

File No. R-9

January 25, 2021

TO: 2021/2022 ARENA USERS ORGANIZATIONS

FROM: MOOSE JAW PARKS AND RECREATION DEPARTMENT

SUBJECT: INDOOR ICE ARENA REQUESTS

Dear User Group:

Please find enclosed information on the following items:

- Updated Arena Usage Policy
- 2021/2022 Season and Special Event Ice Requests
- Your previous 2020/2021 ice allotment for use in requesting ice for 2021/2022
- Rental Rates for the upcoming 2021/2022 Season

Please return all requests to:

City of Moose Jaw Parks and Recreation
228 Main Street N.
Moose Jaw, SK S6H 3J8
phone 306-694-4481
fax 306-692-7151
NWalchuk@moosejaw.ca

If you have any questions, please contact the undersigned at 306-694-4481 or NWalchuk@moosejaw.ca

Yours truly,

Nicole Walchuk
Recreation Program Supervisor

/nw

Encl

<https://citymj.sharepoint.com/sites/Depts/parks/Shared Documents/7. Recreation/R-9-Arenas/2021-2022 Ice Request.docx>

2021/2022 SPECIAL EVENT REQUEST(S)

Date Received: _____

Kinsmen Arena and Pla-Mor Palace (Bert Hunt & Wally Boshuck Arenas)

Please list below the arena, dates and times that your organization requires for your Special Event(s). Once your Special Event(s) have been confirmed, revisions may not be possible due to the number of event requests and the scheduling process completed.

<u>ARENA</u>	<u>DATE</u>	<u>TIME</u>

I, _____ DO HEREBY MAKE FORMAL APPLICATION FOR ICE TIME ON BEHALF OF _____.

(President or Ice Co-ordinator) (Treasurer or Ice Co-ordinator)

2021 SEPTEMBER ICE REQUEST

Date Received: _____

Kinsmen Arena

Please list below the arena, dates and times that your organization requires for September ice. Please note that every effort will be made to accommodate all users who request September ice, and that the Adult rental rate will be the rate charged for all organizations.

DATE

TIME

I, _____ DO HEREBY MAKE FORMAL APPLICATION FOR ICE TIME ON BEHALF OF _____.

(President or Ice Co-ordinator)

(Treasurer or Ice Co-ordinator)

File No. R-9

January 25, 2021

TO: ALL INDOOR ARENA ICE USERS

FROM: MOOSE JAW PARKS AND RECREATION DEPARTMENT

SUBJECT: 2021/2022 REGULAR AND SPECIAL EVENT REQUESTS

Dear User Group:

Enclosed, please find your organization's 2021/2022 ice request form for the Kinsmen Arena and Pla-Mor Palace. **Deadline for applications is April 15, 2021.**

Please pay special attention to your Regular Schedule and Special Event requests. It is to your organization's advantage to list several schedule choices and your precise details of Special Events. **After confirmation, changes may not be possible.**

If your organization would like our assistance in completing your ice application or have any questions, please contact the undersigned at 306-694-4481, or NWalchuk@moosejaw.ca

Yours truly,

Nicole Walchuk
Recreation Program Supervisor

/nw

Encl.

2021/2022 REGULAR ICE SEASON REQUEST

Date Received: _____

Kinsmen Arena and Pla-Mor Palace (Bert Hunt & Wally Boshuck Arenas)

Name of Organization _____

Ice Co-ordinator _____

Mailing Address _____

Postal Code _____ E-Mail _____

Phone (bus) _____ (home) _____ (cell) _____

President _____

Mailing Address _____

Postal Code _____ E-Mail _____

Phone (bus) _____ (home) _____ (cell) _____

Treasurer _____

Mailing Address _____

Postal Code _____ E-Mail _____

Phone (bus) _____ (home) _____ (cell) _____

****Please e-mail invoices to:** _____

ICE SEASON:	Kinsmen Arena	September 15 – 30, 2021 (September ice) October 1 – 14, 2021 October 15, 2021 – March 15, 2022 March 16 – 31, 2022
	Bert Hunt Arena	October 1 – 14, 2021 October 15, 2021 - March 15, 2022
	Wally Boshuck Arena	October 15, 2021 - March 15, 2022

Please be reminded that all arenas are closed December 24, 25, 26, 31, and January 1.

2021/2022 REGULAR ICE SEASON REQUEST

Date Received: _____

Please note every effort will be made to grant the number of hours per week that your organization requests. To assist this process, please list the minimum and maximum hours that your organization requires, excluding maintenance time:

Kinsmen Arena - Min _____ Bert Hunt - Min _____ Wally Boshuck - Min _____
- Max _____ - Max _____ - Max _____

It is your organization's advantage to list as many choices as possible when making your request. This increases our flexibility in allocating time and meeting your ice requirements. Every attempt will be made to accommodate your needs; however, this may not be possible in all cases.

Please be reminded that each group is allotted half an hour to use the dressing room after ice time.

Please list requested arena, days and times below.

<u>ARENA</u>	<u>DAY</u>	<u>TIME</u>

I, _____ DO HEREBY MAKE FORMAL APPLICATION FOR ICE TIME ON BEHALF OF _____.

(President or Ice Co-ordinator) (Treasurer or Ice Co-ordinator)

KINSMEN & PLA-MOR ARENA RENTAL RATES

(GST not included)

Rates effective April 1, 2021

INDOOR ICE ARENAS (winter)

Minor Organizations (excluding September ice) \$128.50/hr
Individual Minor Teams (prime time) \$138.50/hr

Adult Prime Time: (this rate will be in effect for ALL September ice)

4:00 pm - 11:00 pm (weekdays) \$197.50/hr
6:00 am - 11:00 pm (weekends)

Adult Secondary Time:

9:00 am - 4:00 pm (weekdays) \$148.00/hr
11:00 pm - 12:30 am (daily)

Early Morning:

6:00 am - 9:00 am (weekdays, all organizations) \$ 64.00/hr

Unused Time: \$217.50/hr

Please note that a rate increase is anticipated for April 1, 2022

Organizations wishing to continue invoicing privileges will be required to apply for credit with the City of Moose Jaw Finance Department prior to the beginning of each ice season. Credit Applications will be made available in August.

Organizations that have outstanding balances will not be granted credit and will be required to pay for bookings ahead of time prior to the beginning of each month.