



## Investment Committee

Scoop Lewry Room, 2<sup>nd</sup> Floor, City Hall

**TO: MEMBERS OF THE INVESTMENT COMMITTEE**

Mayor F. Tolmie  
Councillor D. Luhning  
Councillor S. McMann  
Jim Puffalt, City Manager  
Brian Acker, Director of Financial Services  
Brenda Hendrickson, City Treasurer

Please be advised that Brian Acker, Chair of the Investment Committee, has called an Investment Committee meeting on **Friday, February 15, 2019 at 1:00 p.m.** in the Scoop Lewry Room, 2<sup>nd</sup> Floor, City Hall, in order to deal with the following:

### AGENDA

1. Call to Order.
2. Adoption of Agenda.
3. Adoption of Minutes.
4. Business Arising from the Minutes.
  - 4.1 Confidential Matter.

The confidential matter may be considered in closed session pursuant to section 94(2) of *The Cities Act* as it contains information that is within one or more of the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*, in particular section 17.
5. New Business.
  - 5.1 Appointment of Vice-Chair.
6. Future Meeting Date and Time.
7. Adjournment.



**Public Minutes**  
**INVESTMENT COMMITTEE MINUTES**

**Monday, September 10, 2018,**  
**Following Executive Committee**  
**Scoop Lewry Room, 2<sup>nd</sup> Floor, City Hall.**

PRESENT: Brian Acker, Chairperson, City Representative  
Fraser Tolmie, Council Representative  
Dawn Luning, Council Representative  
Scott McMann, Council Representative  
Jim Puffalt, City Representative  
Brenda Hendrickson, City Representative

ALSO PRESENT: Sharlene Pascoe, Recording Secretary

**PART 1 - NO APPROVAL OF EXECUTIVE COMMITTEE REQUIRED**

**Re: Call to Order**

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Brian Acker, Chairperson, called the meeting to order at 8:18 p.m.

**PART 2 - NO APPROVAL OF EXECUTIVE COMMITTEE REQUIRED**

**Re: Adoption of Agenda**

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Moved by Mayor Tolmie  
THAT the agenda be adopted as presented.

Carried.

**PART 3 - NO APPROVAL OF EXECUTIVE COMMITTEE REQUIRED**

**Re: Appointment of Vice-Chairperson**

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Councillor Luning nominated Councillor McMann as Vice-Chairperson.

Councillor McMann accepted the nomination as Vice-Chairperson.

Moved by Councillor Luning  
THAT nomination cease.

Carried.

Councillor McMann was appointed as Vice-Chairperson of the Investment Committee.

**PART 4 – NO APPROVAL OF EXECUTIVE COMMITTEE REQUIRED**  
**Re: New Business**

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**4.1 Overview of Investment Committee Bylaw**

Considered was Bylaw No. 5558 Investment Committee Bylaw.

The Committee reviewed the bylaw with particular emphasis on the duties and responsibilities of the Committee.

Moved by Mayor Tolmie  
THAT this information be received and filed.

Carried.

**4.2 Request for Proposals – Investment Management Services**

Considered was a Letter of Communication dated August 30, 2018, from the Department of Financial Services regarding the Proposed Request for Proposals – Investment Management Services.

Moved by Mayor Tolmie  
THAT City Administration be directed to issue a request for proposals (RFP) for Investment Management Services substantially in the form attached to this report.

Carried.

**PART 5 – NO APPROVAL OF EXECUTIVE COMMITTEE REQUIRED**  
**Re: Next Meeting and Adjournment**


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The next meeting of the Investment Committee will be scheduled following the closing of the RFP. The meeting will be held either on an off Monday of City Council or following a Council or Executive Committee meeting.

Moved by Councillor McMann  
THAT the meeting now adjourn.

Carried.

The meeting adjourned at 8:43 p.m.

  
Chairperson

**CITY MANAGER'S COMMENTS:**



City Manager

**MAYOR'S COMMENTS:**



Mayor

**Attachments to the September 10, 2018**

**Investment Committee Meeting Minutes**

**are attached to the original copy of said minutes**

**and are filed with the City Clerk's Department.**