



HERITAGE ADVISORY COMMITTEE MEETING
Wednesday, January 16, 2019, 5:15 p.m.
Scoop Lewry Room, 2nd Floor, City Hall

TO: MEMBERS OF THE HERITAGE ADVISORY COMMITTEE

Councillor Crystal Froese	Council Representative
Yvette Moore	Chamber Representative
Dana Bushko	Citizen-at-Large
Scott Hellings	Citizen-at-Large
Karla Rasmussen	Citizen-at-Large
Larry Hellings	Citizen-at-Large

AGENDA

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes – November 21, 2018
4. Business Arising from the Minutes
 - 4.1 Heritage Awards
 - 4.2 Historic Bell
 - 4.3 Cultural Centre Marquee
 - 4.4 Heritage Items at Rosedale Reservoir
 - 4.5 Downtown Façade Improvement Grant
 - 4.6 Heritage Plaques
 - 4.7 Signage for Caribou Street
 - 4.8 Youth Advisory Committee
5. New Business
6. Next Meeting and Adjournment

PLEASE ADVISE BY EMAIL (panderson@moosejaw.ca) OR CALL 306-694-4424 IF YOU ARE UNABLE TO ATTEND THIS MEETING.



PUBLIC MINUTES
HERITAGE ADVISORY COMMITTEE MEETING
Wednesday, November 21, 2018, 5:15 p.m.
Scoop Lewry Room, 2nd Floor, City Hall

PRESENT: Scott Hellings, Chairperson, Citizen-at-Large
Councillor Crystal Froese, Council Representative
Larry Hellings, Citizen-at-Large
Karla Rasmussen, Citizen-at-Large
Dana Bushko, Citizen-at-Large
Yvette Moore, Chamber of Commerce Representative

ALSO PRESENT: Don Mitchell
Rick Evans
Michelle Sanson, Director of Planning and Development Services
Veronica Wallace, Planner 1
Pearl Anderson, Committee Secretary

PART 1 - NO APPROVAL OF EXECUTIVE COMMITTEE REQUIRED

Re: Call to Order

Scott Hellings, Committee Chairperson, called the meeting to order at 5:10 p.m.

PART 2 - NO APPROVAL OF EXECUTIVE COMMITTEE REQUIRED

Re: Adoption of Agenda

Moved by Larry Hellings

THAT the agenda be approved with the following additions:

- Part 5.2 – Headstone Replacement
- Part 5.3 – Youth Advisory Committee
- Part 5.4 – Heritage Awards
- Part 5.5 – Heritage Saskatchewan Membership

Carried.

PART 3 – NO APPROVAL OF EXECUTIVE COMMITTEE REQUIRED

Re: Adoption of the Minutes – October 24, 2018

Moved by Dana Bushko

THAT the minutes of the Heritage Advisory Committee meeting dated October 24, 2018 be received as presented.

Carried.

PART 4 – APPROVAL AND NO APPROVAL OF EXECUTIVE COMMITTEE REQUIRED

Re: Business Arising from Minutes

4.1 APPROVAL OF EXECUTIVE COMMITTEE REQUIRED

Re: Historic Bell

Considered was a report dated November 21, 2018 from the Department of Planning and Development Services providing information regarding a potential budget allocation of \$2500 from the Heritage Reserve account for sandblasting and painting of the historic bell.

Michelle Sanson addressed members of the Committee regarding potential funding of \$2500 from the Heritage Reserve account for sandblasting and painting of the historic bell by I & E Sandblasting and Painting.

Moved by Larry Hellings

THAT the Heritage Advisory Committee recommend to Executive Committee that a maximum budget of \$2500 be allocated from the Heritage Reserve account for the direct award of sandblasting and painting services from I & E Sandblasting and Painting.

Carried.

4.2 NO APPROVAL OF EXECUTIVE COMMITTEE REQUIRED

Re: QR Code Update

Committee Chair, Scott Hellings, presented an update regarding the quick response code project. The Committee decided to put the project on hold until the City's website is redesigned. The City's IT Department will be advised of the upcoming project.

Yvette Moore entered the meeting at 5:27 p.m.

4.3 NO APPROVAL OF EXECUTIVE COMMITTEE REQUIRED

Re: Cultural Centre Marquee

Veronica Wallace, Planner 1, advised that she has been in contact with the project lead regarding the cultural centre marquee project. The proposed completion date for the project is December 31, 2018.

