)*
- Bylaw No. 5585, Rideshare Bylaw, 2019.*

Transportation Network Companies and its affiliated drivers cannot begin operations until approval has been issued by the City of Moose Jaw.

If you have any questions during the application process, please contact the City of Moose Jaw at 306-694-4553 or at [bylaw@moosejaw.ca](mailto:bylaw@moosejaw.ca)