



The Community:

The City of Moose Jaw is the 4th largest City in Saskatchewan (pop. 35,697) catering to a 250,000 person trade area. The City is a world famous, vibrant community with a thriving economy based on Agriculture, Ag. Value Added Processing, Potash, Airforce Base, Rail Hub, Tourism and Healthcare. They are located on highway 1 just 40 minutes by road from The City of Regina.

This City boasts extensive and beautiful parks, a fieldhouse, A WHL team and a host of other sports and entertainment facilities throughout the Community. Consider a move to a community where family matters.

Position Summary:

Due to retirement and corporate evolution, the City is looking for an Assistant City Solicitor. This person should be prepared to provide innovative legal, strategic and business advice and services to city of Moose Jaw officials, senior management and employees at all levels. Candidates should be prepared to offer risk assessment and to represent in courts at all levels, including administrative tribunals

Reporting to the City Solicitor/Director of Legislative & Enforcement Services, the Assistant City Solicitor will provide legal and business advice and assist in developing and applying corporate policies and strategies. The successful candidate will draft and interpret by-laws and resolutions of Council, conduct investigations, interview clients, retain outside experts and represent the City's interests in dialogue with other local governments and government agencies.

Requirements:

A Bachelor of Laws degree, completion of the Bar Admission course and membership in, or eligibility for membership in the Law Society of Saskatchewan. Applicants should possess Knowledge of provincial and federal statutes and regulations, municipal bylaws and general legal principles. They should have Knowledge of and adherence to *The Legal Profession Act, 1990*, the Rules of Law Society of Saskatchewan, the Code of Professional Conduct. They must be able to Interpret and apply legislation to ensure statutory compliance and liability protection.

Also:

Candidates must possess a Valid Class 5 Driver's License and the ability to do occasional travel. Knowledge and understanding of the strategic goals and objectives of a City and the ability to draft a wide variety of documents, including legal documents, pleadings, contracts, land conveyancing and development agreements and the ability to conduct legal research will be an asset. The ability to work effectively and efficiently, performing well under pressure while dealing with contentious matters. Candidates should also have the ability to maintain strong attention to detail.

Other:

The City of Moose Jaw offers an exceptional salary and benefits package.

Detailed information, such as a job description and organization chart will be forwarded upon request

For more information on this and other Municipal Legal Positions in Moose Jaw and Other Canadian Cities contact Ravenhillgroup through the contacts listed below.



Submit a cover letter and detailed resume to Bruce Malcolm, Ravenhill - Smith Search Inc.

bruce@ravenhillgroup.com

Questions should be directed to Bruce Malcolm, Team Leader, Ravenhill Group Inc.

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OUR LOCATIONS

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