4.4 NO APPROVAL OF EXECUTIVE COMMITTEE REQUIRED

Re: Storage of Heritage Items at Rosedale Reservoir

The City has removed salvageable items from the Rosedale Reservoir. An inventory list with pictures will be made for the Committee's review.

4.5 APPROVAL OF EXECUTIVE COMMITTEE REQUIRED
Re: Downtown Façade Improvement Grant

Considered was a report dated November 14, 2018 from the Department of Planning and Development Services regarding the Downtown Façade Improvement Grant policy pilot project.

Michelle Sanson, Director of Planning and Development Services, addressed members of the Committee and presented information regarding the façade improvement grant pilot project explaining how the project evolved and how funding of the grant will be allocated to property owners in the downtown area.

Moved by Yvette Moore

THAT the Heritage Advisory Committee recommend to Executive Committee that the Downtown Façade Improvement Grant be approved and adopted as it is written in the policy document attached to the Heritage Advisory Committee minutes dated November 21, 2018.

Carried.

4.6 NO APPROVAL OF EXECUTIVE COMMITTEE REQUIRED
Re: Municipal Project for Heritage Plaques

Don Mitchell and Rick Evans addressed members of the Committee with respect to a possible project for placement of a cairn and/or plaque in the Churchill Park area in recognition of the history of the greenhouses, market gardens and food production in the Park. Potential designs and structural options will be researched. It was noted that as the Park is in Wakamow Valley, they will have to be supportive of the project.

Don Mitchell and Rick Evans left the meeting at 5:45 p.m.

The Committee Chair advised he has not heard back from WOW Factor regarding replacement of the plaque by Temple Gardens Mineral Spa.

4.7 NO APPROVAL OF EXECUTIVE COMMITTEE REQUIRED
Re: Signage for Caribou Street

Confirmation of the history of Caribou Street will be researched and information will be presented at the next meeting.

PART 5 – NO APPROVAL OF EXECUTIVE COMMITTEE REQUIRED
Re: New Business

5.1 National Trust for Canada – Request for Donation

Considered was a letter dated November 2018 requesting a donation to the National Trust for Canada.

Moved by Councillor Froese

THAT the letter dated November 2018 requesting a donation to the National Trust for Canada be received and filed.

Carried.

5.2 Headstone Replacement

Committee members were advised that the headstone that was noticed missing during the tour of the Moose Jaw Cemetery has now been replaced.

5.3 Youth Advisory Committee

Committee Chair, Scott Hellings, advised he attended the November 6, 2018 meeting of the Youth Advisory Committee. Mr. Hellings shared the following information from the meeting:

- Youth Advisory Committee members are interested in the City's history and asked about how to find information about the history.
- Youth Advisory Committee members expressed concern over vandalism at the Moose Jaw Cemetery – suggested security cameras, solar powered motion lights.
- Mr. Hellings was invited to the January Youth Advisory Committee meeting to do a presentation about heritage.

Discussion ensued regarding a potential project to produce a video containing heritage information including information that Heritage Moose Jaw has gathered and shared for announcing on CHAB radio.

5.4 Heritage Awards

Considered was the 2018 heritage awards with the following discussed:

- Award presentation will be held in January
- Committee members will bring a list of nominees to the next meeting
- The Heritage Award Application will be placed on the City's website and shared with Tourism Moose Jaw, Chamber of Commerce and Downtown Association (they will be asked to share with their members)
- Deadline for applications is December 17, 2018

Applications will be reviewed at the next meeting.

5.5 Heritage Saskatchewan Membership

Considered was information from Heritage Saskatchewan regarding a 2019 membership application.

Moved by Yvette Moore

THAT the Heritage Advisory Committee approve the allocation of funds in the amount of \$52.50 for a 2019 membership at Heritage Saskatchewan.

Carried.

PART 6 – NO APPROVAL OF EXECUTIVE COMMITTEE REQUIRED

Re: Correspondence/Information

Nil.

PART 7 – NO APPROVAL OF EXECUTIVE COMMITTEE REQUIRED

Re: Next Meeting and Adjournment

The next regular meeting is scheduled for **December 19, 2018 at 5:15 p.m. in the Scoop Lewry Room, 2nd Floor, City Hall.**

Moved by Scott Hellings
THAT the meeting now adjourn.

Carried.

The meeting adjourned at 6:25 p.m.

Scott Hellings
Chairperson

CITY MANAGER'S COMMENTS:

Jim Puffalt
City Manager

MAYOR'S COMMENTS:

Fraser Tolmie
Mayor