



City Solicitor/Director of Legislative & Enforcement Services

The Community:

The City of Moose Jaw is the 4th largest City in Saskatchewan (pop. 35,697) catering to a 250,000 person trade area. The City is a world famous, vibrant community with a thriving economy based on Agriculture, Ag. Value Added Processing, Potash, Airforce Base, Rail Hub, Tourism and Healthcare. They are located on highway 1 just 40 minutes by road from The City of Regina.

This City boasts extensive and beautiful parks, a fieldhouse, A WHL team and a host of other sports and entertainment facilities throughout the Community. Consider a move to a community where family matters.

Position Summary:

Due to retirement and corporate evolution, the City is looking for a City Solicitor. The successful candidate should also be a manager who will facilitate strategies and provide strength to the Organization. This person will have the opportunity to enhance the well-being of the municipality and help shape the future of the City.

Reporting to the City Manager, the City Solicitor/Director of Legislative & Enforcement Services will assist in providing direction and leadership to City Council, The City Manager and all Corporate and Management Officials. These include finance, taxation, assessment, Information technology, human resources, Communications, Utilities Service commissions, and other duties as may be required.

Requirements:

Candidates must have a Bachelor of Laws degree with completion of the Bar Admission course and membership in, or eligibility for membership in, the Law Society of Saskatchewan. Knowledge of Provincial and Federal statutes and regulations, municipal bylaws and general legal principles will be needed. Knowledge of and adherence to *The Legal Profession Act, 1990*, the Rules of Law Society of Saskatchewan, the Code of Professional Conduct is a must.

Also:

Applicants should have a minimum of 7 years practice with 3 years in a municipal or corporate setting and possess a Valid Class 5 Driver's License with the ability to do occasional travel.

Able to advocate persuasively at all levels of court and before administrative tribunals.
Able to draft a wide variety of documents, including litigation pleadings, contracts, land conveyancing and development agreements and leases, licenses, easements and more.

Other:

The City of Moose Jaw offers an exceptional salary and benefits package.

Detailed information, such as a job description and organization chart will be forwarded upon request

For more information on this and other Municipal Legal Positions in Moose Jaw and Other Canadian Cities contact Ravenhillgroup through the contacts listed below.



Submit a cover letter and detailed resume to [Bruce Malcolm, Ravenhill - Smith Search Inc.](#)

bruce@ravenhillgroup.com

Questions should be directed to Bruce Malcolm, Team Leader, Ravenhill Group Inc.

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OUR LOCATIONS

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