



## SIGN PERMITS

Sign Permits are required to install new signs on a property or building in the City of Moose Jaw. Section 11 of the City of Moose Jaw Zoning Bylaw (available at [www.moosejaw.ca](http://www.moosejaw.ca)) regulates the size, number, location and character of signage in the City of Moose Jaw.

Sign Permits must be approved by the Development Officer and Building Official. An application form and details of the sign size, materials and construction must be submitted along with the application fee of \$25 per fascia or wall sign, or \$50 per ground or freestanding sign.

### Signs which DO NOT require a Permit are:

- Official notices, signs, placards or bulletins required to be displayed pursuant to the provision of federal, provincial or municipal legislation or displayed by or on behalf of the City or on behalf of a department, commission, board, committee or Official of the City, authorized for such purpose
- Advertising signs displayed on bus shelters and benches located on streets pursuant to an agreement with the City
- Murals authorized by the Murals Management Board
- Signs located on public transit vehicles or taxi cabs
- Signs located inside a building, including permanent tenant identification signs located inside an enclosed shopping mall
- Street numbers or letters displayed on a premise where together the copy area is less than 1.2m<sup>2</sup>
- Election signs
- Real Estate signs
- Construction Site signs
- A fascia sign which is attached to a building and states no more than:
  - o The name or address of the building
  - o The name of the persons or institution occupying the building
  - o The activities carried on in the building including hours of operation and rates charged, provided the total sign area does not exceed .7m<sup>2</sup>; and

- o The home occupation which operates there, provided the sign does not exceed an area of .2m<sup>2</sup>
- Signs placed for the guidance, warning, or restraint of persons
- A-Board signs subject to meeting requirements of Section 11.27 of the Zoning Bylaw
- Temporary signs or structures erected or located in connection with residential commercial or industrial developments when approved by the Building Official and for such period of time as the Building Official deems appropriate
- Banners subject to Section 11.13 of the Zoning Bylaw
- Garage/Yard Sale signs, only on the private site of the vendor (see Sections 4.13 and 11.14 of the Zoning Bylaw)
- Portable Signs subject to Section 11.20 of the Zoning Bylaw
- Directional signage providing on-site directions for the convenience and safety of persons using the site
- Signage designating loading zones or other designated parking areas
- Drive-thru menu boards in conjunction with an approved restaurant

If you are altering the content of a previously approved sign, a permit is not required unless the structure, size or location of the sign is also changing

Please call 306-694-4443 or email [planning@moosejaw.ca](mailto:planning@moosejaw.ca) for further information.